The Board was called to order at 8:00 P.M. and the Secretary was instructed to call the roll.

The following were present:-

The Chairman stated that in accordance with a former resolution the minutes of the last meetings had been sent to each member of the Board for alterations and corrections, and called for any such. There being no alterations or corrections, the minutes were declared approved.

The Chairman requested Mr. Wannamaker to preside over the meeting while he, Mr. Geer and Manning were excused for a conference.

The Acting President presented his report.

Moved by Dr. Timmerman: That the report be received as information.
Motion Adopted.

Before taking up the President's recommendations, the Chairman stated that unless there were objections, the Board would pass on all items by a "yea" and "nay" vote and that the Secretary would present a resolution at the close of the meeting by which a roll call vote would be recorded on all items requiring such vote.

The Board agreed to this, and the Acting President proceeded to present his recommendations, all of which fall under the authority of the By-laws, namely:-

1-The acceptance of the resignation of-
F. L. Harkey, "Chief, Division of Markets," Salary $3,000; Effective June 30, 1924.-Extension Division.
Moved by Mr. Tillman: That the resignation be accepted.  
Motion Adopted.

2—The approval of the following appointments for one year or less.

Agricultural Department:

C. O. Eddy, "Associate Professor Entomology and Associate Entomologist," (New position); Salary $3,400; Effective December 1, 1923 to June 30, 1924.

B. A. Russell, "Assistant in Farm Economics," (During Mr. Jensen's leave of absence); Salary $125.00 per month. Effective March 1 to September 1, 1924. (To be paid from Jensen's salary.)

Academic Department:

John W. Coker, "Instructor in English," (taking some of Prof. Sease's work); Salary $1,800 per annum; Effective January 3rd to June 3rd, 1924.

Extension Division:


Military Department:

Fred Spencer, "Band Leader," (Succeeds L. P. McCall); Salary $450.00. Effective January 7 to June 30, 1924.

B. F. Dixon, "Campus Marshall," (Succeeds L. Miller); Salary $1,000; Effective February 1 to June 30, 1924.

Moved by Mr. Tillman: That the appointments be approved.  
Motion Adopted.

3—The following officers having satisfactorily completed approximately one year of service, the Acting President recommended that they be elected to their second probationary period—

<table>
<thead>
<tr>
<th>Extension Service</th>
<th>Title</th>
<th>Salary</th>
<th>Date of 1st Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. D. Moore</td>
<td>Extension Pathologist</td>
<td>$3,750</td>
<td>3-30-23 Moser</td>
</tr>
<tr>
<td>E. E. Hall</td>
<td>Research Agronomist</td>
<td>$3,750</td>
<td>5-1-23 Hall</td>
</tr>
<tr>
<td>(Transferred from Ext.Plant Breeder)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>R. W. Moreland</td>
<td>Assistant Ent'm'gist</td>
<td>$2,400</td>
<td>3-1-23 Moreland</td>
</tr>
</tbody>
</table>

Moved by Mr. Tillman: That the recommendation be approved.  
Motion Adopted.
4-The following men having satisfactorily completed approximately two years of service, the Acting President recommended that they be elected to their third probationary period.

Extension Division Title Salary Date of last Appointment
W. J. Keagan Dairy Husbandman $2,600.00 5-11-22
R. W. Hamilton Peanut, Soy Bean and Cowpea Specialist 2,700.00 7-10-22

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.

5-The following men having satisfactorily completed approximately three years of service, the Acting President recommended that they be elected to permanent positions:

Extension Service Title Salary Date of last Appointment
Jeffords, S. L. Forage Crop Spec'at $3,000 4-15-21
Cushman, C. G. Agent in Dairying 2,500 11-15-21
Prevost, E. S. Bee Specialist 2,000 10-1-21

Agricultural Research
Kyzer, E. D. Asst. Dairyman 2,000 3-15-21
Aull, G. H. Asst. to Dir. Expt. Sta. 1,900 6-1-21

Treasurer's Office
Burley, B. B. Asst. Bookkeeper 1,800 6-1-21

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted.

