MINUTES


Absent: Diana Bourgeois, Wayne Chao, Lynn Fowler, Heather Irwin, Robin Lay, Judy Link, Cindy Owens, Karen Pope, Bill Shivar, Suerea Wooten

Guests: Brian Becknell, Beth Jarrard, Lawrence Nichols

1. Approval of Minutes: The minutes of the March 11, 2003 meeting were approved as submitted.

2. Open Commentary: None.

3. Announcements from the President

A. Academic Council, Dexter Hawkins: The Council acknowledged outgoing leadership of the various constituency groups and introduced newly elected leadership.

B. Administrative Council, Dexter Hawkins: The Administrative Council is considering plans for a faculty/staff club. Information about the Aramark/Chilis concept will be presented to faculty and staff representatives in the near future. They are also looking at cost factors involved in heating and air conditioning renovations to the old bookstore. The Council determined that staff bonus criteria should be based on the most recent performance evaluation. Terry Don Phillips, Athletic Director, presented One Clemson/Solid Orange, a concept intending to create a sense of spirit and oneness on Clemson’s campus. Dr. Phillips also advocated a funding model for athletics that would support athletics at a competitive level and eventually contribute money to the University for non-athletics priorities. The Council approved the conceptual design. Dr. Phillips will present the information at the April Board meeting. The Graduate Task Force presented recommendations to enable Clemson to make better use of existing funds and to develop additional revenues to support graduate education and research. The Council discussed options for warehousing housing inventory. The Council approved the purchase of protective equipment for employees in positions requiring these for safety. The Council approved the Personal Leave for Temporary Grant Funded Positions. All employees who are in temporary grant positions will be awarded 1½ days per month. John Kelly announced that the Youth Learning Institute would be relocated to a vacant National Guard facility in Pickens which sits on 35 acres of land. Lawrence Nichols, Chief Human Resource Officer, requested consideration for the creation of a staff ombudsman position. The Faculty Ombudsman was suggested as filling this position. Action was deferred until Provost Helms can review the proposal. The Council approved a 2.5% increase in the student meal plan fee for FY03/04.

C. Board of Trustees, Dexter Hawkins: The Board will meet on April 24 and 25. Dexter will introduce Phil to the Board members.

D. Governmental Affairs, Phil Landreth: There are 3 bills currently being discussed by the state legislators that could affect Clemson. H.3047, if approved, proposes that
academic or need-based scholarships, grants or loans funded with state or local funds may not be awarded by a public institution of higher learning to a student who is not of United States citizenship. H.3448 deals with the terms of 'at will employment'. They are trying to have the word "public" deleted in order to protect the grievance rights of university employees. A third bill deals in part with the denial of public funding for lobbyists. There is no new information as to the status of the TERI legislation.

E. President's Cabinet, Dexter Hawkins: Byron Wiley, Director of Access and Equity, announced that Clemson has invited three African-American students to campus for this year's National Scholars competition. Thirty-seven students will be on campus, February 28 through March 2 to compete in the national scholars program. Angie Leidinger, Executive Director for Governmental Affairs, announced that the budget debate would start March 11th in the full House of Representatives. Clear indications are that the $30 million currently going to Endowed Chairs could be in jeopardy. She also announced that the amendment regarding tenure was adopted as an amendment to H.3448, the Employment-At-Will Bill. Thornton Kirby, Executive Secretary to the Board of Trustees, announced that there would be a teleconference with board members to discuss and approve the following items: (1) Harcombe Dining Hall renovations; (2) Cooper Library HVAC Phase I; and (3) Approval of two new academic programs, a Masters of Science in Historic Preservation and a Masters of Art in Teaching. Provost Helms reported that all eight emphasis area meetings have been completed and information is now on the web. Mendal Bouknight, Chief Development Officer, reported that BB&T Charitable Foundation has committed $1M to the Department of Economics in support of the BB&T Center for Economic Education. The gift will support faculty and student research, outreach programs promoting economic education, and new coursework. Joy Smith, Assoc. VP and Dean of Students, announced that plans are underway to keep in close contact with students who have been deployed overseas. She also announced plans for a memorial dedicated to the remembrance of all former Clemson students who are now deceased. Counseling has been set up for international students who are being affected by a number of issues related to global instability. The Cabinet heard a presentation on the Community Service Grant Program (grant money for tuition assistance). There is a need to establish some measure of accountability for students not fulfilling their service requirement.

F. Other:
1. Human Resources, Lawrence Nichols: The Administrative Council approved the Personal Leave for Temporary Grant Employees. Implementation should occur in May.
2. Parking & Transportation Task Force, Dexter Hawkins: The committee's final meeting is scheduled for Tuesday, April 15th. Any comments may be sent to Dexter Hawkins (dhwnks@clemson.edu) prior to the meeting.

