The Board convened at 9 a.m. with the following members present:


Dr. C. B. Green, President of the Faculty Senate, was presented by President Edwards who expressed appreciation for the fine spirit of cooperation on the part of the faculty. Dr. Green responded with an expression of appreciation for the opportunities being afforded faculty members to participate in the policy making of the institution, and also expressed his personal appreciation for the opportunity to attend the meeting of the Board of Trustees.

Item 1. Minutes of the Meeting of November 11, 1960. The Chairman asked if there were any corrections to the minutes of the meeting held on November 11, 1960. There were no corrections and the minutes were approved.

Item 2. Dean of the School of Engineering

Statement: Since July 1, 1960, Mr. Walter L. Lowry has been the Acting Dean of the School of Engineering. He has proved himself an able and imaginative administrator and the School is making steady progress under his leadership.

Educational Policy Committee Recommendation: That Mr. Walter L. Lowry's title be changed from Acting Dean of the School of Engineering to Dean of the School of Engineering, effective upon approval by the Board.

Board Action: Approved.

Item 3. Director of Computer Center -- Confirmation of Administrative Action

Statement: The College electronic computer center is now in operation, with funds made available from the State Organization for Associated Research. Mr. Merrill C. Palmer, Associate Professor of Mathematics, assumed duties on February 1, 1961, as Director of the Computer Center on a part-time basis by administrative appointment to this position. He will continue to teach a partial load in the Mathematics Department.

Mr. Palmer joined the Clemson faculty in 1956. He holds the Bachelor's and Master's degree from the University of Chattanooga and Vanderbilt University. He has also done graduate study at Washington University (St. Louis), the University of Pittsburgh, and the University of Wisconsin. Recently he completed a two-week programming school sponsored by the Royal-McBee Corporation.
Educational Policy Committee Recommendation: That the administrative appointment of Mr. Merrill C. Palmer as Director of the Computer Center be confirmed.

Board Action: Approved.

Item 4. New Curriculum in Food Technology

Statement: For more than a year planning has been underway to offer an undergraduate curriculum in food technology. During November and December, 1960, the proposal for such a curriculum was approved by the School of Agriculture, the College Curriculum Committee, and the Educational Council. The curriculum will include ten new courses, and one and one-third teaching equivalents will be added to the department of food and human nutrition.

Educational Policy Committee Recommendation: That the proposed undergraduate curriculum in food technology be authorized, effective September, 1961.

Board Action: Approved.

Item 5. Discontinuation of the Department of Secondary Education

Statement: After July 1, 1961, the administration proposes to discontinue the Department of Secondary Education, and with it the curriculum in Secondary Education.

This does not mean that the College will cease training high school teachers. After July a Clemson student who plans a career in teaching high school subjects will enroll in the School of Arts and Sciences, majoring in the subject matter field which he plans to teach and minor in professional education. This will enable the student to complete those courses required for teacher certification in South Carolina and will insure that the bulk of his advanced study will be in the proper subject matter area.

For purposes of administration the instructor in Secondary Education will be assigned to the Social Sciences Department. The professor of Industrial Education, along with the curriculum in that work, will be transferred to the Department of Industrial Engineering where most of the Industrial Education courses are taught.

Educational Policy Committee Recommendation: That the discontinuation of the Department of Secondary Education be approved.

Board Action: Approved.

Item 6. Fertilizer Recommendations

Statement: At the meeting on February 21, 1961, the Agricultural Regulatory Committee approved all recommendations contained in the Department of Fertilizer Inspection and Analysis Report to the Board of Fertilizer Control, February 1961.

Agricultural Regulatory Committee Recommendation: That the Board confirm the action of the Agricultural Regulatory Committee in approving the recommendations identified above.

Board Action: Approved.

Item 7. Health Requirements Governing Admission of Livestock into South Carolina -- Proposed Amendments

Statement: On October 26, 1955, the Board of Trustees approved recommended regulations under the title of "Health Requirements Governing Admission of Livestock into South Carolina." Appropriate amendments to these regulations were approved by the Agricultural Regulatory Committee on February 21, 1961, and are now submitted for approval of the Board.
Agricultural Regulatory Committee Recommendation: That the Health Requirements for Admission of Livestock into South Carolina be amended as follows:

(A) REGULATION NO. 4 - Brucellosis (Bang's Disease) -- Add paragraph (g) to Section No. 1:

"g - Cattle originating immediately and directly from an established herd in a Modified Certified Brucellosis State and not passing through any public stockyards or any other concentration points may enter this State without further test for Brucellosis. A statement by the veterinarian certifying to the origin must appear on the approved health certificate."