6-That the salary increase of Mr. E. E. Hall from $2,750 to $3,000 made at the last meeting of the Board to become effective May 1st, 1924, be made effective January 1st, 1924.

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

7-That the title of Item 21, Sec.a of the budget for 1924, "Toilet
and Sewage Disposal, $1,000," be changed to read "Electric Line to Station and Small Changes in Office Building, $1,000."

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

8-That the action of President Riggs in granting leave of absence to Mr. W. C. Jensen, Assistant in Farm Economics, from February 23rd to June 7th, without pay, in order that he may complete his course for his doctor's degree at the University of Wisconsin, be approved.

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted.

9-That approval be given action in permitting the Chemistry Department to employ a temporary assistant for three months to enable them to keep up with the fertilizer work.

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

10-That approval be given the action of President Riggs in granting Mr. J. H. McHugh, Engineer at the Power Station, leave with pay from February 1st to February 25th, on account of sickness.

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

11-That Prof. G. P. Hoffman, Associate Professor of Horticulture, be given a leave of absence from September 1, 1924 to September 1, 1925, without pay, in order that he may take graduate work at Cornell University.

Moved by Mr. Mauldin: That the recommendation be approved.

Motion Adopted.

12-That a resolution be passed by the Board authorizing the expenditure, at the discretion of the Director and the President, of any unexpended balance in the Federal and State Budgets.

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.
13-That Prof. J. M. Johnson, Associate Professor of Forge and Foundry, be granted a year's leave of absence without pay, dating from September 1, 1924 to September 1, 1925, in order to do work along the same line he is teaching at Clemson.

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

14-That at Dr. W. K. Lewis's request, certain changes be authorized in the rules and regulations for the control and eradication of contagious and infectious diseases of animals within the state of South Carolina. These requests of Dr. Lewis are designated as Exhibits A, B and C respectively, and are attached to and made a part of this report. (In Exhibits A and B, Dr. Lewis has requested the signature of each member of the Board, if approved, as he thinks he may need this in the prosecution of violations of the quarantine.)

(See Exhibits attached; also "Laws and Revised Rules and Regulations!")

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

15-That Section 100 of the By-laws, page 43, be amended by striking out the words - "and be its executive officer."

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted on unanimous roll call vote.

16-That Mr. Long be allowed to expend from the Extension Interest Fund $1,000 for a handbook for the Extension Service.

Moved by Dr. Timmerman: That the recommendation be approved.

Motion Adopted.

17-That $300.00 from the Interest Fund be added to Item 3 of Interest Fund Budget to cover emergency expenditures that cannot be paid from regular Smith-Lever Funds.

Moved by Mr. Tillman: That the recommendation be approved.

Motion Adopted.

18-That Dr. Long be allowed to expend $175.00 from the Interest
Fun for certain song books for club boys. Moved by Mr. Lever: That the recommendation be approved. Motion Adopted.

19-That Dr. Long's request that a new position in the Extension Division be created effective January 1, 1924 to June 30, 1924, known as "Credit Union and Mutual Fire Insurance," and that Dr. W. H. Mills, who has been filling the same position in government work, be transferred to this position. Moved by Mr. Bradley: That the recommendation be approved as a temporary measure to June 30, 1924. Motion Adopted.

20-That Dr. Long's request, that the position of Prof. J. L. Carbery, Extension Agronomist, which was to have been discontinued after January 1st, 1924, be continued through June 30, 1924. Moved by Mr. Cooper: That the recommendation be approved. Motion Adopted.

21-That permission be given to change the broadcasting station from Class C to Class B, and that the Extension Division be allowed to expend $500.00 for making the necessary change. Moved by Mr. Tillman: That the recommendation be approved. Motion Adopted.

22-That the title of Item 23, "Radio Operator," (part salary) be changed to "Salary Operator and Operating Expenses, $500.00." Moved by Mr. Tillman: That the recommendation be approved. Motion Adopted.

