

**CLEMSON UNIVERSITY  
CLASSIFIED STAFF SENATE**

March 11, 2003, 10:00 AM  
Student Senate Chambers

**MINUTES**

**Present:** Ron Addis, Larry Addis, Nancy Allgood, Suzanne Atkinson, Chris Behrens, Barbara Bergman, Roxanne Bernard, Teresa Blanding, Lynn Boiter, Diana Bourgeois, Deanna Burns, Wayne Chao, Linda Cocke, Annice Cope, Patricia Dobey, Karon Donald, Christine Drais, Mike Edwards, Corey Ferrier, Lynn Fowler, Gary Gaulin, Dexter Hawkins, Buddy Hood, Heather Irwin, Emma Knight, Phil Landreth, Cindy Long, Julia McBride, Rita McConnell, Cindy Owens, Jenny Peay, Susan Perry, Michelle Piekutowski, Karen Pope, Gary Pye, Cathie Rhodes, Lori Rholetter, Dan Schmiedt, Steve Shiflet, Tracy Smith, Charlotte Swafford, Terri Vaughan, Patricia Warner, Sueera Wooten

**Absent:** Samantha Bass, Odean Bush, Billie Jones, Linda Kanaley, Jean Kopczyk, Linda Landreth, Robin Lay, Judy Link, Bill Shivar, Wanda Smith, Christine Sober

**Guests:** Michael Atkins, Jerry Beckley, Lawrence Nichols, Dr. Jerry Reel

President Dexter Hawkins called the meeting to order at 10:05 AM.

1. **Approval of Minutes:** The minutes of the February 11, 2003 meeting were approved as submitted.
  
2. **Guest Speaker, Dr. Jerry Reel, Senior Vice Provost & Dean of Undergraduate Studies:** Dr. Reel highlighted some of the more important dates in the history of Clemson University. On November 6, 1886, Richard W. Simpson, a lawyer from Pendleton, brought to Mr. Clemson at his Fort Hill home his last will and testament. It was signed and witnessed on that day. Mr. Clemson turned over his home, all of his money and land (814 acres plus a farm in Maryland) valued at \$80,000. Upon Mr. Clemson's death on April 6, 1888, Mr. Simpson placed the will in probate at the Walhalla Court House. The reaction to the will was met with great opposition. USC, the state's land-grant institution since 1880, did not want to lose the \$25,000 in federal funding to Clemson. The Citadel resisted any competition in any area dealing with military or pseudo-military matters. South Carolina's numerous small colleges and church-affiliated schools did not want the competition of another land-grant institution. Other opposition came from Mr. Clemson's granddaughter who sued for her share of the estate. The State Senate passed the legislative act by 1 vote on Christmas Eve of 1888 at 3:45 AM. The Governor, a prominent low-countryman, refused to sign the bill. Ultimately, in the elections of the summer of 1889, the Reformers which was a small farmers' group took control of both the House and the Senate. The Governor acquiesced and signed the bill on November 27, 1889. It is known as The Act of Acceptance. When Clemson opened on July 6, 1893, it was a military school drawing students from the lower and higher economic levels. By wearing military uniforms, the wealthiest and the poorest were equalized. There were 446 students, 15 faculty, 1 President, 1 Secretary/Treasurer, 1 doctor (Dr. Redfern) and 1 janitor. All faculty homes were on campus. The current Trustee House served as a faculty house and was built near Hardin Hall, the chemistry building. The Trustee House was located in close proximity to Hardin Hall so that faculty could keep watch over it in case of mishaps in the labs. 1914 is another significant date in the history of Clemson University because of the passage by the federal government of the third major land-grant act thereby creating the cooperative extension system which was modeled entirely on the system established at Clemson. In 1927, Clemson was accredited for the first time by the Southern Association of Colleges and Schools (formed in 1895). Clemson has been accredited ever since. In 1955, a New York management company brought together some ideas that would propel Clemson into

