Proceedings of the meeting of the Board of Trustees Dec. 10th, 1919.

The Board met at 2:30 P.M. The Secretary was instructed to call the roll. The following members were present:—

Col. Alan Johnston, Chairman; Messrs. Donaldson, Mannamaker, Manning and Timmerman. Messrs. Bradley, Mckown, Mauldin, Rawls and Burns entered just after the roll call.

The Chairman read a telegram from Mr. J. J. Evans explaining his inability to attend the meeting.

The Chairman stated that in accordance with a former resolution a copy of the minutes of the previous meetings had been sent to each member of the Board for alterations and corrections, and called for any such. There being no corrections or alterations, the minutes were declared approved.

The President presented his report, portions of which

Verbally epitomized.

Moved by Dr. Timmerman: That the President's report

be received as information.

Motion adopted.

Before taking up the President's recommendations, the Chairman of the Board stated that unless there were objections, the Board would pass on all items by a yeas and nays vote and that the Secretary would present a resolution at the close of the meeting by which a roll call vote would be recorded on all items requiring such vote.

The President reported that he had accepted the following resignations and asked that his action in so doing be approved:—

T. S. Buie, Asst. Agronomist to Experiment Station; Salary $1200; Effective October 7th, 1919.

W. C., Bonner, Asst. Chemist to Experiment Station; Salary $1200; Effective September 15th, 1919.

G. W. Wilson, Assoc. Botanist and Plant Pathologist, Experiment Station; Salary $2000; Effective September 1st, 1919.
Dr. A. L. Shealy, Asst. State Veterinarian, Live Stock Sanitary Work; Salary $1800; Effective September 19th, 1919.

Dr. J. W. Buchanon, 1st Asst. State Veterinarian; Salary $2000; Effective September 10th, 1919.

George W. Coggin, Prof. of Industrial Education; Salary $2800; Effective September 10th, 1919.

J. R. McDaniel, Inst. in English; Salary $1200; Effective September 1st, 1919.

Dr. J. W. Buchanon, 1st Asst. State Veterinarian; Salary $1800; Effective September 10th, 1919.

Dr. J. W. Buchanon, 1st Asst. State Veterinarian; Salary $1800; Effective September 10th, 1919.

W. E. Godfrey, Prof. of Physics and head of Physics Division; Salary $2100; Effective September 1st, 1919.

R. B. Colglazier, Inst. in Shop Work; Salary $1400; Effective September 29th, 1919.

Moved by Mr. Mauldin:— That the resignations be accepted.

Motion adopted.

Appointments

The President reported that under the authority of the By-laws he had made the following appointments, and requested the Board's sanction of the same:

W. E. Rodgers, Asst. Agronomist to Experiment Station; Salary $1200; Effective October 8th, 1919.

Mrs. Helen Sloan Torrence, Agricultural Librarian, Experiment Station; Salary $900; Effective September 3rd, 1919.

T. S. Buie, Asst. Agronomist to Experiment Station; Salary $1200; Effective August 18th, 1919.

J. S. Watkins, Asst. Chemist to Experiment Station; Salary $1200; Effective September 16th, 1919.

Dr. C. A. Ludwig, Assoc. Botanist and Plant Pathologist to Experiment Station; Salary $2100; Effective January 1st, 1920.

L. V. Starkey, Prof. of Animal Husbandry and Animal Husbandman to the Station; Salary $2800; Effective September 4th, 1919.

C. J. Foster, Assoc. Prof. of Horticulture; Salary $1800; Effective September 1, 1919.

Dr. Victor Spevack, Asst. State Veterinarian; Salary $1800; Effective September 30th, 1919.

Dr. R. N. Applegate, Asst. State Veterinarian; Salary $1800; Effective September 23rd, 1919.
R. Marvin, Inst. in Drawing; Salary $1200; Effective September 28th, 1919, to September 1st, 1920.

J. H. Thomson, Asst. Prof. of Architecture; Salary $1700; Effective September 22nd, 1919.

N. N. Love, Prof. of Industrial Education; Salary $2200; Effective January 1st, 1920.

R. L. Newlin, Inst. in Math; Salary $1200; Effective September 1st, 1919.

W. S. Tobey, Inst. in Physics and Mathematics; Salary $1200; Effective September 1st, 1919.

J. G. Carroll, Inst. in Physics; Salary $1200; Effective September 1st, 1919.

L. W. Baynard, Inst. in English; Salary $1200; Effective September 1st, 1919.

J. J. George, Inst. in English; Salary $1200; Effective September 1st, 1919.

W. C. Jensen, Asst. Prof. of Soils; Salary $1600; Effective September 4th, 1919.

Albert Barnett, Assoc. Prof. of Agricultural Education; Salary $2000; Effective October 1st, 1919.

