

**CLEMSON UNIVERSITY
CLASSIFIED STAFF SENATE
EXECUTIVE COMMITTEE**

September 27, 2005
8:30 AM
801 University Union

Present: Lynn Boiter, Richard Cowan, Dave Crockett, Gary Gaulin, Phil Landreth, Julia McBride, Jenny Peay, Dan Schmiedt, Chris Sober

Absent: Ron Addis, Cindy Long, Michelle Piekutowski, Gary Pye

President Richard Cowan called the meeting to order.

1. **Approval of Minutes:** Dan Schmiedt motioned to approved the minutes of the August 30, 2005 Executive Committee meeting as submitted. Julia McBride seconded the motion. The vote was unanimous.
2. **Announcements from the President**
 - A. **Academic Council**, Richard Cowan. No report
 - B. **Administrative Council**, Lawrence Nichols. No report.
 - C. **Board of Trustees**, Richard Cowan. No report.
 - D. **Governmental Affairs**, Lynn Boiter. Broadus Jamerson, Executive Director for the South Carolina State Employees Association, will be our guest speaker at the October CSS meeting. Mr. Jamerson will address recent changes in the South Carolina Retirement System. This meeting is open to all faculty and staff, and will be held at the Strom Thurmond Institute.
 - E. **President's Cabinet**, Richard Cowan. No report.
 - F. **Other:**
 - 1) Human Resources, Lawrence Nichols. No report.
3. **Treasurer's Report**, Cynthia Long. No report.
4. **Standing Committees**
 - A. **Membership**, Chris Sober. A two sided bookmark with a meal recipe on one side and a good senator recipe on the other side will be used as a giveaway at the Benefits Fair. The information should be sent to Karon Donald by September 30th to allow for printing. If you have suggestions for an inexpensive and easy to make recipe, please send them to Chris Sober as soon as possible. Karon Donald will work on a CSS accomplishments display for the Benefits Fair.
 - B. **Communications**, David Crockett. Senator photos will be available on the web when a new page can be created. This will take some training, so a date has not been established. A CSS newsletter was discussed. The newsletter has been delayed due to the small number of committee members.
 - C. **Policy and Welfare**, Dan Schmiedt. Next meeting is scheduled for Tuesday, October 11, 2005, 9:00AM.
 - D. **Scholarship**, Jenny Peay. Lydia Arneson and Shelley Slann were asked to co-chair the Scholarship Committee for 2006-2007. Richard Cowan commended Jenny Peay on the growth of

the tournament, and would like to see its continued success. The plan is to involve Lydia Arneson and Shelley Slann in all phases of the upcoming tournament. Phil Landreth mentioned that Linda Landreth may be interested in helping the CSS in the future. He is not sure in what capacity she is willing to serve.

- E. Activities, Julia McBride.** 1) Lynn Boiter requested that Lisa Field with Prevent Child Abuse of Oconee County speak first at the October meeting. Lisa will be the first item on the agenda. This will officially kick off the 2005 Toy Drive. 2) Members of the Activities Committee and Scholarship Committee will meet on Saturday, October 1, 2005 at 5:00PM to setup for the Mystery Dinner Theater. Teresa Blanding donated two \$25 Wal-Mart gift cards for the Mystery Dinner. Policy and Welfare, Membership, and Phil Landreth will each donate a \$25 Wal-Mart gift card for additional prizes. 3) A signup sheet for booth volunteers for the Benefits Fair will be passed around at the October 11th meeting.

5. Unfinished Business

- A. Ombudsman:** Richard Cowan will follow-up with Provost Helms as to the status of the ombudsman position. Richard received encouraging confidential information earlier in the year, but has not seen any progress. Phil Landreth will see Brett later today, and he will ask about the status of the position.
- B. Faculty Benefits Report / Insurance:** Policy and Welfare is reviewing the report and forming questions for HR. Richard Cowan and Lynn Boiter will ask if a date has been set for the benefits meeting in Columbia when they meet with Lawrence Nichols this coming Thursday, September 29, 2005.
- C. Faculty Manual Change:** Richard Cowan will send a letter to Connie Lee, Faculty Senate President, requesting the inclusion of staff to the Faculty Manual in the selection of the President and other Academic Administrators.
- D. 2006 Senator Vacancies:** The Senate currently has five vacancies that have not been filled from the 2005 term. With an additional 48% of the terms ending in 2006, a motion to extend selected terms by one year will be made at the full Senate meeting in November. Karon Donald will email an updated roster to the Executive Committee to review for a discussion at the next Executive meeting. Chris Sober mentioned that the potential problem lies with replacing the seven retiring members of the Executive Committee. The group needs commitments to serve a second term from Senators whose first terms are expiring in 2006.

6. New Business

- A. Unclassified Academic Staff:** Phil Landreth asked the Senate to revisit the issue of representing unclassified staff. Karon Donald will request a list of unclassified staff and a comparison of the two classes (classified and unclassified). The group will discuss the issue at length once the information is received.
- B. Tuition Discount for Classified Staff Children:** Dave Crockett explained to the constituent that this issue has been addressed previously. This is not a Clemson University issue, but a state issue.
- C. Performance Raise:** Constituents are anxiously awaiting the results of Roadmap II. Richard Cowan will ask President Barker to address the issue at the November CSS meeting.

7. Announcements

- A. Clemson University Environmental Committee** is reviewing a litter control resolution. Gary Gaulin is serving on a litter task force and recommended the CSS make a similar resolution. Dan Schmiedt suggested incorporating the CSS response as a part of the Clemson University Environmental Committee's resolution, instead of a creating a second litter control resolution.
- B. The Scholarship Recipient Reception** is scheduled for Thursday, October 13, 2005, 3:00PM.

- C. Clemson University Environmental Committee has requested a CSS alternate. Chris Behrens previously volunteered to serve on this committee. Karon Donald will ask Chris Behrens to serve as an alternate.
 - D. President Barker and Provost Helms will be our guest speakers on Tuesday, November 8, 2005, 10:00AM, Tillman Hall Auditorium.
8. **Adjournment:** There being no further business, Dan Schmiedt motioned to adjourn. Julia McBride seconded the motion, and the meeting adjourned at 9:32 AM.

Next Meeting: Tuesday, November 1, 2005, 8:30 AM, 801 University Union