the 21<sup>st</sup> century. Four significant changes occurred: (1) Mandatory military programs were replaced by voluntary ROTC; (2) A Bachelor of Arts degree was offered; (3) A graduate school was established; and (4) Women were admitted. (Dr. Reel noted that in Mr. Clemson's will, there was no mention of residency, military, women or race. Had there been mention of them, admitting women, as an example, would have meant a long and tedious process of changing the will.) 1963 was another important date in Clemson's history. Clemson recently celebrated the 40<sup>th</sup> anniversary of the admission of its first black student, Harvey Gantt. Dr. Reel shared that it was a celebration of what didn't happen; Mr. Gantt's arrival at Clemson in 1963 was achieved without violence and with the complete observance of the law. In 1981, Clemson won the NCAA national football championship, putting Clemson "on the map". Dr. Reel suggested that the next most important date would be the date that each of us made the decision to come to work as a Clemson employee. Clemson University would not be functioning without its staff, students and faculty. Dr. Reel briefly described some of the past presidents of Clemson: President Tillman, not a particularly likeable man, had been a life trustee of Clemson and was instrumental in getting Clemson approved. In 1895, Dr. Riggs came to Clemson as an assistant teacher in physics and electrical engineering. He brought football to Clemson. In 1896, Clemson football finished its first season with a 2-1 record – a winning season! Dr. Riggs became president in 1910. He was the first president to see so many of Clemson students leave for war (WWI); he was the first to serve on national commissions; he was highly regarded in land-grant and athletic circles; he helped in the formation of what is now the NCAA. Another important past president of Clemson is Robert C. Edwards. Dr. Edwards lived through the most tumultuous days at Clemson: the building of the lake, building of the first women's dorm (Mauldin Hall), the peaceful integration of Clemson. Dr. Reel concluded with a brief story of President Barker's days as a student track athlete at Clemson. Having completed an architecture assignment, an exhausted student Barker headed for the track for a bit of 'stress-releasing' pole vaulting. He picked up the pole, ran, put the pole in the slot, propelled himself up and over the crossbar and woke up the next morning with dew on his face. It is related that he had either fallen asleep after landing or sometime in mid-air. The exact moment remains a mystery! Dr. Reel's entertaining overview of the history of Clemson University was greatly enjoyed and appreciated by the Classified Staff Senate. A history of Clemson University ("*Tradition*") is available for purchase at the Alumni Center for about \$20. Dr. Reel is also working on a book on Clemson's history.

**3. Open Commentary:** None.

**4. Announcements from the President**

**A. Academic Council,** Phil Landreth: No new information to report.

**B. Administrative Council,** Dexter Hawkins: The Council approved the creation of a faculty/staff list serve with the intent that faculty would have access to it and have the ability to post announcements about seminars and workshops themselves. Beth Jarrard, News Services, would still moderate the list and review each announcement before posting it to the list. The Council discussed and approved the implementation of a sliding scale for billing rates at the Sullivan Center. The scale would be based on the patient's income, number of people in family, etc. Alan Godfrey, Director of Budgets and Financial Planning, reported on the Budget and Control Board's recent decision to cut all agency budgets 3.73 percent. Clemson's total budget cuts since July 2001 totaled \$31.5M (recurring) and \$4M (one-time). Angie Leidinger, Executive Director of Governmental Affairs, reported that legislative leaders are cautioning agencies to expect a possible double-digit cut on top of the 8.37 percent. Ron Herrin, Director of Payroll & Benefits, presented several proposals for addressing budget cuts, including Voluntary Separation Program, Voluntary Retirement Incentive Plan, and a Voluntary Furlough Program. Following discussions, President Barker authorized Mr. Herrin to submit the program proposals to the SC Office of Human Resources.

