CLEMSON UNIVERSITY
STAFF SENATE

May 8, 2007, 11:00 AM
Clemson House, Poole Shanklin Room

Minutes

Present: Maranda Arnold, Michael Atkins, Chris Blackmon, Gail Bryson, Deanna Burns, Deborah Cantrell, Kristina Cathcart, Richard Cowan, David Crockett, Wade Culler, Rose Ellen Davis-Gross, Glenda Dickson, Tim Drake, Carrie DuPre, Mike Edwards, Negar Edwards, Evelyn Gantt, Ellen Gideon, Michael Gilstrap, Sally Glenn, Rosa Grayden, Dianne Harris, Reggie Hawthorne, Trudy Houston, James Huff, Bill Hughes, Bill Hurst, Billie D. Jones, Marty King, Janice Kleck, Chad Lampman, Phil Landreth, Carolyn McGaha, Cindy Owens, Mike Pollard, Susan Pope, Dan Schmiedt, Wes Sullivan, Gloria Walker, Mandy Wright

Absent: Lydia Arneson, Ida Benson, Kathy Boice, Lynn Boiter, Karen Countryman, Barbara Emkin, Linda Kanaley, Naomi Kelly, Marlene Ventura, Samuel White

Guests: Jeanne Folsom, Lawrence Nichols

President Dan Schmiedt called the meeting to order.

1. Approval of Minutes: Richard Cowan moved to approve the minutes of the April 10, 2007 Staff Senate meeting as submitted. Dave Crockett seconded the motion, and the vote was unanimous.

2. Open Commentary: None.

3. Announcements from the President
   A. Academic Council, Dan Schmiedt. Has not met.
   B. Administrative Council, Lawrence Nichols. The Council discussed the tragedy that occurred at Virginia Tech, and the measures that need to be taken to make Clemson University’s campus safe. Other issues discussed were a telecommuting policy and pandemic planning.
   C. Board of Trustees, Dan Schmiedt. The Staff Senate was listed on the President’s Report Card at the April BOT meeting. The inclusion of permanent unclassified staff into the Senate was listed under University 2011 Goals, Campus Life.
   D. Governmental Affairs, Dave Crockett. No report.
   E. President’s Cabinet, Dan Schmiedt. The next meeting is May 14.
   F. Other:
      1) Human Resources, Lawrence Nichols. Public Employees Recognition Day is scheduled for Wednesday, May 9, 11:00 a.m.-1:30 p.m., Military Heritage Plaza. Entertainment will be provided.

4. Treasurer’s Report, Cindy Owens. The Endowment principal remains unchanged. The regular budgeted E&G spending account balance is $1,083.58 in Other and $760.10 in Travel. The Vending balance is $1,473.49. Richard Cowan moved to approve the report as submitted. Reggie Hawthorne seconded the motion, and the vote was unanimous.

5. Committee Reports
   A. Standing Committees
      1) Activities, Kristina Cathcart. Everyone was encouraged to volunteer in some capacity for the golf tournament. Volunteers are needed for all shifts beginning at 8 a.m. and ending at 6 p.m.
      2) Communications, Rose Ellen Davis-Gross. No report.
3) **Membership**, Phil Landreth. One of the goals for the Membership Committee is a “meet and greet” prior to Senate meetings. Responsibilities include registering attendance, disseminating meeting materials, and welcoming guests.

4) **Policy and Welfare**, Michael Edwards. The group is working on several issues that are ongoing, such as investigating retiree class/course benefits, retiree parking and tuition assistance for online classes. Preliminary information indicates that retirees can park for free as long as they are no longer employed by Clemson University. Once a retiree returns to work they are assessed a parking fee. More information will be forthcoming.

5) **Scholarship**, Reggie Hawthorne. The golf tournament is Friday, May 18. The Senate has fallen short in collecting $100 (one hundred) to sponsor a hole at the tournament. Please donate a $1 (one dollar) to help with this effort. A volunteer sign up sheet is available for anyone interested in participating with the golf tournament.

B. **University Committees** – See attached.

6. **Unfinished Business**

7. **New Business – Break Out Sessions**
   
   A. **Area Reorganization Update** – Until further notice all constituent correspondence will be handled through the Senate office. The new email lists should completed by the August meeting.

   B. **Guest Speakers** – The consensus of the Senate was to limit speakers to 15 minutes or less; host speakers no more than every other meeting; topics should be relevant to the Senate or Clemson University and information should be beneficial to the Senate mission or goals. Time should be allowed for questions. Speakers of interest are related to parking, campus planning, multicultural affairs, international affairs, and peer groups at other universities. The Senate could host seminars and forums for special speakers to allow more time and involve additional staff members. This could be a collaborative effort between several constituent groups.

