Clemson University
Classified Staff Senate
Executive Committee
October 26, 2004
8:30 AM
801 University Union

Executive Draft Minutes

1. Approval of Minutes. The September Executive Minutes were approved with one correction.

2. Announcements from the President.
   A. Academic Council, Richard Cowan. The Urban Land Institute is developing a conceptual master plan and development strategy for 272 acres of land that include frontage on Lake Hartwell across from the main campus.
   B. Administrative Council, Lawrence Nichols. No report.
   C. Board of Trustees, Ron Addis. Ron Addis submitted the CSS report to the BOT. Revenue bonds were approved. Several degree programs were changed.
   D. Governmental Affairs, Richard Cowan. No report.
   E. President’s Cabinet, Ron Addis. Surveys were the main topic. Althea Richardson’s student survey of diversity issues had very negative results. All surveys need to be reviewed by Debra Jackson, Office of Institutional Effectiveness & Assessment.

3. Treasurer’s Report, Cynthia Long.

4. Standing Committees
   A. Membership, Chris Sober. Email was sent to each area that had vacant seats. Nominations for senators were received for every area except for area 10. An election will be necessary in one area since several people were interested in becoming a senator for that area. Fourteen terms are expiring in April 2005.
   B. Communications, Corey Ferrier. The committee is working on the next newsletter.
   D. Scholarship, Jenny Peay. No Report.
   E. Activities, Lynn Bolter/Gary Pye. Joan Patterson with Prevent Child Abuse in Schools & Communities/Oconee County will speak during open commentary on November 9th concerning their program. The committee is coordinating a toy drive instead of an angel tree this year. Results from the survey are: 21 to 26 were in favor of collecting gifts for the less fortunate during Christmas; most would solicit help from their constituents. Ron reported that the fee for the Executive Retreat will be waived.

5. Unfinished Business
   A. Student Conduct Code Review Committee-Appointees. Only one senator was interested in this committee. A message soliciting another committee member needs to be sent out to all staff.
   B. Staff Representation in the selection process for the new Vice Provost for DCIT. The Provost said that she would include to staff on the search committee, one from DCIT and another from outside of DCIT.
   C. University Parking Review Board. There are enough staff to cover the review boards but Judge Culler would a pool of alternates who are staff.
   D. Ombudsman. President Ron Addis discussed this with Provost Helms. She seems receptive to the idea of an ombudsman office that represents all constituents – faculty, staff, undergraduate and graduate students. Addis will direct future discussions to the President and Provost and bypass HR.

6. New Business
A. **Staff Survey**

B. **Parking Lottery.** Questions and complaints about the parking lottery should be forwarded to Almeda Jacks. The rules were defined & administered by Parking Services, including the decision to include faculty in the spirit of "One Clemson."

C. **Alcohol Task Force.** Gary Pye has agreed to serve on this committee as the representative of the Classified Staff Senate.

7. **Announcements**

   A. **Guest Speakers** for the November Senate meeting will be Geary Robinson & Mary Poore for Parking Services. Lisa Fields will talk about Prevent Child Abuse Oconee County.

   B. Ron Addis will be out beginning November 18.

8. **Adjournment.**

**Next Meeting:** November 30, 2004, 8:30 AM, 801 University Union