**C. Board of Trustees,** Dexter Hawkins: The Board will meet again in April.

**D. Governmental Affairs,** Phil Landreth: Governmental Affairs is meeting every Monday. Angie Leidinger stated that she and other university personnel had met with state legislators to discuss concerns with H.3448. Appropriate language had been

added to H.3448 to protect faculty tenure and Clemson University's grievance process. It was not the intention of the bill to endanger tenure or grievance processes. Two provisos were defeated: (1) to freeze tuition at institutions of higher learning and (2) to set aside a 1% appropriation fund at public higher education institutions to create a parity pool. FY 2003-2004 budget shows a 9.98% cut for higher education institutions in addition to the 8.37% cut already incurred this year. PSA will be facing an 8.64% cut for 2003-2004. Funding for a wireless communication center (\$500,000 in one-time money) was approved.

**E. President's Cabinet**, Dexter Hawkins: Chip Boyles, City of Clemson Asst. Administrator, gave a presentation regarding the new \$2.5M Clemson parking deck. The proposed completion date for the 250 space parking deck is set for August 2003. Information about the development of the Keowee Trail Lake Front Park and the new recreational facility at Nettles Park was also presented. Terry Don Phillips, Athletic Director, gave an update on the progress of the west end zone work at Memorial Stadium stating that the project needs to support itself and not add further encumbrances on the department's operating budget. Dr. Chris Prziembel, VP of Research, informed the Cabinet members that the South Carolina Department of Commerce is taking a significantly different approach to economic development with a much greater emphasis being placed on the development of a knowledge-based economy and providing more support for small businesses. Also, Secretary of Commerce Bob Faith is establishing a new position for a liaison with the SCDC and the three research universities. Dr. Prziembel also noted the progress on the Advanced Materials Research Building that is currently going through the bidding process. Ground breaking is planned for mid June 2003. Dallas Burnett, Graduate Student Government President, shared that the GSG will be partnering with the Career Center to host a Graduate Career Fair. Cathy Sams, Director of Public Affairs, shared that evaluations of the Best Practices Symposium were excellent. The event hosted over 200 participants from all over the country. Plans are being discussed about making this an on-going event; the committee will be looking at how to raise private funds for it. She also shared that SCETV is interested in airing the Gantt video. Mendal Bouknight, Director of Advancement, reported that Development was actively working on priorities for two of the named Emphasis Areas – Automotive and Transportation and Advanced Materials. Development is also working with Athletics in the plans and execution of the West End Zone initiative. Byron Wiley, Director of Access & Equity, announced that a meeting with representatives from General Electric to discuss a draft proposal to incorporate a professional development module into the Emerging Scholars Program for some of the teachers at the participating high schools. Judy Melton and Brenda Vander Mey of the Women's Commission presented 'Clemson University as a Workplace'. The study compared Clemson's workplace policies, procedures, programs, resources and amenities having direct and indirect bearing on the culture or climate of the workplace with those of other peer institutions.

**F. Other:**

**1. Human Resources**, Lawrence Nichols

- Budget Issues - Employees in CAFLS and PSA are being offered a Voluntary Separation Program, a Retirement Incentive Plan and a Voluntary Furlough Plan. The University began with this area because of the large concentration of TERI employees. A substantial savings would be realized if enough of these employees were to retire. The state has authorized Clemson to offer mandatory furloughs and voluntary furloughs. At this point, Clemson has chosen to offer voluntary furlough. These programs are being offered in hopes of avoiding RIFs. Although the university has received authorization from the state to implement a RIF, Clemson has NO plans for one. Mr. Nichols stressed that the Administration is doing everything possible to avoid RIFs. IF mandatory furloughs were implemented, every university employee – staff, faculty, administrator – would be required to furlough. Mr. Nichols answered questions from the Senators. (1) If furlough time were taken, would the reduction in pay be spread throughout the year regardless of the voluntary or mandatory status of the furlough? Mr. Nichols will get

