
Absent: Teresa Blanding, Wayne Chao, Patricia Dobey, Christine Drais, Heather Irwin, Emma Knight, Robin Lay, Judy Link, Julia McBride, Susan Perry, Gary Pye, Cathie Rhodes, Tracy Smith, Wanda Smith, Christine Sober

Guest: Lt. Col. William Hanson

President Phil Landreth welcomed everyone and called the meeting to order at 10:05 AM.

1. Approval of Minutes: The minutes of the April 8, 2003 meeting were approved as submitted.

2. Guest Speaker: Lieutenant Colonel William Hanson, CU Department of Military Leadership, gave an overview of the ROTC program at Clemson University. Clemson’s ROTC program is ranked 21 of 270 programs nationwide; 17 officers were commissioned last year. Freshmen students focus on building self-confidence and developing motivation skills; sophomores on team-building and team-leading skills; juniors on leadership for large groups or organizations. Seniors are given the opportunity to help run the ROTC program – planning, implementing, and evaluating the program. Military Leadership is recognized as an academic minor at Clemson. The program is funded almost entirely by the army; the university provides building space and phones. CU ROTC supports various military clubs including the Pershing Rifles (2003 National Champions), the Ranger Club, the Scabbard & Blade Club, and the Tiger Platoon. Additional information about these clubs is available at http://business.clemson.edu/armyrotc/web_pages/site_map.htm. When asked about volunteer army vs. the draft, Lt. Col. Hanson commented that the volunteer army has forced its leaders to be positive motivators and team-builders. Shifting his focus to the war in Iraq, Lt. Col. Hanson reported that 24 Clemson University students are serving in Iraq. Another effect of the war is the review of international student records by the FBI as a measure of Homeland Security. He also noted the helicopters on Bowman Field airlifting ROTC students to participate in on-campus training. Lt. Col. Hanson shared 3 emails from Clemson ROTC graduates detailing their experiences in Iraq. He concluded with information about the army scholarship fund available for freshmen, sophomores, and juniors; the scholarship funds are for tuition, books and fees.

3. Open Commentary: None
4. Announcements from the President

A. Academic Council, Ron Addis: No new information at this time.

B. Administrative Council, Phil Landreth: Mary Poore, Associate Vice President for Municipal Services, presented the Stadium Security Task Force report, outlining several recommendations addressing night games, reduction of the crowd on the hill, field access, stronger goal posts, education/awareness campaign, behavior modification campaign, security bike patrol, and general security. The Council approved the recommended policy for athletic training room treatment. The policy allows for the occasional treatment of departmental employees (coaches and staff) and the prohibition of all others with the exception of Dr. Edwards. Dr. Chris Przirembel updated the Council on plans for a national workshop on university security to be held at Clemson on July 28-29, 2003. The Council discussed progress on retirement incentives, differential tuition and entrance fees. President Barker requested that an update on what is being done internally to handle the budget cuts be communicated to all employees. The Council discussed the potential damage to Bowman Field caused by cars parked on the grass. President Barker asked for the development of a policy for use of Bowman Field.

C. Board of Trustees, Phil Landreth: At their April meeting, the Board approved (1) preliminary plans for three new graduate level degree programs, offering a Master of Science in Marketing, a Master of Science in Youth Development and a Ph.D. in International Family and Community Studies. (2) the naming of a proposed building for the Academic Support Center for the Class of 1956, contingent on the class raising 25 percent of the construction cost. (3) a 2.5% increase in student meal plan rates, beginning this fall. (4) awarding contracts for the exterior restoration of Holtzendorff Hall, the renovations to the Pearce Center for Communication and the replacement of windows in Tillman Hall. The Board also approved a resolution supporting the development of the Clemson International Center for Automotive Research in a site to be determined in the greater Greenville area and charged the university administration to move forward as expeditiously as possible. Trustee Patricia McAbee learned that she had been selected as an honorary Clemson University Alumna.

D. Governmental Affairs, Ron Addis: The Legislative Committee met May 5. Clemson University Office of Governmental Affairs is working with members of the State Senate to ensure Clemson’s provisos and budget items are maintained on the floor of the Senate. The full Senate began debate on the 2003-2004 Appropriations Bill on Tuesday, May 5. Senator Tommy Moore has proposed an amendment in which the benefits to Clemson are: No additional cuts beyond the 8.73 percent current mid-year reduction, a 2% salary increase for state employees, no further increase in state employees’ health insurance, and $39 million in state scholarship funds. Senate Bill 382 which would repeal the TERI program has been killed. The TERI program remains safe for at least another year.