23-That the report of the State Board of Public Welfare making recommendations in cases of cadets who have applied for free tuition, be adopted. (This matter was not brought up at the Board meeting in November.)

(a) That the ruling of the State Board of Public Welfare in
the case of Cadet S. E. Harmon, recommending free tuition, be adopted.

(b) That the action of the State Board of Education in sustaining appeals and granting free tuition to the following who were marked 'pay by State Board of Public Welfare,' be adopted—

<table>
<thead>
<tr>
<th>Name</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson, W. T.</td>
<td>Oconee</td>
</tr>
<tr>
<td>Bowles, H. J.</td>
<td>Greenwood</td>
</tr>
<tr>
<td>Brown, J. J.</td>
<td>Cherokee</td>
</tr>
<tr>
<td>Hall, F. B.</td>
<td>Anderson</td>
</tr>
<tr>
<td>Humphries, H. B.</td>
<td>Union</td>
</tr>
<tr>
<td>Miller, J. R.</td>
<td>York</td>
</tr>
<tr>
<td>McRae, L. G.</td>
<td>Cherokee</td>
</tr>
<tr>
<td>Sanders, E. Jr.</td>
<td>Beaufort</td>
</tr>
<tr>
<td>Smith, W. R.</td>
<td>Union</td>
</tr>
<tr>
<td>Salter, F. S.</td>
<td>Edgefield</td>
</tr>
<tr>
<td>Woodward, T. E. P.</td>
<td>Aiken</td>
</tr>
</tbody>
</table>

24-That the action of the State Board of Public Welfare in not sustaining appeals, and refusing to grant free tuition to the following, be approved—

<table>
<thead>
<tr>
<th>Name</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reid, W. J. Jr.</td>
<td>Chester</td>
</tr>
<tr>
<td>Wright, L. C.</td>
<td>Marlboro</td>
</tr>
<tr>
<td>Watson, S. J.</td>
<td>Edgefield</td>
</tr>
<tr>
<td>Bailes, W. B.</td>
<td>Lancaster</td>
</tr>
</tbody>
</table>

Moved by Mr. Lever: That the reports of the Board of Public Welfare and the action of the State Board of Education regarding free tuition be approved.

Motion Adopted.

25-That Prof. Doggett's request, that he be allowed to expend from reinvestment fund, Textile Department, the following—

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supplies and repairs, Card Room</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>Warp &amp; filling yarns, Weave Room</td>
<td>100.00</td>
</tr>
<tr>
<td>Loom supplies and repairs</td>
<td>40.00</td>
</tr>
<tr>
<td>Stationery and office supplies</td>
<td>30.00</td>
</tr>
</tbody>
</table>

Total...$ 235.00

Moved by Mr. Cooper: That the recommendation be approved.

Motion Adopted.

26-That the following emergency appropriations be authorized—
Addition to Item 11, C. & R., Misc. & unforeseen repairs to public buildings $150.00
Addition to Item 30, C. & R., Add. to Elseew. 250.00
Toilet, old President's house 175.00
Developing faculty cemetery 1,000.00
Trash boxes 150.00
Cost of audit, L. A. Searson 677.98
Memorial tablets, Dr. Riggs & Prof. Sease 155.00
Supplies, Reference Library 40.00
Equipment, Reference Library 35.00
Reception room on 2nd floor, Hospital 200.00
Completion of chapel extension 6,800.00
Temporary assistant in Chemistry Division 600.00
Band instruments 107.95

Cost of audit, L. A. Searson $677.98
Memorial tablets, Dr. Riggs & Prof. Sease $155.00
Supplies, Reference Library $40.00
Equipment, Reference Library $35.00
Reception room on 2nd floor, Hospital $200.00
Completion of chapel extension $6,800.00
Temporary assistant in Chemistry Division $600.00
Band instruments $107.95

Upon motion, duly seconded, the above appropriations were approved except the item - Memorial tablets to Dr. Riggs and Prof. Sease.