clarification on the matter. (2) What would be the savings the university might realize if a 5 day or 10 day furlough were implemented? Mr. Nichols estimated that a five-day mandatory furlough might save about \$500,000 and a ten-day furlough about \$1,000,000 per pay period. (3) IF Clemson were to have a RIF, what group(s) would be affected first? Mr. Nichols stated that it is his experience and preference that seasonal employees, temporary employees and returning retirees would be affected before regular full-time permanent employees. It was noted that this would not affect those employees funded by grant money. (4) Would the administration consider completely shutting down the university during periods of low campus activity, i.e., spring break or Christmas? The idea of a university-wide shut down has not been ruled out. Mr. Nichols stated that if enough people requested voluntary furlough leave during down periods, it would be a real possibility that the university would shut down. (5) Do you think the state will do away with the TERI program? Mr. Nichols would not make any predictions but did share that since it became known that the legislators are considering a bill to abolish the TERI program, there has been a stampede of people throughout the state trying to sign up.

- Temporary Grant Employee Leave – The Provost and Deans have approved the policy. It has been placed on the Administrative Council agenda for Monday, March 17. An effective date is unknown at this time.
- Performance Bonuses: Guidelines from Human Resources have been sent to the Provost and the Vice-Presidents with instructions to distribute within their units. The target date is to have this in paychecks on April 14. The guidelines follow the recommendations of the Senate.

2. **Parking & Transportation Task Force**, Dexter Hawkins: The committee reviewed the Ten Principles. Because the Board of Trustees has already approved these Principles, any changes would require their subsequent approval. One principle in particular that has met with resistance concerns the 20-25 minute reasonable walk-time from your car to the office. The committee has one remaining meeting.
3. **CAFLS Meeting**: Provost Helms, Dr. Kelly and Interim Dean Schoulties met with staff for a question and answer session regarding the reorganization of CAFLS. Dexter believed the exchange of information to have been very important to personnel within the college.

5. **Treasurer's Report**, Cindy Long: The Annual Fund balance is \$10,620 following the 2nd semester draft. Deposits from fund-raisers total \$15,411. E&G and Vending funds are in good shape. The Treasurer's Report was unanimously approved.

## 6. Committee Reports

### A. Standing Committees

1. **Membership**, Nancy Allgood: New members of the CSS were introduced: Chris Behrens (Area 3), Karon Donald (Area 4), Linda Kanaley (Area 4), Susan Perry (Area 5), Cathie Rhodes (Area 5), Christine Drais (Area 10), Lynn Fowler (Area 15) and Michelle Piekutowski (Area 22). Luncheon invitations have been mailed. Nancy reminded all Senators to RSVP to Kathy Hensen at 656-9000 or [khensen@clemson.edu](mailto:khensen@clemson.edu).
2. **Communications**, Barbara Bergman: Copies of the Constituent Mailing List were distributed to all Senators. Barbara reviewed the procedure for communicating information from the Senate to constituents and also how to obtain a list of the classified staff they would be representing. Any questions may be sent to Barbara at [bergman@clemson.edu](mailto:bergman@clemson.edu). Articles for the April newsletter are being prepared.
3. **Policy and Welfare**, Roxanne Bernard: Charlotte Swafford reported on behalf of Roxanne. The committee met recently to discuss the following:
  - a. Employee Suggestion Program: President Dexter Hawkins asked the

Committee to discuss ideas regarding the formation of an Employee Suggestion Program. The committee was reminded that HR Director Lawrence Nichols said there is no money to reward employees for suggestions. Other issues that need to be addressed in order to implement such a program would include who should be responsible for administering the program (HR has no money for such personnel) and how suggestions would be filtered out to departments. As a temporary solution during budget constraints, it was suggested:

1. CSS website have a suggestion page that employees fill out.
2. Kathy Hensen could monitor the suggestions and filter them to appropriate University committees (it was noted that not all suggestions are appropriate for all departments/employees).
3. Any employee suggestion program would have to be promoted and advertised in order to have people respond.

