President Dave Crockett called the meeting to order.

1. Approval of Minutes
   Rose Ellen Davis-Gross moved to approve the minutes of the May 27, 2008 Staff Senate Executive Committee meeting as corrected. Tim Drake seconded the motion.

2. Announcements from the President
   A. Academic Council, Dave Crockett. Has not met.
   B. Administrative Council, Lawrence Nichols. No report.
   C. Board of Trustees, Dave Crockett. 1) Discussions that were most beneficial occurred outside the regularly scheduled meetings. Crockett had breakfast with Louis Lynn. They spoke about staff and unclassified staff, and exactly what those classifications mean. 2) The SDP was buried in the overall University Roadmap when presented to the Board. 3) Crockett mentioned the concept of a staff representative to the BOT to Angie Leidinger. She was receptive to the suggestion, but needs to do research on the position and how it applies to faculty. The Staff Senate also has support from Bryan Simmons, Faculty Senate President.
   D. Governmental Affairs, Dave Crockett. No report.
   E. President’s Cabinet, Dave Crockett. Has not met.
   F. Other:
      1) Human Resources, Lawrence Nichols. No report.
   G. Faculty Senate Update, Dave Crockett. Has not met.

3. Treasurer’s Report
   A. Vending Allocation, Dave Crockett. The Vending Committee met on July 28 to review and award $400,000 in vending requests. The total allocation for FY09 is $125,000. The Senate was awarded approximately $9000 of the $10,000 requested. We are awaiting final confirmation.
   B. FY09 E&G Budget, Kristina Corbett. The Senate was budgeted $5090 in Other and $1000 in Travel.
   C. Annual Fund, Karon Donald. Payroll deductions have fallen below a level to ensure funds for 10 scholarships at $1,150 each. Cindy Long recommends that the Staff Senate Scholarship Endowment, Fund 49, and Annual Fund are all reviewed in January.

4. Standing Committees
   A. Activities, Negar Edwards. Activities is scheduled to meet Wednesday, July 30.
   B. Communications, Rose Ellen Davis-Gross. The next meeting will be immediately after the August Staff Senate meeting.
   C. Membership, Phil Landreth. No report.
   D. Policy and Welfare, Michael Atkins. P&W is currently working on several initiatives. The committee will meet before the August Senate meeting, so more information will be forthcoming.
      • Potential Calendar Committee – One representative from each group would be included on a committee to review and set the calendar are: Staff Senate, Faculty Senate, College Deans, HR, Registrar’s Office, Undergraduate/Graduate Student Governments, and Study Abroad.
      • Shuttle Service - Provost Helms sent Dave Crockett some basic employee demographic information. The information sorted staff by salary (<40,000) and places of residence. She is interested in the possibility of offering a shuttle service for commuting employees. Crockett will forward the information to Atkins, as it may be helpful with other projects.
   E. Scholarship, Reggie Hawthorne. No report.
5. Unfinished Business
   A. Staff Senate Representative to the BOT - After much discussion, the consensus was to compile a list of expectations and attributes the committee desired in a candidate. Everyone was asked to submit three candidate attributes to Dave Crockett or Karon Donald by August 15.
   B. Grievance Policy/Procedure Change Discussion - Dave Crockett informed the group that Lawrence Nichols acknowledged he made an error by not getting the information to the Senate sooner. Concerns were expressed with how the process worked. A small Senate group (Lynn, Janice, Michael and Phil) met in early to 2008 to discuss problems with the grievance policy and procedures. This was also a 2008/09 issue for the Policy and Welfare Committee. Somewhere the Senate had a communications breakdown. Steps will be taken to ensure that matters are handled timely, whenever possible. An action item list was suggested.
   C. Parking – Information Item, Dave Crockett. Dave Crockett sent an email to George Smith and Geary Robinson as a follow up to their June meeting. The email listed six questions that were asked at the June meeting.
   D. Ad hoc Committee on Staff Development. Administrative Council approved the SDP and allocated operating cost for the program start up for FY2008/09. The program will compete for funding on an annual basis.
   E. Updated Email Lists – Internal Staff Senate email lists have been updated to remove the word classified. Karon Donald will distribute the new address via email.

6. New Business
   A. Guest Speakers
      - September 9 - Kathy Cauthen requests to address the Senate on behalf of Empower Clemson. The new alcohol clearinghouse resource and the October 18 tailgate in conjunction with the Georgia Tech football game would be discussed. Karon Donald was asked to gather additional information from Cauthen. We want to know how the activities and resources relate to staff.
      - No specific date requested – Kathy Snizaski is a Professional Development Coordinator in CRTL. She would like to inform staff members of the training opportunities available to them here at Clemson. Snizaski was approved with a tentative date of October 14.
      - Suggested speaker – Rick Clark from the Clemson University Police Department. He would be asked to speak on Mary’s House. Mary’s House provides transitional housing to women recovering from substance abuse and their minor children. Negar Edwards will discuss Mary’s House with the Activities Committee meeting tomorrow. If they are selected for the 2008 Holiday Service Project, Clark will be asked to speak as a kick off to the event.

7. Announcements
   A. University Convocation is Tuesday, August 19, 2008, 9:00 a.m. Traditionally the past president, president and president elect participate on behalf of the Senate.
   B. Graduation is Saturday, August 9, 11:00 a.m.

8. Adjournment

Next Meeting: Tuesday, August 26, 2008, 9:00 AM, 801 University Union