Moved by Mr. Manning:— That the appointments be approved.

Motion adopted.

The President reported that he had made the following promotions to fill vacancies, and asked the Board's sanction of the same:—

G. M. Anderson, Experiment Field Entomologist; Salary $1500 to Asst. Entomologist at $1400, with $400 from U.S.D.A. Effective July 8th, 1919. (Succeeds W. R. Smith, resigned)

D. N. Harris, Inst. in Drawing; Salary $1200; to Inst. in Drawing; Salary $1400; Effective October 1st, 1919. (Succeeds M. T. Birch).

Geo. P. Hoffman, Ext. Horticulturist; Salary $2000 to Acting Head of Horticultural Division; Salary $2200; October 1st, 1919 to July 1st, 1920. (To fill Prof. Newman's place while on leave of absence.)

Dr. T. P. Jennings, Asst. Veterinarian, Columbia Office; Salary $1500 to $1800; Effective September 1st, 1919.

M. T. Birch, Inst. in Drawing; Salary $1400 to Asst. Prof. Machine Shop Work; Salary $1700; Effective September 17th, 1919, to September 1st, 1920. (To succeed Prof. Howard).

Dr. W. K. Magill, 2nd Asst. State Veterinarian; Salary $1800 to 1st Asst. State Veterinarian; Salary $2000; Effective September 16th, 1919. (To succeed Dr. J. W. Buchanan, resigned).
Moved by Mr. Mauldin:— That the promotions be approved.

Motion adopted.

The President reported the following increases in salaries which he had made under the authority of the action of the Board at the July meeting, authorizing the President, with the approval of the Chairman of the Board, to expend not exceeding $1000 from the Contingent Fund, if necessary, to fill vacancies or retain officers:

- **Salary of Prof. Speas, Asst. Prof. of Physics;** increased from $1600 to $1700; Effective September 1st, 1919.
- **Position of Asst. Prof. of Architecture, (Thomson);** increased from $1400 to $1700; Effective September 22nd, 1919.
- **Position of Instructor in Shop Work (Colglazier);** increased from $1200 to $1400; Effective October 29th, 1919.

Moved by Mr. Manning:— That the President's action in these matters be approved.

Motion adopted.

The President recommended that Prof. Speas be promoted in title from Asst. Prof. to Assoc. Prof. in Physics; Salary $1700.

Moved by Mr. Manning:— That the recommendation be approved.

Motion adopted.

The President requested that his action in making Prof. D. H. Henry, "Director of Student Activities" for this session, with a compensation paid from his contingent Fund of $400 per annum, be approved.

Moved by Mr. Manning:— That the President's action in this matter be approved.

Motion adopted.

The President reported that under the Board's authority at the July meeting he had granted Prof. Poate a year's leave of absence from September 1st, 1919, and asked that the same be approved.

Moved by Mr. Mauldin:— That the President's action be approved.

Motion adopted.
The President recommended that Mr. B. F. Robertson be paid $50 per month, January 1st to July 1st, for taking on the nitrogen availability work hitherto done by Prof. Lipscomb. (Mr. Robertson's salary is now $1900).

Moved by Mr. Mauldini: That the recommendation be approved.

Motion adopted.

The President recommended that the salary of Instructor D. N. Harris, who has been absent on sick leave since October 7th, and whose salary under the By-laws ceased November 7th, be paid for November and December. Mr. Harris expects to be able to return to work January 1st.

Upon motion duly seconded, this recommendation was adopted.

The President recommended that the Prof. of Industrial Education, Mr. Geo. W. Coggin, be paid $40.83 for 18 days service beyond the date of his resignation, September 10th, out of appropriation made for the position.

Moved by Mr. Manning: That the recommendation be approved.

Motion adopted.

The President recommended that Mr. E. B. Elmore be paid $25 per month extra for October and November, during which time the Treasurer was absent from the office, and Mr. Elmore virtually in charge.

Moved by Mr. Mauldini: That the recommendation be approved.

Motion adopted.

The President recommended that Mr. Elmore be permitted to write insurance, so long as in the judgement of the Treasurer this work does not interfere with his College duties.

Moved by Mr. Wannamaker: That the recommendation be approved.

Motion adopted.

The President recommended that the following changes in salary and title be made:

Asst. Professor of Soils; Salary $1800 to Asst. Professor of Agronomy and Soils; Salary $1600.
Assistant Professor of Agronomy and Farm Machinery; Salary $1600 to Assistant Professor of Agronomy and Farm Machinery; Salary $1800.

Moved by Mr. Mauldin:— That the recommendation be approved.

Motion adopted.