4. Treasurer's Report, Cynthia Long: The Annual Fund balance is $10,620; the next payroll deduction deposit to the Fund should occur in June. Deposits from fundraisers (golf tournament, bake sale, Tiger Tailgate raffle) total $15,411. E&G available money shows a balance of $1,320 in Other and $816 in Travel. Cindy has received the University Endowment Report for 2001-2002. The official Endowment balance as of June 30, 2002 was $129,548.04. The Treasurer's Report was unanimously approved.

5. Committee Reports
   A. Standing Committees
      1. Membership, Nancy Allgood: No report.
      2. Communications, Barbara Bergman: Work on the May newsletter is underway. The committee members have been working on their theme basket for the golf tournament.
      3. Policy and Welfare, Roxanne Bernard: The committee met briefly prior to the April CSS meeting for a wrap-up session. They have put together their Movie theme basket for the golf tournament raffle.
5. **Activities**, Lynn Boiter/Gary Pye: Lynn thanked the Policy & Welfare Committee for their Movie Basket. She added that if anyone needed ideas for their baskets, Lynn and Gary would be glad to help.

### B. University Committees

1. **Accident Review Board**, Gary Pye: Four Motor Pool accidents and two non-Motor Pool accidents were reviewed. The 2003 ARB meetings will be scheduled for Wednesday to accommodate the student participants.

2. **Athletic Council**, Brian Becknell: Work to reorganize the athletic committees to bring them in line with NCAA guidelines has been completed. The first semester of a pilot program to aid high-risk athletes seems to be working very well. The program will be evaluated after the semester is over. The athletic administration had neglected to inform the Athletic Council about the season ticket price increase. Athletic Director Terry Don Phillips apologized for the oversight and issued letters to season ticket holders explaining the increase. As part of the NCAA accreditation, the committee has been working on the minority progress report due in June. Brian reported that many of the athletic programs are doing very well and continue to show improvement with student athletes GPAs. He noted a surprising number of athletes on the honor roll.

3. **Bookstore Advisory**, Cindy Long: The committee will meet on April 15th at 11:00 AM in the Hendrix Center. Anyone is welcome to attend. Questions or comments may be sent to John Gilbert (gilbert@clemson.edu).


5. **CATS**, Robbie Nicholson: CATS is participating in the CU International Awareness Week. CAT employees were given luncheon tickets to enjoy an International Buffet at Harcombe Dining Hall, and a CAT bus will be on display at the International Festival on Sunday. CATS, along with the Students for Environmental Awareness Club will be giving away a mountain bike in celebration of Earth Day. Tickets can be picked up at the Hendrix Center, the Union Loggia, and the Library between April 15 and April 22 with the drawing to be held at the Earth Day Festival on Tuesday, April 22. CATS will order 3 additional 35’ Opus buses to replace the aging fleet. Delivery is expected by fall. These buses will not increase the fleet size.


7. **Fike/Healthy Community**, Dexter Hawkins: The committee is advising President Barker to establish it as a permanent University committee. Other topics being addressed include drafting a mission statement, defining membership guidelines, and sponsoring a “health fair” perhaps in conjunction with the grand opening of Fike. Fike should open sometime in late summer. The grand opening will likely occur in September.

8. **Human Resources Advisory**, Emma Knight: HRAC’s March meeting was canceled.


12. **President’s Commission on the Status of Black Faculty & Staff**, Sandra Parker: The Commission will not meet in April. A Spring Retreat for the Commission members is planned for May.

13. **President’s Commission on the Status of Women**, Cathy Bell: The Commission met on March 28. Bernice Sandler's recent visit to Clemson was well received. Initiatives discussed surrounding her visit included: funding to establish a Women's Center, collaborative efforts with Clemson's Women's Council, establishment of a rape hotline in partnership with the Pickens Co. Rape Crisis Center, and pursuing various ways to address the issues related to domestic violence against women. The Commission expressed support of the student led Cancer Relay for Life event. Plans are being discussed regarding events surrounding the celebration of the Commission's 10th Anniversary. Syd Cross will search for a prominent speaker, and Cathy Bell and Robbie Nicholson will pursue a recommended partnership with the Sullivan Center to hold a Women's Health Fair.
undergraduate students will be presenting their research in poster format. All staff are welcome to come and see what the students are accomplishing with their research.

B. The last Faculty/Staff After Hours of this academic year will be Thursday, May 1st at 4:30 PM at the Madren Center.

C. Lynn Beiter announced that Facilities is sponsoring a Raffle for Harold Duncan to assist with his medical expenses. Mr. Duncan had been employed at Clemson since 1979 and had been in a serious car accident in December 2002. Because Mr. Duncan has nearly reached his maximum insurance payout, Facilities has organized a fundraiser. The following items will be raffled: a porch swing handcrafted by Johnny Vissage, a framed painting by Steve Shiflet, and a corner hutch handcrafted by Ralph Porter. Tickets are being sold for $5/ticket or $20/5 tickets - cash basis only please. Those wanting to participate may call the Facilities front desk at 656-2186 for further information. Flyers were distributed.

9. Adjournment: There being no further business, the meeting adjourned at 10:45 AM.

Next Meeting: Tuesday, May 13, 2003, 10:00 AM, Student Senate Chambers