

CLEMSON UNIVERSITY STAFF SENATE
Executive Committee

January 26, 2010, 8:30 AM, Administrative Services Building

Minutes

Present: Michael Atkins, Dave Crockett, Wade Culler, Rose Ellen Davis-Gross, Glenda Dickson, Tim Drake, Negar Edwards, Phil Landreth, and Pam Hawthorne

Absent: Reggie Hawthorne and Janice Kleck

Guest: Michelle Piekutowski and Ray Holiday

President Tim Drake called the meeting to order.

1. **Approval of Minutes:** The minutes were not available for approval.
2. **Announcements from the President**
 - A. **Administrative Council**, Michelle Piekutowski. A lengthy presentation was made regarding the Compensation Plan that was approved by AC. Michelle will be giving this presentation to multiple groups on campus and once she has completed the presentations, the link will be live on the HR website.
 - B. **Board of Trustees**, Tim Drake. Meeting will be held in Columbia, February 10 - 12. He submitted report on 1/25. Rose Ellen will be joining Tim as he will introduce her to the BOT.
 - C. **Governmental Affairs**, Dave Crockett. Still receives e-mail from Angie Leidinger. A bill is in the Senate now that will allow residents of two Coastal Towns to drive their Golf Carts on the highway.
 - D. **President's Cabinet**, Tim Drake. The minutes from the January 11, 2010 meeting were distributed via e-mail to the Senate for review on January 12.
 - E. **Other:**
 - 1) **Human Resources**- Michelle gave compensation policy and procedures presentation
 - 2) **Graduate Student Senate**, Dave Crockett. They have met but Dave did not attend.
 - 3) **Undergraduate Student Senate**, Rose Ellen Davis-Gross. They met on 1/25/10 and she did not attend.
3. **Financial**, Pam Hawthorne. The remaining E&G balance in Other is \$3,651.82 and \$1,000 in Travel. The Vending balance is \$4,928.71.
4. **Standing Committees**
 - A. **Scholarship**, Reggie Hawthorne. Absent.
 - B. **Activities**, Negar Edwards. Activities will be meeting next week and they have been talking about the possibility of another retreat. She will also be sitting in on the scholarship committee.
 - C. **Communications**, Wade Culler. December and January Senate Summaries were distributed via e-mail on 1/22/2010.
 - A. **Membership**, Phil Landreth. Met on 1/19. Phil Landreth announced that Karen Erickson demonstrated the new senator voting electronic program that should be easy to tabulate. Each person will need to log in for voting. Paper ballots will be printed for Facilities and they will be turned in to Karon Donald.
 - D. Michael made motion to accept the electronic method of voting and Negar seconded the motion. The membership committee has also been talking about entertainment for the Annual Awards

Luncheon and Phil asked for the group to send him any suggestions they may have. Pam Hawthorne suggested asking Dabo Swinney to speak at the luncheon – one suggested topic would be how to be a great team player.

- E. **Policy & Welfare**, Michael Atkins. Will meet next week. One senator has shown an interest in serving as chair.

5. **Unfinished Business:** None.

6. **New Business:** None.

7. **Announcements:**

- A. Dave Crockett announced that the Staff Development Program had received 94 inquiries regarding applications. The Peer Review orientation is scheduled for Friday and there is still a need for reviewers and they are actively seeking candidates to fill this role.
- B. Rose Ellen announced she will disseminate forms and ask all senators to sign-up for the committee of their choice at the next senate meeting.
- C. Tim announced that the President has been in discussion regarding the State of the University Address. This event will be held on 2/17 at 4PM in Tillman Hall. More details will be forthcoming. Tim announced that all the senates had been asked to contribute funds for this function. The funds will come from vending. The executive committee agreed that we should not contribute more than \$500.
- D. Rose Ellen asked why the senate doesn't have a method in place to nominate all retiring staff senators for the BOT award. Phil thought this would be an excellent way to recognize the senator for their dedication and service.
- E. Phil announced that his former boss (John Finn) had passed away and the Dean had asked him to serve as Interim. A search will be done in May so therefore based on his new responsibilities; Phil will not be serving as a senator the next term. The committee congratulated Phil on this appointment and wished him much success.

8. **Adjournment:** There being no further business the meeting adjourned.

Next Meeting: Tuesday, February 23, 2010 9:00 a.m., 801 University Union