(B) REGULATION NO. 7 - Covering the Interstate Movement of Swine for Breeding and Feeding purposes. Delete paragraph 2 and replace with the following:

"2. Swine for feeding and breeding shall be treated with a proper dose of anti-hog chola serum (not less than 20 cc) and anti-hog chola vaccine within twelve months of entry into the State."

Board Action: Approved.

Item 8. Master Plan

Statement: At the meeting on February 20, 1961, the Committee on Development and Public Relations reviewed and approved the Master Plan Study and Master Plan Model as completed to that date. A report on the Status of the Master Plan is attached to the agenda for this meeting of the Board (March 22, 1961).

Development Committee Recommendation: That the above action of the Development Committee be confirmed by the Board.

Board Action: Approved.

Item 9. Dormitory Expansion

Statement: At the November 11, 1960 meeting of the Board of Trustees, the location of the men's housing area was approved including the location of two dormitory units projected for immediate construction. At the meeting on February 20, 1961, the Committee on Development and Public Relations approved the location of two additional dormitory units in the area, with construction to be undertaken as space is needed to take care of increased enrollment.

Development Committee Recommendation: That the above action of the Development Committee be confirmed by the Board.

Board Action: Approved.

Item 10. Suits Against M. B. Kahn Construction Company and Chas. J. Craig Construction Company

Statement: As information and for confirmation by the Board of all actions represented therein, the following item from the Minutes of the December 22, 1960, Meeting of the Executive Committee is presented in full:

I. Contract for the Construction of Two New Dormitory Units

Review of Bids and Matters Relating Thereto: College officials reviewed for the information of the Executive Committee several facts pertaining to the bids for the construction of two new dormitory units as publicly opened in the College Auditorium at 2:00 p.m., December 15, 1960:
(March 22, 1961, Continued)

(1) That the bids as opened on December 15 were as given in the attached "Tabulation of Bids -- Two Dormitories for Clemson College, Clemson, South Carolina -- W. E. Freeman, Jr., & Associates, Architects, Greenville, S. C.",*

(2) That the lowest bidder was M. B. Kahn Construction Company at a base bid of $667,647, and that the second lowest bidder was Craig Construction Company at a base bid of $683,500,

(3) That, when it was determined at the bid opening that Kahn Construction was the lowest bidder, the College Administration took immediate steps to recommend to the Board of Trustees that the contract be awarded to Kahn Construction Company,

(4) That eleven members of the Board were contacted by telephone or otherwise on December 15 and 16 and all approved the recommendation as presented, with the two remaining trustees concurring in the action as soon as they could be reached, and

(5) That based upon Board approval of the recommendation the firm of W. E. Freeman, Jr. & Associates was authorized to write the following letter to M. B. Kahn Construction Company:

W. E. FREEMAN, JR. & ASSOCIATES
Architects
226 West Washington Street
Greenville, South Carolina

December 17, 1960

M. B. Kahn Construction Company
P. O. Box 595
Columbia, South Carolina

Attn: Mr. Irwin Kahn

Dear Mr. Kahn:

Confirming our telephone conversation today, Mr. Melford A. Wilson, Comptroller of Clemson College, has today instructed us to notify you that the Board of Trustees, Clemson Agricultural College of South Carolina, has accepted your proposal submitted on December 15, 1960, for the construction of Two Dormitories for Clemson College, Clemson, South Carolina.

Very truly yours,

W. E. FREEMAN, JR. & ASSOCIATES
Architects
/s/ W. E. Freeman, Jr.
By: W. E. (Jack) Freeman, Jr., A.I.A.

cc: Mr. Melford A. Wilson

* The Tabulation of Bids is attached to the Minutes of the Executive Committee Meeting of December 22, 1960.
(March 22, 1961, Continued)

Request of M. B. Kahn Construction Company: The Executive Committee was informed that the M. B. Kahn Construction Company was requesting that the bid submitted by this company as well as the bid submitted by the Craig Construction Company be returned along with the bid bonds to these respective companies. Information was also given that Mr. Irwin Kahn of the M. B. Kahn Company wished to appear before the Committee on behalf of his request; and reference was made to the following Memorandum dictated and signed by Mr. Irwin Kahn in the Office of the Attorney General in Columbia on December 16, 1960 (bearing M. B. Kahn’s name by mistake):

MEMORANDUM BY Mr. M. B. Kahn, December 16, 1960

On December 15, at 2:00 p.m. at Clemson College, our firm, M. B. Kahn Construction Company, submitted a proposal in the amount of $667,647.00 to build two dormitories according to plans and specifications prepared by W. E. Freeman and Associates, Architects. In the preparation of this proposal we made an error in our addition tape in developing the total cost of the project.

