Clemson University
Classified Staff Senate
Executive Committee

January 28, 2004
1:30 PM
801 University Union

Minutes

Present: Ronald Addis, Jean Kopczyk, Cindy Long, Corey Ferrier, Phil Landreth, Jenny Peay, Gary Pye, DanSchmiedt

Absent: Barbara Bergman, Lynn Boiter, Dexter Hawkins, Lawrence Nichols

President Phil Landreth called the meeting to order at 1:35 PM.

1. Approval of Minutes: The minutes from November 11, 2003, were approved as submitted.

2. Announcements from the President
   A. Academic Council, Ron Addis: Has not met.
   B. Administrative Council, Phil Landreth: To date we have not received any communication regarding the Resolution that was submitted in November.
   C. Board of Trustees, Phil Landreth: Will meet Feb. 6. Awards Luncheon is planned for April (however it may be a dinner not a lunch) and we have been asked to assist Thornton Kirby with the set-up.
   D. Governmental Affairs, Ron Addis: The President did make a presentation about the budget cuts proposed by the governor for PSA. John Kelly will hold a Town Meeting addressing the issue on Jan. 30.
   E. President's Cabinet, Phil Landreth: Has not met.

3. Treasurer’s Report, Cynthia Long: The approved December minutes will be forwarded to the appropriate channels immediately and the approved amount of $34,097.33 will be transferred into the CSS Endowment. The last two quarters posted do reflect earned interest on the principle.

4. Standing Committees
   A. Membership, Ron Addis: The spreadsheet redefining area representation is close to being finalized and will be distributed shortly. Senators whose areas have changed will be notified and the number of vacancies will be determined for election purposes.
   B. Communications, Corey Ferrier: The February newsletter is underway. Past President Kathy Bell is helping to compose a brief history. They may prepare a separate mailing to be distributed in April to mark the Senate’s 20th year anniversary.
   C. Policy and Welfare, Dan Schmiedt: President Barker has requested the Senate’s opinion on the current University smoking policy. Dan will draft a response stating that the existing smoking policy appears to be adequate; however implementing a policy of “courtesy” with regard to second hand smoke could improve the situation.
   D. Scholarship, Jenny Peay: The current project is planning the spring golf tournament. The time and date has been confirmed with the Walker Course; the first solicitation letter went out in December. The flyers for participants will be mailed out shortly. The Scholarship Committee will meet Tuesday, February 2nd.
   E. Activities, Lynn Boiter/Gary Pye: Along with the Membership Committee, the Activities Committee is planning the April Awards Luncheon, which will include the 20th year anniversary celebration. The guest list is being lessened due to the increase in catering costs. Gary Pye led the discussion to delete all president elects from the invitation list as well as the scholarship recipients. The committee also voted on choices for the menu. Entertainment will be provided by Norma Jean from Cafe and Then Some. The vending committee has approved their charge of $300 for a 20 minute show.
5. Unfinished Business
   A. Upcoming officer elections: Ron is seeking a candidate Vice President.
   B. Unclassified staff and representation: Phil is still looking into this issue.
   C. Ombudsman Position: Phil has been unable to get approval from the Faculty Senate's Policy and Welfare Committee on the proposal that was submitted for a University Ombudsman Position. No conclusion was reached at this time.
   D. Phil received three formal complaints regarding the following issues:
      • President Barker’s staff apparently received raises
      • The high salaries of some classified staff members appears to make them insensitive to the increasing costs of living
      • Fairness of rehiring retired employees in light of the staff’s compensation issues
      Discussion included:
      • The raises most likely resulted from reclassifications
      • Anyone can run for the Senate, however it appears to be primarily the lower salaried employees who elect to serve
      • The policy of rehiring retirees is being reconsidered at this time
   6. New Business
   A. Suggested speakers for upcoming Senate meetings:
      Dr. John Kelly re: budget cuts
      Allan Godfrey re: budget
      Beth Wall re: co-op garden and farmer’s market
      Representative from Fike Recreation Center re: employee benefits
      Representative from Wellness Center re: employee benefits
      Allie will pursue these suggestions.
   B. Air Quality Committee chairman seeks replacement: Gary Gaulin would like to replace Dan Schmiedt as the representative for this committee. No decision was reached at this time.
   6. Adjournment: The meeting was adjourned at 3:30PM.

Next Meeting: Tuesday, February 24, 2004, 8:30 AM, 801 University Union