Moved by Mr. Evans: That the sum of $250.00, if so much be necessary, be appropriated for a Memorial tablet to Dr. Riggs.

Motion Adopted.

Moved by Mr. Mauldin: That the sum of $80.00, if so much be necessary, be appropriated for a Memorial tablet to Prof. Sease.

Motion Adopted.

Moved by Mr. Tillman: That the sum of $80.00, if so much be necessary, be appropriated for a Memorial tablet to Dr. Redfern. Tablet to be placed in the Cadet Hospital.

Motion Adopted.

The following were nominated and elected to serve on the Board of Visitors, namely:

1st District-------Dr. A. R. Johnson
                St. George, S. C.
2nd District-------E. A. Brown
                Barnwell, S. C.
3rd District-------Wade Drake
                Anderson, S. C.
4th District-------Gordon Hughes
                Union, S. C.
5th District-------R. S. Stewart
                Lancaster, S. C.
6th District-------S. S. Tison
                Bennettsville, S. C.
7th District-------G. H. Dreher
                St. Matthews, S. C.
Mr. Wannamaker vacated the chair upon the return of Mr. Johnstone to the meeting.

Moved by Mr. Evans: That the Acting President, in consultation with the Chairman of the Board, be authorized to select alternates in case any member of the Board of Visitors is unable to serve. Motion Adopted.

The Acting President suggested to the Board the development of the faculty cemetery, and rules governing its use. The Chairman requested the Acting President to investigate this matter and present plans and suggestions to the Board at its next meeting.

The Board agreed to the suggestion offered by the Chairman. Motion on the matter of a suitable Memorial to Dr. Riggs was, upon motion of Mr. Mauldin, postponed for future consideration.

The Acting President brought to the Board's attention the matter of a gallery at the North end of the chapel extension. Moved by Mr. Tillman: That the gallery be built. Motion Adopted.

The Board discussed the matter of providing seats for the chapel. Moved by Mr. Tillman: That the Acting President be requested to present plans and estimates for the chapel seats at the next meeting of the Board. Motion Adopted.

Pursuant to resolution passed at the last meeting of the Board, the Acting President presented figures showing how the salaries of the teaching staff of this institution compared with those of similar southern institutions and with 64 state institutions throughout the United States. It was shown that the salary scale of this institution was lower.

After discussion, the Acting President was requested to furnish each member of the Board with the information presented and to have prepared for the next meeting a new salary scale going into detail with each position.
The Acting President was requested to write Mr. J. H. Moore and express to him the Board's appreciation and thanks for his efforts in the Legislature regarding an appropriation for new barracks.

Action on the matter of additional houses or apartments for the faculty was, upon motion of Mr. Mauldin, postponed for future consideration.

The Acting President presented Dr. Heath's request for a leave of absence this Summer in order that he might attend John Hopkins University. Dr. Heath to pay the salary of his substitute during his absence from the College.

Moved by Mr. Tillman: That this matter be left to the Acting President with power to act.

Motion Adopted.

At the request of the Chairman, and in accordance with action taken at the beginning of the meeting, the Secretary presented the following resolution which was adopted upon unanimous roll call vote. (12 members being present).

Resolved: That all measures and recommendations presented at this meeting, which according to the By-laws require a roll call vote of nine or more members, be hereby adopted and confirmed and that the Treasurer be authorized to draw his checks for all appropriations passed at this meeting.

The Chairman announced the Board's resolution postponing the election of a President until further ordered by the Board.

The Acting President read letters from Mrs. Riggs expressing her appreciation of the Board's kindness and sympathy during her sorrow.

The Board then went into a brief executive session.

Executive session ended.
The Chairman stated to the Secretary that the Board had approved the matter of paying Acting President Earle the salary provided for the position of the President of the College.

There being no further business, the Board adjourned at 10:35 P. M.

Correct:–

Approved:–

Secretary

Chairman