The error consisted of the omission of sub-totals of $77,324.00, representing labor cost to install, excavation, concrete, masonry, overhead and other related items which we ordinarily perform with our own forces. Likewise we omitted in the final total the sum of $109,915.00 which represented like materials as described above which we would install with our own forces.

The tape actually used in the preparation of the bid submitted involved only totals of the materials, and sub-contracts which we ordinarily purchase on a lump sum basis. These tapes were as follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Labor</td>
<td>$53,886.00</td>
</tr>
<tr>
<td>Sub-contracts and contract materials</td>
<td>$558,953.00</td>
</tr>
</tbody>
</table>

These combined totals, including sales tax and insurance, total $614,827.00, to which was added bond, profit, insurance and minor adjustment to items in this total, resulting in a bid of $667,647.00 which was submitted to the Board of Trustees as our proposal. When the bids were opened at 2:00 p.m. on December 15th, it developed that our proposal was approximately $180,000.00 low. We immediately started checking our bid and discovered that the aforementioned $77,324.00 and $109,915.00, representing our work was omitted in the final tabulation of our total cost.

Immediately upon discovering this error, the writer called Mr. W. E. Freeman who was at that time in the President’s Office at Clemson College, and advised him of this error. This time was 3:00 p.m. on December 15, approximately one hour after the bids were opened.

We also advised Mr. Freeman at that time that the bid of Charles J. Craig Construction Company was a "complimentary one", that we submitted on behalf of Mr. Craig a proposal at approximately $15,000.00 higher than our costs.
Mr. Craig had advised us two days before the actual time of the letting that he was unable to prepare a proposal, however, he was desirous of going through the formality of having a proposal submitted but wanted to be sure that he would not be low and asked us to give him a figure to submit which would be higher than the one we submitted. This is a common practice when due to pressure of circumstances, a contractor finds it impossible to submit a proposal on a project for which he has taken plans and indicated that he intended to submit a bid.

We agreed to do this for Mr. Craig, and, in fact, carried his blank proposal to Clemson and actually entered the figures for him.

It is our desire to have withdrawn both our proposal which was submitted on the basis of the above described error and Mr. Craig's proposal which was also based upon the error which we made in preparation of our bid.

We are not asking that any negotiations be carried on to adjust our proposal but merely that our bid and Mr. Craig's bid be returned to us with the bid bonds submitted with the proposal.

M. B. Kahn

Appeal: In a series of appearances before the Committee, Mr. Irwin Kahn reviewed the situation essentially as outlined in the Memorandum quoted above and requested that both the M. B. Kahn Construction Company and the Craig Construction Company be relieved of any and all obligations inherent in the bids and bid bonds submitted by these respective companies. The Executive Committee made clear to Mr. Kahn:

(1) That the delay in awarding the contract and beginning construction on the dormitories brought about by the purported error constituted a damage and expense to the college, since the dormitories were urgently needed by September to house an increasing enrollment of students,

(2) That while the Committee would consider with him only the obligations of the M. B. Kahn Company, leaving for separate consideration the obligations of the Craig Construction Company, the Committee nevertheless could not condone in any way the so-called "complimentary bid" of the Craig Construction Company and could not condone in any way the part played by M. B. Kahn Company in submitting the so-called "complimentary bid",

(3) That the bid under consideration as received from the respective bidders was the base bid less the amount of deductive alternates 1, 2, 3, and 4, since these four alternates had been adopted,

(4) That if the M. B. Kahn Construction Company did not accept the contract it would be subject to suit to the extent of its bid bond, and that it was the intention of the College to enter such suit, and
That, as a public institution, Clemson College would be obligated to inform the general public through the press of these matters to the extent necessary to fulfill its public trust.