E. President’s Cabinet, Phil Landreth: New leadership of the Faculty Senate, Student Government, Graduate Student Government and Classified Staff Senate were introduced. Alfred Bundrick, Governmental Affairs, reported that Congressmen Jim DeMint and Gresham Barrett were on campus for the “Support Our Troops” rally on Bowman Field. Speculation grows as to Senator Hollings’ bid for re-election with the recent death of his daughter. Chip Boyles, Clemson Assistant City Administrator, announced that Cathy Sams, Director of Public Affairs, will chair the Joint City/University Advisory Committee. Provost Dori Helms provided an update on some re-organizations on campus. Plans are underway to create a new Emeritus College, utilizing the 200 plus faculty. Dr. Jerry Reel will be the new dean of this college. Dr.
Helms reported that there will be a central admissions office, including both undergraduate and graduate student admissions. She added that the Office of International Affairs will be moved out of the graduate school. Dr. Mark McKnew will serve as interim director for International Studies, and there will be a national search for a new dean of the graduate school in the fall. Dr. Chris Przirembel reported that a bid for the Advanced Materials Research Building came in at approximately $17M. He also reported that Dr. Thomas Boland is doing major research in the area of human tissue replacement. CSS President Phil Landreth reported that the Senate is compiling information on the distribution of the performance bonuses as to how they were handled within each unit. Scott Ludlow, Chief Business Officer, reported that Clemson University was recognized as the most improved agency for working with minority businesses. Byron Wiley, Director of Access and Equity, reported that General Electric agreed last year to support future students from Southside High School in Greenville into the Emerging Scholars program. There will be a total of five students in the new cohort starting this summer. Cathy Sams, Director of Public Affairs, reported that several media visitors were on campus last week, including CBS interviewing Senator Lindsey Graham for “Face the Nation” and C-Span taping CU alumnus Marilyn Thompson.

F. Other:

2. Parking & Transportation Task Force, Dexter Hawkins: The Task Force met for the last time on April 15. Discussion topics of this wrap-up session included: (1) There will be no gated lots and no zoned or restricted parking on campus at this time. (2) There will be no change to the ‘parking to office’ commute period of 20-25 minutes. (3) The current parking guidelines and fee structure will remain unchanged. (4) The committee is recommending that any future building construction should account for the resulting displacement of parking. (5) CATS will receive 3 new 35 ft. buses in August to replace its aging fleet. (6) There was some discussion that IF the university were to build parking garage it would be advantageous to locate it at a site that would qualify it for federal funding. (7) It was noted that education about the Ten Principles of Parking should continue to be promoted.

5. Treasurer's Report, Cynthia Long: E&G funds are running low as the end of the FY approaches; $708 remains in Travel and $330 in Other. Performances credits for 2003-04 are uncertain. Cindy anticipates receiving $5000 in Other and $1000 in Travel E&G funds for 2003-04. The deposit account has a balance of roughly $25,000. The Endowment Report and the Annual Fund account are unchanged since the last report. The Treasurer's Report was unanimously approved.

6. Committee Reports
A. Standing Committees
   1. Membership, Ron Addis: The committee will meet in July to review and recommend changes needed in representation due to the personnel changes in CAFLS and PSA.
   2. Communications, Corey Ferrier: The May CSS Newsletter will be published after the golf tournament in order to include tournament results and 2003-04 scholarship recipient information. The committee plans will continue to meet monthly following the general meeting to draft the summary information.
3. **Policy and Welfare**, Dan Schmiedt: The committee met to discuss implementation of the employee suggestion program. He asked for input on possible means of making the program available to all employees. They had discussed a web-based system but were concerned that not all employees have computer access. The committee is also asking for input about who should administer the program. Ideas may be submitted to Dan at willys@clemson.edu.

4. **Scholarship**, Jenny Peay: The annual scholarship golf tournament is Friday, May 16 at The Walker Course. A sign-up sheet for volunteer workers was circulated. The tournament is once again sold out.

5. **Activities**, Lynn Boiter/Gary Pye: The committee’s calendar of activities for the upcoming year will be presented at the June meeting. Committee members will be working the golf tournament on Friday. They also made military awareness pins for all Senators. Senator Suerea Wooten’s son has been in Iraq for several months.

**B. University Committees**


2. **Air & Water Quality Committee**, Dan Schmiedt: Has not met.


4. **Bookstore Advisory**, Cindy Long: Meetings are open to interested persons. Ideas on ways the bookstore can better serve Clemson University may be submitted to Cindy at lcynthi@clemson.edu or John Gilbert at gilberj@clemson.edu.

5. **Budget Accountability**, Phil Landreth: Has not met.


7. **Clemson University Foundation Board**, Phil Landreth: The first meeting is scheduled for June. This is the first year for the Classified Staff Senate to have representation on the Board. The CSS President will serve as an ex-officio, non-voting member.