The President recommended that upon Mr. Long's return to duty, Assistant Director Watkins' salary, payable from Smith-Lever Funds, be increased from $2500 to 2750. Continuing, the President read a letter from Mr. Long concerning his return to duty December 10th.

The President stated that he with his directors had been studying the question of disability benefits and had under consideration the following rule to suggest to the Board. However they were not ready as yet to make a recommendation that it be adopted but wished time for further study.

"If any teacher or officer is incapacitated for service on account of sickness or other providential cause, his full salary shall be continued for one month. Thereafter, the Board at its discretion may continue the salary of the teacher or officer at half salary for a period not exceeding one month for every calendar year, or fraction thereof, that the officer has been in the employ of the College; provided that these half pay periods, if allowed, shall be cumulative during the officer's employment by the College. Successive periods of disability during the same calendar year shall be counted together as one period."

After full discussion of Mr. Long's letter, Mr. Johnstone suggested that the matter be left to the discretion of the President of the College to deal with as in his judgement he thinks best.

This suggestion was approved by the Board.

No action was taken in the case of Asst. Director Watkins.

The President recommended that the following increases in salaries from Smith-Lever Funds be made, effective January 1st, 1920:

V. W. Lewis, Extension Animal Husbandman, from $2200 to $2500.

Upon motion, duly seconded, this recommendation was adopted.

The President recommended the creation of the following positions:

Instructor in Mechanical Engineering for three months; salary $125 per month.

Instructor in Textile Industry; salary $1500; Effective January 1st, 1920, for one year.

Upon motion, duly seconded, this recommendation was adopted.

Section 6 of the rental plan adopted by the Board at the July meeting reads, in part, as follows:

"That it shall be the policy of the College to buy the lighting and plumbing fixtures owned by the occupants of any of the houses which may be evacuated by the present occupants, at a value to be agreed upon by the owner and the Director of the Engineering Department."

The President recommended that he be given standing authority to settle with house holders in accordance with the above section, the payment to come from the receipts for rents. Also that from the same source he be empowered to put in the usual toilet and bathroom equipment in any residences going on to the new rental plan, where the equipment is not complete.

Moved by Mr. Manning:— That the recommendation be approved.

Motion adopted.

In view of the increase in prices on all scientific apparatus for class use, the President recommended that he be empowered for this fiscal year only to allow such changes and substitutions in items of appropriation as in his judgement will be to the best interest of the division concerned.

Moved by Mr. Manning:— That the recommendation be approved.

Motion adopted.
The President recommended that the invitation of the American Council of Education that the College become a contributing member at $100 per annum, be respectfully declined.

Moved by Mr. Manning: That the recommendation be approved.

Motion adopted.

The President recommended that the report of the State Board of Charities and Corrections that E. D. Rainey, Jr., of Beaufort County be not granted a scholarship, be approved. (This party's examination papers were lost in the mail - hence his application reached the Board of Charities and Corrections too late to be included in their September report to the Board). (The State Board of Education considered favorably the appeal of Fulton Horton of York County, and J. E. Spearman of Edgefield County, from the Board's September action).

Moved by Dr. Timmerman: That the President's recommendation be approved.

Motion adopted.

The President recommended that the farm, which on January 1st, goes on to the Experiment Station, be continued on the reinvestment plan, and that the cost of the Supervision, labor and other expenses entering into the farm's operation be paid from its receipts; that no expenditures for permanent equipment, live stock or buildings, (not including ordinary farm implements) shall be made from the farm receipts except by authority of the Agricultural Committee.

Upon motion, duly seconded, this recommendation was adopted.

The President recommended that Mr. C. S. Patrick be elected Supt. of the farm at the salary of $2750 payable from the receipts of the farm, addition by the Board, and that a few hundred dollars be not allowed to stand in the way of getting a suitable man in case Mr. Patrick declines.

Upon motion, duly seconded, this recommendation was adopted.

The President recommended that the position of Herdsman for the Animal Husbandry Division be created at a salary of $1500,
payable from Animal Husbandry Reinvestment Account.

Moved by Mr. Manning: That the recommendation be approved.

Motion adopted.

The President recommended that the following appropriations payable from our College Reserve Fund be made:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>(1) Calf barn equipment</td>
<td>$526.74</td>
</tr>
<tr>
<td>(2) Dairy class room equipment</td>
<td>$50.00</td>
</tr>
<tr>
<td>(3) Additional labor cost, H.L. &amp; W.</td>
<td>$340.00</td>
</tr>
<tr>
<td>(4) State Fair Exhibit</td>
<td>$250.00</td>
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<tr>
<td>(5) Freight on donated textile machinery</td>
<td>$100.00</td>
</tr>
<tr>
<td>(6) Hotel equipment</td>
<td>$220.00</td>
</tr>
<tr>
<td>(7) Class room equipment, Ani., Husb., Div.</td>
<td>$100.00</td>
</tr>
<tr>
<td>(8) Freight on Nash road truck</td>
<td>$286.84</td>
</tr>
<tr>
<td>(9) Body for Nash road truck</td>
<td>$50.00</td>
</tr>
<tr>
<td>(10) Additional salaries, as per 10, 11, 16</td>
<td>$1,220.00</td>
</tr>
<tr>
<td>(11) Lewis homestead site, 17 acres</td>
<td>$1,750.00</td>
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<tr>
<td>(12) Pure bred swine</td>
<td>$3,000.00</td>
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</tbody>
</table>

Total: $9,973.08

Moved by Dr. Timmerman: That the appropriations be made.