Negotiations: While the M. B. Kahn Construction Company, as represented by Mr. Irwin Kahn, did not request any negotiations, the Executive Committee asked that the company explore the possibility of submitting a revised lowest possible bid for consideration of the Committee if it were feasible to enter into such negotiations. After consulting with his organization, Mr. Kahn presented a base bid of $832,000 less $48,779, the deductive amount of alternates 1, 2, 3, and 4, making a net bid on the basis of $783,221.

The Committee decided that, if negotiations were feasible, it would still not be possible to accept the bid submitted without extending the privilege of revising bids to all other bidders either by requesting revised bids or by rejecting all bids and readvertising for bids. Such a procedure, the Committee decided, was not practical, since it would delay further the construction urgently needed and in all likelihood make its completion by September impossible.

Contract Declined by M. B. Kahn Construction Company: The M. B. Kahn Construction Company, as represented by Mr. Irwin Kahn, was specifically offered the contract for the construction of the two dormitories at the bid submitted by the company and publicly opened at Clemson on December 15, 1960. On behalf of the company, Mr. Irwin Kahn declined the contract.

When asked whether in declining he waived the tender of a formal contract, he replied that he did on the condition that such waiver did not prejudice the case so far as his company was concerned. In the presence of the Executive Committee, Mr. Irwin Kahn recorded the declination of the contract by entering and signing on the letter of December 17, 1960, from W. E. Freeman, Jr. & Associates to M. B. Kahn Construction Company as follows: "Declined--M. B. Kahn Constr. Co.--Irwin Kahn, Partner--12-22-60."

Contract Declined by Craig Construction Company: After the contract was declined by the M. B. Kahn Construction Company, the Executive Committee took steps to offer the contract to the next lowest bidder, the Craig Construction Company of Columbia. The Committee authorized W. E. Freeman, Jr. & Associates to write the following letter to the Charles J. Craig Construction Company:
Charles J. Craig Construction Company
1610 Westminster Drive
Columbia, South Carolina

Gentlemen:

The Board of Trustees, Clemson Agricultural College of South Carolina, has accepted your proposal submitted on December 15, 1960, for the construction of two dormitories for Clemson College, Clemson, South Carolina.

The acceptance of your proposal is based upon the fact that M. B. Kahn Construction Company has declined to enter into the contract to be awarded.

Very truly yours,

W. E. FREEMAN, JR. & ASSOCIATES

/s/ W. E. Freeman, Jr.

By:

W. E. (Jack) Freeman, Jr., A.I.A.

Mr. Charles J. Craig, representing the Charles J. Craig Construction Company, met with the Executive Committee at which time the above letter was delivered to him for his company. The Executive Committee made clear to Mr. Craig:

(1) That the bid under consideration as received from the respective bidders was the base bid less the amount of deductive alternates 1, 2, 3, and 4, since these four alternates has been adopted,

(2) That if the Charles J. Craig Construction Company did not accept the contract it would be subject to suit to the extent of its bid bond, and that it was the intention of the College to enter such suit,

(3) That, as a public institution, Clemson College would be obligated to inform the general public through the press of these matters to the extent necessary to fulfill its public trust, and

(4) That the Executive Committee could not condone in any was the so-called "complimentary bid" submitted by the Craig Construction Company as described in the memorandum of the M. B. Kahn Construction Company as quoted above.

The Charles J. Craig Construction Company as represented by Mr. Charles J. Craig declined the contract; and Mr. Craig recorded the declination of the contract by entering and signing on the letter of December 22, 1960, from W. E. Freeman, Jr. and Associates to Charles J. Craig Construction Company as follows: "Declined--Chas. J. Craig Construction Co., by Chas. J. Craig--12/22/60."
Executive Committee Action: It was moved, seconded and passed:

(1) That the Attorney General and the College Attorney be instructed to enter suit against M. B. Kahn Construction Company and Chas. J. Craig Construction Company to recover for the College the amount of the respective bid bonds furnished by them, or so much thereof as may be recoverable at law,

(2) That, based upon the fact that the M. B. Kahn Construction Company and the Charles J. Craig Construction Company had declined to enter into the contract to be awarded, that this contract for the construction of the two dormitory units be awarded to the next lowest bidder, the Crosland-Roof Construction Company at the bid submitted by the Company and publicly opened at Clemson College at 2 p.m., December 15, 1960.