b. **No-Cost Wellness Program:** A No-Cost Wellness Program was discussed. Not all employees are financially able to afford Fike fees. However, employee wellness results in better productivity and less sick leave for the University. One idea discussed was formation of a lunchtime walking club that could be as simple as pairing an employee with a partner who also would like to walk.

c. **Employee Meal Plan:** Gary Gaulin led a discussion of the Aramark Employee Meal Plan. Currently, the plan costs employees about \$5.50 per meal and if the monies are not used up, the employee forfeits them. Gary says an employee can eat at the Clemson House for around \$3.50 without the plan. It was decided to invite a representative from Aramark to a future P&W meeting and then present a formal response to the Senate which could be sent on to Aramark if approved.

4. **Scholarship, Larry Addis:** Larry Addis reported that plans for the golf tournament are on schedule. Larry noted that in the past Maxfli has donated 400 complimentary golf balls for the tournament but due to the company's reorganization, we may not be able to get them this year. Anyone with other possible sources for golf balls should contact Larry at 656-7165 or [ajess@clemson.edu](mailto:ajess@clemson.edu).
5. **Activities, Lynn Boiter/Gary Pye:** Lynn shared information about the raffle prizes for the golf tournament. This year they are trying theme baskets for the raffle prizes to help generate a little more interest. The committee has prepared ideas for several gift baskets. The Activities Committee displayed their Automotive Basket as a sample. It was a bucket filled with various car care products, an Atlas road map, a sunshade, a gift certificate to Express Lube, a gift certificate for a complimentary carwash, and a gift certificate for a complimentary 'fill-up'. Each Standing Committee was asked to select a basket theme and gather appropriate items for it. Minimum value for each basket should be \$25. Items should be turned into Lynn Boiter by Thursday, May 1. The Activities Committee will package the final baskets. They hope that everyone in the Senate will participate in building these baskets as a way of supporting the golf tournament. Dexter encouraged everyone to try to work or at least drop by the tournament on Friday, May 16.

## **B. University Committees**

1. **Accident Review Board, Gary Pye:** Linda Rice canceled the meeting due to the low number of accidents to review.
2. **Athletic Council, Brian Becknell:** No report.
3. **Bookstore Advisory, Cindy Long:** A meeting has been tentatively scheduled for April.
4. **Budget Accountability, Dexter Hawkins:** Agenda items for discussion included (1) a request to conduct an analysis of raise percentages of administrators in comparison to employees not in administrative positions; (2) a request to conduct a study showing raise percentages of faculty by appointment type, i.e., 9 vs. 12 months, research vs. teaching vs. extension, etc.; (3) a request for an explanation why some previously classified and

unclassified staff have recently shown up as holding faculty rank in the salary reports and via mailing list.

