

**CLEMSON UNIVERSITY
CLASSIFIED STAFF SENATE
EXECUTIVE COMMITTEE**

September 30, 2003, 8:30 AM
801 University Union

MINUTES

Present: Ronald Addis, Barbara Bergman, Lynn Boiter, Corey Ferrier, Dexter Hawkins, Phil Landreth, Jenny Peay, Dan Schmiedt

Absent: Jean Kopczyk, Cindy Long, Gary Pye

President Phil Landreth called the meeting to order at 8:40 AM.

1. **Approval of Minutes:** The minutes from August 26, 2003, were approved as submitted.
2. **Announcements from the President**
 - A. **Academic Council**, Phil Landreth reported that they met yesterday. The agenda included the recent negative press in the Greenville News and the decision to require all CU students to have laptops; and grade redemption issues.
 - B. **Administrative Council**, Lawrence Nichols was not present to report.
 - C. **Board of Trustees**, Phil Landreth. The CSS report to the BOT was submitted on Monday.
 - D. **Governmental Affairs**, Ron Addis. Has not met.
 - E. **President's Cabinet**, Phil Landreth. There was a presentation on the CU national scholars program.
3. **Treasurer's Report**, Cynthia Long was not present to report.
4. **Standing Committees**
 - A. **Membership**, Ron Addis. The committee is still working on the changes to the bylaws regarding voting at the April meeting and excessive absenteeism. It was suggested that we include the senator's supervisor in emails regarding absenteeism due to the fact that they are required to sign a consent form for the employee's membership on the CSS. Ron suggested sending an email after three missed meetings, and dismissal will be at the discretion of the Executive Committee. This will be discussed further at a later date.
 - B. **Communications**, Corey Ferrier. There is a question as to whether or not the August newsletter was mailed out. Corey will investigate this and report back.
 - C. **Policy and Welfare**, Dan Schmiedt. The committee continues to discuss the impact of escalating insurance costs on university employees and will report at a later date.
 - D. **Scholarship**, Jenny Peay. The Fall Golf Tournament was a huge success. There were 28 teams registered and we anticipate the proceeds to be almost as high as from the spring tournament. The discussion of amending the scholarship fund agreement was continued from last meeting. Phil spoke to Rebecca Pruitt from financial aid and she recommends not changing the language for several reasons; however he was unable to elaborate. Allie will obtain a copy of the current scholarship wording and send it to Lynn Boiter and Phil so that this decision can be discussed further at a later date.
 - E. **Activities**, Lynn Boiter/Gary Pye. Lynn recognized the Activities Committee for their contributions to the Raffle held at the Golf Tournament. The Benefits Fair is coming up on October 15. Lynn circulated a volunteer sign up sheet. Lynn asked Phil to help set up the booth. Phil will call Larry Addis to get the booth. Set up will begin at 7:30 a.m. for those who can help.
5. **Unfinished Business**
 - A. **Staff Ombudsman**. Phil shared the draft proposal. Ron suggested discussing the advisory committee structure to the Ombudsman and any conflicting issues that may surface. Dexter Hawkins, Ron Addis and Phil will continue to pursue this.
 - B. **Staff Awards Banquet**. Phil spoke to Thornton's secretary regarding holding this event and is waiting for a reply. It is not a priority coming on the heels of the Fall Golf Tournament.

C. April Awards Luncheon. Allie sent a letter to President Barker's office asking them to add it to add the April awards luncheon to his calendar.

6. Announcements

A. October Senate Meeting. Larry Addis will be honored at the next full Senate meeting as he has resigned from the CSS. Phil will invite him to attend the meeting.

7. Adjournment. The meeting was adjourned at 10:30 AM.

Next Meeting: Tuesday, October 28, 2003, 8:30 AM, 801 University Union