(3) That the College issue a press release on this entire matter giving sufficient detail to fulfill its public trust.*

Implementation: Copies of the above extract from the December 22, 1960, Minutes of the Executive Committee have been transmitted to the Attorney General and the College Attorney, and the two suits have been brought in the Court of Common Pleas for Richland County.

Executive Committee Recommendation: That all actions represented in the above extract from the Minutes of the Executive Committee and in the statement of implementation be confirmed and approved by the Board.

Board Action: Approved.

Item II. Additional Executive Committee Actions of December 22, 1960

Statement: At the meeting of December 22, 1960, the Executive Committee took actions as identified briefly below and covered in more detail in the Minutes of the Executive Committee. The Executive Committee:

(1) Adopted a policy that a complete sewage disposal plant be constructed and in operation not later than December 31, 1963 (Item II-A of the Executive Committee Minutes of December 22, 1960)

(2) Granted a right-of-way easement to the American Telephone and Telegraph Company (Item II-B of the Executive Committee Minutes of December 22, 1960).

(3) Granted a right-of-way easement to Duke Power Company (Item II-C of the Executive Committee Minutes of December 22, 1960).

(4) Granted a rifle range lease to the Military Department of South Carolina and authorized the signing of the Lease Agreement on the Part of the College (Item II-D of the Executive Committee Minutes of December 22, 1960).

*A copy of the press release issued by the College is attached to the Minutes of the Executive Committee Meeting of December 22, 1961.
(March 22, 1961, Continued)

(5) Authorized the administration to take such steps as necessary to make rock available to the Nello L. Teer Construction Company, with the College to be compensated therefor on an equitable financial basis (Item II-E of the Executive Committee Minutes of December 22, 1960).

Executive Committee Recommendation: That the above actions of the Executive Committee be confirmed and approved by the Board.

Board Action: Approved.

Item 12. Construction and Financing of Faculty and Student Housing

Executive Committee Recommendations:

A. It is recommended that the following be constructed subject to the conditions indicated:

(a) 10 three-bedroom faculty apartments at the earliest practicable date.
(b) 2 seventy-two room dormitories (144 students each) as needed to take care of increased enrollment.
(c) 20 married student duplex apartment buildings (40 married students) by September 1962, if determined financially practicable and feasible;
(d) A woman's dormitory as early as practicable and feasible.

B. To expedite operations, it is recommended, further, that the Board's responsibilities regarding construction, financing and refinancing of housing facilities be delegated to the Executive Committee of the Board.

Board Action: Approved.

Item 13. Rental Rates on Faculty and Student Housing

Executive Committee Recommendations:

A. It is recommended that the following adjustments be made in the charges for Clemson Homes effective July 1, 1961, with these charges to be labeled, "Rent, Heat and Water" and receipts to be distributed as indicated:

<table>
<thead>
<tr>
<th>Current Rate</th>
<th>Proposed Monthly Rate of Rent, Heat and Water</th>
<th>Proposed Accounting Distribution of Rent, Heat and Water Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Account</td>
<td>College Utility Accounts</td>
<td></td>
</tr>
<tr>
<td>36 2 BR,2 story units</td>
<td>$ 65.00</td>
<td>$ 69.00</td>
</tr>
<tr>
<td>54 2 BR, Duplex units</td>
<td>65.00</td>
<td>72.00</td>
</tr>
<tr>
<td>10 3 BR, Duplex units</td>
<td>75.00</td>
<td>84.00</td>
</tr>
</tbody>
</table>

B. It is recommended that the adjustments be made in the monthly rentals in student housing as indicated, with the increases to be come effective July 1, 1961 for incoming tenants and Oct. 1, 1961 for those occupying the units prior to July 1, 1961.

<table>
<thead>
<tr>
<th>Present Rate</th>
<th>Proposed Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 Littlejohn-End apartments</td>
<td>$ 34.00</td>
</tr>
<tr>
<td>28 Littlejohn-Interior apartments</td>
<td>31.00</td>
</tr>
<tr>
<td>247 Prefab-single units</td>
<td>24.00</td>
</tr>
</tbody>
</table>
(March 22, 1961, Continued)

It is further recommended that no change be made in the rental of those students given a special rate by the Board of Trustees in August 1955.

Board Action: Approved.

Item 14. Reservation Fee for Married Student Housing

Executive Committee Recommendations:

A. It is recommended that every applicant for married student housing be required to deposit $44.00 as a reservation fee in order for his application to be considered. (It is understood that applicants now on the waiting list would be required to pay the fee after due notice.)