5. **CATS**, Robbie Nicholson: No new information to report at this time.
6. **Council on Community & Diversity**, Linda Cocke: No report.
7. **Fike/Healthy Community**, Dexter Hawkins: The committee examined its wishlist and objectives. Committee assignments were made. Each group will have preliminary reports ready for the next meeting.
8. **Human Resources Advisory**, Emma Knight: The February HRAC discussions included: (1) Please assist Payroll with distributing materials to departments. It seems some departments are not receiving materials from the Budget Centers. (2) W2's are not being forwarded by the Post Office due to an omission of 'forwarded requested' on the W2 envelope. W2's that are returned to Payroll with an address correction label are being remailed to the employee. Payroll is reprinting W2's for \$10 every Tuesday. (3) FICA charges to departments are done every January for employees on disability. Those charges will be billed to departments in February. Contact Cindy Brothers, 656-5580 or [cbrothe@clemson.edu](mailto:cbrothe@clemson.edu), for questions. (4) A demonstration of MyCLE and how employees will enter leave and how leave will be approved by supervisors was shown. The new leave system is designed to eliminate manual leave posting. It is important the supervisor information be correct for employees. The CUBS leave system will still be available for leave entry for those who wish to continue using it and for leave corrections. Implementation target date is March 2003. Dan Alder is available for training and can be reached at 656-4678 or [daalder@clemson.edu](mailto:daalder@clemson.edu). Also, snow holiday/compensatory leave can be tracked by running the public query CU\_ABS\_HIST\_HOL\_COMP. Holiday comp is 5ZH and regular comp is 5Z. Contact Dan Alder or Ron Herrin with questions. (5) The draft policy and procedure on Domestic Violence in the Workplace was distributed for review. Please send comments to Melissa at [warrner@clemson.edu](mailto:warrner@clemson.edu). (6) Personal Leave for Temporary Grant Positions is being reviewed by the Provost and Deans and then will be placed on the Administrative Council agenda for approval. Mr. Nichols anticipates the policy will be approved by March 2003. (7) Bonus recommendations by the Classified Staff Senate will be presented to the Administrative Council for approval. Approximately 450 employees (E&G/PSA) will receive a one-time, lump sum bonus of \$1,000.
9. **Joint City/University**, Robin Page: No report.
10. **Library Advisory**, Diana Bourgeois: The committee has not met.
11. **Parking Advisory**, Dan Schiemdt: When asked about the possibility of building a parking deck, Dan shared that a study has shown that building a parking deck in the Sistine area would result in the elimination of parking spaces along Williamston Road in order to accommodate the new flow of traffic to the garage. The Board of Trustees has stated that they will not fund any additional surface parking lots on campus. There will be a parking deck; it's a matter of funding and location.
12. **President's Commission on the Status of Black Faculty & Staff**, Sandra Parker: No report.
13. **President's Commission on the Status of Women**, Cathy Bell: The Commission met on February 28. Dr. Bernice Sandler, Senior Scholar at the Women's Research and Education Institute, will visit Clemson University on March 26<sup>th</sup>. Dr. Sandler is a nationally known expert on women's issues. She creates strategies for organizations and individuals to improve equity for women in education and the workplace. She also develops and analyzes policies and programs. She will have meetings scheduled with the Administrative Council, Department Chairs, and faculty, staff, and students. The Commission hopes everyone will make an effort to hear her speak on Wednesday, March 26<sup>th</sup> at 4:30 PM in Lee Hall Auditorium (Room 111). Dr. Sandler's lecture is entitled "The Campus Climate: Why It Is Still Chilly for Women (and for some men too)?" Cathy Bell and Robbie Nicholson reported they had been successful in obtaining information for women regarding the

\$25 extra charge some women were recently assessed while getting their mammograms. As a result of their inquiries, the women who paid these charges will be entitled to a refund. The office of Human Resources will communicate this important information to faculty and staff through an *Inside Clemson* announcement.

**14. Recreation Advisory**, Steve Perry: No report.

**15. Substance Abuse Advisory Committee**, Robin Lay: No report.

**16. South Carolina State Employees Association**, Angee Pearson: No report.

## 7. Unfinished Business

**A. Update on Staff Performance Bonus:** Information was provided earlier in the meeting by Lawrence Nichols. (See 4.F.1.)

**B. Nominations for 2003-2004 CSS Officers:** Nominations received at the February 11<sup>th</sup> meeting were: for Parliamentarian, Linda Landreth; for Treasurer, Cindy Long; for Secretary, Barbara Bergman; for Vice-President, Gary Gaulin. The floor was opened for additional nominations. Ron Addis was nominated for Vice-President. No other nominations were put forth. Each of the candidates gave personal introductions except for Linda Landreth who was unable to attend the meeting. Voting for officers will occur at the April meeting.