   C. **Standing Committee Assignments**. Committee membership has been updated. Tentative Committee assignments are Kristina Cathcart (chair), Maranda Arnold, Deanna Burns, Negar Edwards, Sally Glenn, Dianne Harris, Trudy Houston, James Huff, Linda Kanaley, Cindy Owens for Activities; Rose Ellen Davis-Gross (chair), Kathy Boice, Wade Culler, Carrie DuPre, Evelyn Gantt, Rosa Grayden, Janice Kleck, Samuel White for Communications; Phil Landreth (chair), Ida Benson, Chris Blackmon, Deborah Cantrell, Karen Countryman, Ellen Gideon, Marty King, Mike Pollard, Susan Pope for Membership; Michael Edwards (chair), Michael Atkins, Glenda Dickson, Tim Drake, Michael Gilstrap, Bill Hughes, Billie Jones, Carolyn McGaha, Wes Sullivan, Gloria Walker for Policy & Welfare; Reggie Hawthorne (chair), Lydia Arneson, Gail Bryson, Richard Cowan, Barbara Emkin, Bill Hurst, Naomi Kelly, Chad Lampman, Phil Landreth, Marlene Ventura, Mandy Wright for Scholarship.

8. **Announcements**
   
   A. **Summer Schedule** – The Executive Committee will not meet in June, and the Staff Senate will not meet in July.

9. **Adjournment**

   **Next Meeting**: June 12, 2007, Time and Location TBA
University Committees:

1) **Accident Review Board**, Naomi Kelly. No report.
2) **Alcohol & Other Drugs Task Force**, Deborah Cantrell and Richard Cowan. No report.
3) **Athletic Council**, Ron Addis. The last meeting of the year is scheduled for May 10.
4) **Bookstore Advisory**, Negar Edwards. The Bookstore is gearing up for the end of semester book buy back.
5) **Faculty Senate Budget Accountability**, Lynn Boiter. No report.
6) **CATS**, Robbie Nicholson. CATBUS ridership has hit an all time high, 183,707 passengers in April alone with over 623 passengers bringing their bicycles with them, a 20% increase over April last year! CATBUS has already carried 669,789 passengers since the first of this year in Pickens, Anderson and Oconee Counties, and the public wants more public transportation. This phenomenon is attributed to increasing fuel prices, high cost of operating an automobile, and more and more senior citizens using CATs convenient and reliable public transportation network.
7) **Campus Master Plan Task Force**, Al Littlejohn. Has not met.
8) **Clemson University Environmental**, Chris Sober. CUEC met April 19, 2007. Scott Pigeon, Strategic Sourcing Leader, gave a report on efforts to incorporate environmentally friendly requirements in soliciting bids for new contracts including janitorial services and recycling of furniture, building materials, and computers. Bob Wells, Facilities, announced Clemson has become a Green Power Partner with Blue Ridge Electric. He also indicated president Barker is considering signing on to the American College and University Presidents Climate Commitment which recognizes the negative impacts of global warming and encourages the development of initiatives to achieve climate neutrality. Bea Bailey, HEHD, gave an update on Focus the Nation proposed events for speakers and activities planned for this fall. Jeff Leyh, SEA, reported on the Step-It-Up rally and Earth Day activities planned for April 23rd. Steve Johnson, Library, will be traveling to Columbia May 15th to testify at the net metering hearing. For more information on these and other topics, please visit the web site at www.clemson.edu/cuec.
9) **Clemson University Foundation Board**, Lynn Boiter. Has not met.
10) **Council on Community & Diversity**, Rosa Grayden. No report.
12) **Joint City/University**, Karon Donald. The JCUC met on May 7. An exchange visit is being planned for this October with Virginia Tech. The JCUC will adjourn for the summer.
13) **Library Advisory**, Wade Culler. Has not met.
14) **Parking Advisory**, Dan Schiemdt. Has not met.
15) **President’s Commission on the Status of Black Faculty & Staff**, Rosa Grayden. No report.
16) **President’s Commission on the Status of Women**, Susan Pope. 1) In the process of preparing the distribution of the WC compensation survey. 2) Two members attending The South Carolina Commission on Women & Midlands Women in Philanthropy in Columbia on May 9. 3) A retreat will be held in May to review the 2006-2007 year and to plan for 2007-2008. 4) The Outstanding Women’s Awards was held on March 13 at the Strom Thurmond Institute. 5) Clemson University will be the host site for the South Carolina Women in Higher Education Conference in 2008.
17) **Recreation Advisory**, Dexter Hawkins. The last meeting of the semester was 4/25/2007. The committee discussed the problem of finding a location for the weight area for women. An organizational chart of Fike staff was distributed to the committee. We discussed using hand sanitizer stations instead of sanitation towels. Policies and procedures for Fike babysitting were discussed. Several new items examined were the budget process, end of year spending, replacing workout equipment, and a future project of replacing field lights on intramural fields. The next meeting will be Wednesday, August 29.

18) **South Carolina State Employees Association**, Julia McBride. The Clemson Chapter had its annual luncheon on April 23, 2007, at noon at the Cooper Library. 37 people attended to hear what Broadus Jamerson had to say about legislative issues and what state employees need to be aware of when the budget is soon passed. The SC State Employees Association is asking for the budget to fund a 3% cost-of-living-adjustment for employees, a 2.4% cost-of-living-adjustment for retirees, and full funding of the increased cost to the state's health plan with no changes in premiums. Mr. Jamerson also discussed bills that would affect state employees should they pass. If you are not currently a member of SCSEA and would like more information, please contact Julia Lusk, Chapter President, mcbride@clemson.edu.

19) **Student Conduct Code Review Committee**, Deborah Cantrell and Richard Cowan. Has not met.