Clemson University
Classified Staff Senate

August 8, 2006, 10:00 AM
Student Senate Chambers

Minutes


Absent: Lydia Arneson, Teresa Blanding, Lynn Boiter, Gail Bryson, Deborah Cantrell, Glenda Dickson, Barbara Emkin, Evelyn Gantt, Billie Jones, Judy Link, Marlene Ventura

Guests: Jeannette Braine-Sperry, Phil Landreth, Lawrence Nichols, Joyce Peebles

President Elect Dan Schmiedt called the meeting to order at 10:02 AM.

1. Approval of Minutes: Richard Cowan moved to approve the minutes of the June 13, 2006 Classified Staff Senate meeting as submitted. Jenny Peay seconded the motion, and the vote was unanimous.

2. Guest Speaker: Susan Pope began her presentation by providing the group with some startling health statistics related to South Carolina residents. Medical costs related to obesity are in excess of one billion dollars per year, 61% of adults are obese and only 46% of the population meet the moderate activity levels recommended. In an effort to combat these findings, Fike offers a Fitness Assessment Program (Attachment A). Contact Fike by email fikefitness@clemson.edu or phone 656-6559 for additional information. Appointments can be scheduled on the Internet at http://workgroups.clemson.edu/STUD4015_FITNESS_ASSESSMENT/.

3. Open Commentary: None.

4. Announcements from the President
   A. Academic Council, Dan Schmiedt. No report.
   B. Administrative Council, Lawrence Nichols. The Council attended the Board of Trustee Retreat in July. The meeting involved finalizing the budget and an examination of Thomas Green Clemson's will. The will and how it relates to the operation and future planning of Clemson University is being reviewed.
   C. Board of Trustees, Lynn Boiter. No report.
   D. Governmental Affairs, Dan Schmiedt. No report.
   E. President's Cabinet, Lynn Boiter. No report.
   F. Other:
      1) Human Resources, Lawrence Nichols. The group was reminded of the importance of removing terminated employees from the payroll system in a timely manner.

5. Treasurer's Report, Cindy Owens. The Endowment principal is $185,318.08. Our 2006-07 budgeted E&G balance is $5,090 in Other, $1,000 in Travel and $6,500 in Vending. Fund 49 has a
balance of $16,171.21. This is from fundraising activities in FY2005-06. Richard Cowan moved to approve the report as read. Al Littlejohn seconded the motion.

6. Committee Reports
   A. Standing Committees
      1) Activities, Julia McBride. 1) The FY2006-07 Scholarship Recipient Ceremony is scheduled for August 17, 2006, 3:00PM, Hendrix Student Center. Several volunteers are needed to help with refreshments, programs and the setup of the CSS display. 2) Senator appreciation gifts have been selected by the group. The gifts are traditionally distributed at the December meeting. 3) The Benefits Fair is Tuesday, October 17, 2006. More information will be forthcoming.
      2) Communications, David Crockett. No report.
      3) Membership, Deborah Cantrell. No report.
      4) Policy and Welfare, Michael Edwards. A study of benefits and services offered to staff at Clemson University will be compiled. The Top 20 Public Institutions will be used for comparison purposes.
      5) Scholarship, Jenny Peay. 1) Jenny Peay moved to transfer $16,171.21 from Fund 49 to the Scholarship Endowment. Richard Cowan seconded the motion, and the vote was unanimous. 2) Our Mystery Dinner titled "Murder Sings Out" is scheduled for Friday, October 13, 2006, 6:00PM, Madren Conference Center, Grand Ballroom. Richard Cowan coauthored the play and a local theatrical group, AEIOU will perform. Tickets will be distributed upon request. Flyers and sponsorship forms are available in the lobby for distribution. Everyone is encouraged to participate.
   B. University Committees
      1) Accident Review Board, Charlotte Swafford. Has not met.
      2) Alcohol & Other Drugs Task Force, Gary Pye. No report.
      3) Athletic Council, Ron Addis. Has not met.
      4) Bookstore Advisory, Negar Edwards. Has not met.
      5) Faculty Senate Budget Accountability, Lynn Boiter. No report.
      6) CATS, Robbie Nicholson. There are several events that will impact bus service this fall. A shuttle service will be provided for the students participating in the "Bridge Program" at Tri-County Technical College. The shuttle will run from the Heritage at Riverwood to Tri-County Technical College during the day and will also have routes to Clemson University. The Clemson Area Transit "Red Route" (connects Central and CU) will run 24/7 along with the Campus connector route.
      8) Clemson University Environmental, Chris Sober. Has not met.
      9) Clemson University Foundation Board, Lynn Boiter. No report.
      10) Council on Community & Diversity, Rosa Grayden. The group is currently working on logo and web page information.
      11) Human Resources Advisory, Julia McBride. Lynn Boiter attended the last meeting on Julia McBride's behalf. The next meeting is scheduled for August 9.
      12) Joint City/University, Deborah Cantrell. No report.
      14) Parking Advisory, Dan Schmidt. Has not met.
      15) President's Commission on the Status of Black Faculty & Staff, Rosa Grayden. The first meeting is scheduled for August 16, 2006.
      16) President's Commission on the Status of Women, Susan Pope. Has not met.
      17) Recreation Advisory, Dexter Hawkins. Has not met.
      18) South Carolina State Employees Association, Julia McBride. Has not met.
19) **Student Conduct Code Review Committee**, Deborah Cantrell and Richard Cowan. No report.

6. **Unfinished Business**
   A. **Staff Ombudsman**: Tom Ward accepted the position of Staff Ombudsman. His office is located in the Clemson House and he will assume the position on Monday, August 14, 2006.
   B. **United Way Representative**: The Senate is still looking for a volunteer to assist with the United Way campaign. Contact Karon Donald if you are interested in receiving additional information.
   C. **Search Committees**:
      1. **Dean, College of Business and Behavioral Sciences**, Pris Foster. No report.
      2. **Dean, College of Agriculture, Forestry, and Life Sciences**, Office of the Provost. Alan Sams was named as the new dean of the college effective January 2, 2007. He is currently the head of the poultry science department at Texas A&M University.

7. **New Business**: None.

8. **Announcement**
   A. Dan Schmiedt is scheduled to participate in graduation ceremonies on August 12, 2006.
   B. A short presentation and reception honoring the 2006-07 CSS scholarship recipients is scheduled for Thursday, August 17, 2006, 3:00PM, McKissick Theater.
   C. Convocation is Tuesday, August 22, 2006, 9:00AM. Staff will meet at Brackett Hall for the processional.
   D. Ellen Gideon informed the group that a Procurement Director has been selected.

9. **Adjournment**: Jenny Peay moved to adjourn. Deanna Burns seconded the motion, and the vote was unanimous. There being no further business, the meeting adjourned.

**Next Meeting**: September 12, 2006, 10:00 AM, Student Senate Chambers