**C. CSS Bylaw Revisions:** (Proposed changes are in *italics*.)

### 1. Elections:

**a. Article III – Membership, Section 1. Representation, Paragraph C:**

"All nominees must be permanent *classified staff* employees in good standing with Clemson University. *Temporary grant employees are not eligible to serve on the Classified Staff Senate due to the temporary status of their employment.*" A visitor challenged the exclusion of temporary grant employees from serving on the Senate. Membership Chair Nancy Allgood stated that classified staff employees are defined by the fact that their job duties and pay scales are mandated by the South Carolina Budget and Control Board. She added that many temporary grant employees are not classified staff. Nancy advised that in the past the Senate has tried to represent the concerns of temporary grant employees because there was no other organization for them to work through. The Senate Bylaws allow temporary grant employees to vote for representation on the Senate. But because of the temporary status of their employment, the Senate has found that a greater stability in representation is obtained through the service of permanent classified staff employees. A motion to table the discussion was seconded and approved. The motion to approve the change was seconded and approved.

**b. Article III – Membership, Section 2. Elections, Paragraph C:**

"*An eligible voter is defined as a permanent classified staff employee or temporary grant employee within the designated vice-presidential area/sub-area.*" A motion to accept the change was seconded and approved.

### 2. Treasurer: Article IV – Officers, Section 1. Duties, Paragraph E:

"Treasurer – shall be responsible for disbursing funds, preparing annual financial report and budget, *signing payroll papers for the administrative assistant* and all other financial affairs of the organization. *Access to CUBS is required.*" A motion to approve the change was seconded and approved.

## 8. New Business

**A. Representation on University-wide Committees:** Information on the various University-wide committees classified staff representation was made available to all Senators. Four committees have vacancies for new representation. Terri Vaughan volunteered to serve on the Committee for Community & Diversity; Julia McBride and Jerry Beckley for Human Resource Advisory Committee; Christine Drais for the Joint City/University Committee; and Karon Donald for the Library Advisory Board. Gary Gaulin announced that the Clemson University Environmental Committee has been

formed in the last year at President Barker's request and would welcome Senate representation. The committee reports to President Barker and deals with environmental concerns on campus. Dexter will contact President Barker about the matter.

- B. Standing Committee Selections:** All Senators were asked to sign up for their choice of Standing Committee for the 2003-2004 year. The Executive Committee will try to assign everyone to the committee of their first choice but, sometimes in order to keep a balance of manpower throughout the committees, it becomes necessary to assign some people to their 2<sup>nd</sup> choice committees.

## 9. Announcements

- A. Student Government Run-Off Election** for the offices of Student Body President and Vice-President will be conducted all day Tuesday, March 11. Faculty and staff should urge all students to vote in the run-off elections. Candidates for President are Fletcher Anderson and Meric Gambel. Candidates for Vice-President are Anna Kellahan and Jacqueline Wood.
- B.** As part of Clemson University's **Focus on Research Week** (April 7 – 11), the Calhoun Honors College is sponsoring a Research Forum on Wednesday, April 9, from noon - 4:00 PM at the Hendrix Center in Ballrooms A & B. Approximately 130 graduate and undergraduate students will be presenting their research in poster format. All staff are welcome to come and see what the students are accomplishing with their research.
- C.** Every payday from 11 AM – 2 PM in front of the Hendrix Center, the **Campus Farmer's Market** offers an array of vegetables, flowers and herbs grown without chemicals at the Calhoun Fields Laboratory in the 'Bottoms'. You can also sign up for a campus-supported agriculture program in which members will receive shares of fresh produce, cut flowers, and herbs on a weekly basis. Membership is on a first-come basis. For more information, contact Geoff Zehnder at 656-6644 or [elizabethwall40@hotmail.com](mailto:elizabethwall40@hotmail.com).
- D.** The next **Faculty/Staff After Hours** will be Thursday, April 3<sup>rd</sup> at 4:30 PM at the Madren Center. The last gathering of the academic year is scheduled for Thursday, May 1<sup>st</sup>.

**10. Adjournment:** There being no further business, the meeting adjourned at 11:30 AM.

**Next Meeting:** Tuesday, April 8, 2003, 10:00 AM, Bell South Auditorium, Madren Center, immediately followed by the Annual Awards Luncheon at 11:30 AM in the Madren Center Ballroom A