Motion adopted on roll call vote.

The President requested that the following paragraph be added to paragraph 82 of the By-laws:

“All officers and non-commissioned officers detailed to the College by the War Department shall be ranked as Instructors on the college staff”.

Upon motion, duly seconded, this recommendation was adopted by unanimous roll call vote.

The President recommended that a reinvestment account be opened to receive and disburse money received from the Government for the special instruction of disabled soldiers, and that the President of the College have authority to expend such moneys for the purposes indicated.

Moved by Dr. Timmerman: That the recommendation be approved.

Motion adopted.

The President recommended that he be given authority to exercise his discretion as to the enforcement of Section 56 of the Regulations, in its application to disabled soldiers sent to the College by the Government.
Moved by Mr. Manning:—That the recommendation be approved.

Motion adopted.

The President respectfully called the Board's attention to
the following laws of which present practice is in violation:

(a) Section 1899, Code 1912, limits the numbers of meetings
of the Board in the following language:

"For the purpose of carrying out the duties developed upon
them, the said Board of Trustees shall meet at the call of the
Governor, and at such time and place as he may designate. They shall
receive no compensation, but shall be allowed the actual expenses,
for not exceeding two meetings in one year, while engaged in the
duties of the Board imposed upon them by this article."

The President called attention to Section Civil
Code 1912 and suggested an opinion be obtained from Attorney McLean
on the legality of the number of meetings now being held by the
Board.

This was approved by the Board.

(b) Section 423, Acts 1912, providing for the State Crop
Pest Commission, reads in part as follows:

"Be it Enacted by the General Assembly of the State of
South Carolina, that on and after April 1st, 1912, and every two
years thereafter, the Board of Trustees of Clemson Agricultural
College shall designate not over five members of said Board, who
shall constitute and be known as the State Crop Pest Commission of
South Carolina, and who shall be charged with the execution of the
provisions of this Act."

Recently the Board made the Agricultural Committee the
State Crop Pest Commission, and then changed the By-laws to permit
of more than five members on the Agricultural Committee. The active
membership was increased to six by the addition of Dr. Timmerman.
This would seem to contravene the Act creating the Commission, and
might bring the legality of its make-up into question - because of the restrictive regulations constantly issued by the State Entomologist under authority of the Commission.

Mr. Wannamaker stated that this matter had been considered by the Agricultural Committee. And that the Committee recommended that the Board rescind its action allowing the Agricultural Committee to be increased to more than five members.

Upon motion, duly seconded, the recommendation of the Agricultural Committee in this matter was adopted.

The President presented a request from Mr. W. B. Wertz to buy the printery equipment owned by the College, and to rent him space in which to conduct a printery, doing outside work as well as College work.

The Board approved of the request and referred the selling of the equipment and making a new contract with Mr. Wertz to the President of the College and Mr. W. W. Bradley with power to act.

The President presented, without recommendation, the report of Director Earle on Mr. J. B. Stevens, who is at present receiving $50.00 per month.

He also read a letter from Dr. Redfern concerning Mr. Stevens' physical condition.

The suggestion of Col. Johnstone that Mr. Stevens be continued on the pay roll until the April meeting, was adopted by the Board.

The President read the report of State Board of Health bearing on their inspection of the College.

Upon motion, duly seconded, this report was received as information.

The President presented from Mr. Watson of Greenwood, a complaint that he had suffered a loss of a herd of hogs due to the serum and virus treatment given by Mr. C. B. Faris, demonstration
Moved by Mr. Wannamaker:—That the Chairman of the Board
write Col. Cummins and extend to him the Board's sympathy in his
recent bereavement.

Motion adopted.

As requested by the Chairman of the Board, the Secretary
prepared and presented the following resolution:

Resolve that all items requiring a roll call vote at
this meeting are hereby approved.

Upon motion, duly seconded, this resolution was
unanimously adopted by roll call vote.

At the conclusion of business, the Board adjourned
to hold memorial exercises in the college chapel in honor of
the memory of the late Senator Tillman.

Correct:

Approved:

[Signatures]