Present: Lynn Boiter, Dave Crockett, Rose Ellen Davis-Gross, Glenda Dickson, Reggie Hawthorne, Marty King, Cindy Owens, Dan Schmiedt

Absent: Kristina Corbett, Mike Edwards, Phil Landreth

Guests: Beth Kunkel, Wendy Howard, Bill Hughes, Robbie Nicholson, Joyce Peebles, Isaac Wallace, Tom Ward

President Dan Schmiedt recognized guests and called the meeting to order at 9:36 a.m.

1. Approval of Minutes: Dave Crocket moved to approve the minutes of the October 30, 2007 Executive Committee meeting as amended. Reggie Hawthorne seconded the motion. The vote was unanimous.

2. Announcements from the President
   A. Academic Council, Dan Schmiedt. The Council has not met.
   B. Administrative Council, Lawrence Nichols. No report.
   C. Board of Trustees, Dan Schmiedt. The Staff Senate report for the February BOT meeting is due by January 10, 2008.
   D. Governmental Affairs, Dave Crockett. No report.
   E. President’s Cabinet, Dan Schmiedt. No report. The last meeting was cancelled.
   F. Other:
      1) Human Resources, Lawrence Nichols. No report.

3. Treasurer’s Report, Cindy Owens. The regular budgeted E&G spending account balance is $2626.80 in Other and $1013.00 in Travel. The Vending balance is $4,919.30. The Staff Senate Endowment principal is $217,437.66. Reggie Hawthorne moved to approve the report as submitted. Rose Ellen Davis-Gross seconded the motion. The vote was unanimous.

4. Standing Committees
   A. Activities, Kristina Corbett. No report.
   B. Communications, Rose Ellen Davis-Gross. The Senate still needs help in identifying links on Clemson’s website that refer to the organization as the Classified Staff Senate. Dave Crockett will check with Carol Usher to see if Cascade has a built in function to assist with this task.
   C. Membership, Phil Landreth. No report.
   E. Scholarship, Reggie Hawthorne.
      • Dinner Event (February 9, 2008) – The group discussed the positive and negative aspects of holding an outreach/fundraising dinner in early February. After weighing all of the facts, it was decided not to proceed with the event at this time. The consensus of the group was the Scholarship Committee should focus all of their energy on the upcoming
golf tournament in May. Dave Crockett moved to cancel the February dinner event. Rose Ellen Davis-Gross seconded the motion. The vote was unanimous.

5. Unfinished Business
   A. Resolution 2007-01, Credit Hour Adjustment - Dan Schmiedt and Dave Crockett will draft a letter to Lawrence Nichols addressing the requested changes in the Tuition Assistance Policy.
   B. Ad hoc Committee on Staff Development – Members of the ad hoc committee shared a one page summary that highlighted the basic concepts being incorporated into the development plan. The group discussed funding, EPMS rating issues and basic performance criteria. Robbie Nicholson suggested that the ad hoc committee seek support from the students. Nicholson’s suggestion was well received. Dan Schmiedt will follow up with Josh Bell, Student Body President.
   C. Email Lists – The decision was made to revert to old email lists to open communication within the areas. Karon Donald created a master list of departments by budget center and requested that the Postman update the area lists. The Senate still has not received an update from the Postman. Dan Schmiedt and Dave Crockett will follow up on the progress. They will stress the importance of working email lists for the upcoming 2008 elections.

6. New Business
   A. April Awards Luncheon – Kresge Hall is not available for Tuesday, April 8, 2008. The decision was made to move the luncheon and Senate meeting to the prior week when Kresge Hall is available. The April meeting and luncheon will be held on Wednesday, April 2, 2008.

7. Announcements: None.

8. Adjournment: There being no further business, the meeting adjourned.

Next Meeting: January 29, 2008, 9:00 AM, Location TBA