8. **Council on Community & Diversity**, Terri Vaughan: Terri received an email from Chair Connie Lee that the committee will be meeting soon.

9. **Healthy Communities**, Dexter Hawkins: The committee has sent its recommendations to the Administrative Council for review. They have been focused on drafting a mission statement, determining its membership and brainstorming ideas for promoting wellness on campus. The committee is favoring sponsoring a ‘Benefits Fair of Health’ in conjunction with the re-opening of Fike. The committee has also defined what it sees the CU Wellness Program becoming. Dexter reported that the committee recently toured Fike.


11. **Joint City/University**, Christine Drais: No report.

12. **Library Advisory**, Karon Donald: The committee meets quarterly. The library will be undergoing HVAC renovations.

13. **Parking Advisory**, Dan Schiemdt: They have not met.

14. **President’s Commission on the Status of Black Faculty & Staff**, Sandra Parker: No report.

15. **President’s Commission on the Status of Women**, Cathy Bell: The Commission met on April 25. The feedback on the Workplace Report has been good. Risa Grimes, Development Officer for the College of AAH, will be working with the Commission to secure funds to support monetary awards for Outstanding Women Awards, a Women’s Lecture Series, and a Women’s Center. The Commission will also look into a major endowment for women and graduate fellowships. The Women’s
Commission will be involved in the 50th anniversary celebration of coeducation at Clemson in 2005. As part of the 10th anniversary celebration of the Women's Commission, the Commission plans to organize an event on relationship violence. Vickie Ramsey is the incoming chair of the Commission, and Syd Cross was elected Deputy Chair.

16. Recreation Advisory, Dexter Hawkins: No information at this time.

17. Substance Abuse Advisory Committee, Robin Lay: Information is forthcoming.

18. South Carolina State Employees Association, Betty Cook: The Executive Board of the Clemson University chapter will not meet again until August. Phil shared that he had been receiving occasional emails from SCSEA about pending legislative issues. He has passed them onto Angie Liedinger, Executive Director of Governmental Affairs, to keep her aware of activities of the SCSEA. SCSEA member Linda Landreth read from the SCSEA Scroll publication that increases in insurance premiums of $48/month per participant has passed in the House. The bill is in discussion in the Senate. He added that there is a proposal to raise sales by 2 cents. Funds would be used to fund 2% cost of living raise for all state employees and help offset health insurance premium increases. The sales tax increase is targeting tourists. Ron Addis added that the budget process in Columbia is in a state of chaos.

7. Unfinished Business
   A. Follow-Up on Distribution of Staff Bonuses: The information disseminated to staff about the bonus distribution process was timely and informative in some areas and void in others. President Landreth requested the Senate's backing in asking President Barker to request the Deans to communicate to staff the specifics on the actual selection process – not the specific names of recipients or selection committee members. Phil read the proposal to the membership. (See attached) Following discussion, the membership approved the recommendation.

8. New Business
   A. Classified Staff Representation on Selection Committees: A draft of proposed changes of the Faculty Manual to include classified staff representation on selection committees was distributed. Discussion and vote will occur at the June meeting.

   B. CSS Executive Retreat: Standing Committee assignments and representation on university-wide committees were finalized at the recent Executive Retreat. Senators were provided with copies of committee information. The information will also be posted on the CSS web site (http://www.clemson.edu/css/). The Executive Committee prepared its Vending Fund request for FY 2003-04. The Executive Committee has set as its primary goal to increase awareness of the Senate both on campus and within local communities. All ideas are welcome.

9. Announcements
   A. Lynn Boiter shared that the raffle in support of Harold Duncan had been a tremendous success. The raffle drawing was held Friday, May 2. The winners were:
      Ralph Porter's handcrafted corner cupboard - Dudley Balir of Seneca
      Johnny Vissage's porch swing - Lillian Garrison of Walhalla
      Steve Shiflet's painting - Lane Miller of Clemson, CU Housing
Since the initial email about this fund-raising effort, other contributions have been received and are currently being raffled. Included are a framed drawing by President Barker and ceramics, photography, printmaking and painting items from the University’s Art Department. All items are on display in the Facilities conference room on Klugh Avenue. The drawing for these items will be held Friday, May 30. Tickets may be purchased for $2 each or three for $5. All tickets are available at the Klugh Avenue office (656-2186) or from facilities staff members. All of the raffle proceeds will be given to the Duncans for medical expenses. A grand total for both raffles will be announce following the May 30 drawings.

10. Adjournment: There being no further business, the meeting adjourned at 11:10 AM.

Next Meeting: Tuesday, June 10, 2003, 10:00 AM, Student Senate Chambers
Guest Speakers: Bill Shivar and Don Brewer, both with CU’s Fire & Emergency Medical Services