B. It is further recommended:

(a) That refund of the total deposit be made if the applicant cancels his reservation prior to July 1 for the September enrollment; prior to December 1 for the February enrollment; and prior to April 1 for the June enrollment.

(b) That no fund be made if the applicant fails to cancel his reservation in accordance with (a) above, except that a full refund of the deposit be made regardless of the date, if the college refuses admittance to the applicant.

Board Action: Approved.

Item 15. Policy on Occupancy of Faculty and Student Housing

Executive Committee Recommendations: It is recommended that priority be given to active staff members in assigning faculty and staff housing and to active students in assigning student housing. In addition, the following specific recommendations are made regarding occupancy of faculty and student housing:

A. That retired personnel and widows of deceased staff members may remain in old college housing at employee rates as long as they wish, subject to the need of the College to remove the housing to provide for campus improvements and development,

B. That the retired college personnel and the widow of a deceased college staff member currently residing in the Clemson Homes be permitted to remain as long as they wish at employee rates,

C. That faculty and staff who are heads of a household and retire on or after September 1, 1961, be allowed to remain in the Clemson Homes at employee rates for a maximum of two years from dates of retirement and that after such dates they be permitted to continue occupancy on a temporary basis as long as housing requirements do not exist for the active staff and provided further that they pay the non-college rental rates.

D. That a deceased staff member's widow who is not employed by the College be allowed to remain in the Clemson Homes at employee rates for a maximum of two years from date of husband's death and that after this date she be permitted to continue occupancy on a temporary basis as long as housing requirements do not exist for the active staff and provided further that she pays the non-college rental rate.

E. That individuals not affiliated with the college be allowed to occupy Clemson Homes only when there is no other demand from active college affiliated staff.

F. That the two non-employees and the one college employee who reside in the Littlejohn apartments be required to vacate their units by September 1, 1961 in favor of student demand.

Board Action: Approved.
Item 16. Confirmation of Previous General Authorization to Dismantle Certain Structures at the Intersection of the Greenville and Anderson Highways

Statement: At the June 6, 1960 meeting of the Board it was agreed that the lease agreement with Esso Standard Oil Company be terminated, that the structures in this area be razed, and that the area be beautified.

Executive Committee Recommendation: In order that the minutes be more specific, it is recommended that the Board of Trustees confirm its previous general action by specifically directing, subject to approval of the State Budget and Control Board, that the fruit stand, filling station, and grease rack currently located near the intersection of U. S. Highways 123 and 76 be razed.

Board Action: Approved.

Item 17. Authority to Dismantle Old Abandoned Garages

Statement: The old garages immediately to the South of Long Hall and to the East of the new Physics building have been abandoned and will interfere with planned landscaping and parking facilities in this area.

Executive Committee Recommendation: In order to provide for orderly development of the campus, it is recommended that authority be given the administration subject to the approval of the State Budget and Control Board, to dismantle and dispose of these old abandoned garages.

Board Action: Approved.

Item 18. Plans for Improving Student Post Office; Student Bookstore; and Areas for Band, Quartermaster, Dining Hall Employees, and Storage

Statement: The quarters assigned to the College Bookstore, the Student Postoffice and the College Band are inadequate in all respects. The area assigned to the Quartermaster is more than adequate in size but is extremely uncomfortable during the late spring, the summer, and the early fall. All of these operations, as well as areas for storage and for use of dining hall employees, are located under the student dining hall and kitchen. Space can be re-allocated and improvements and adjustments made to take care of the needs for the next 7 to 10 years by the estimated expenditure of from $75,000.00 to $85,000.00.

Executive Committee Recommendation: It is recommended that authority be given the administration --

A. To convert the space under the dining hall and kitchen to more usable space by reassigning areas among functions and providing necessary renovations and air conditioning.

B. To use, as appropriate, currently available funds from revenue bond issues, student maintenance and activity fees, quartermaster's old uniform account, and dining hall operating account to accomplish the work referred to in "A" above.

C. To determine and charge appropriate rentals on the Postoffice and Bookstore to cover current operating costs of providing heat and air conditioning and to help cover costs of renovations in their respective areas.

D. To request such approvals of the State Budget and Control Board as may be necessary for immediate implementation of the above.

Board Action: Approved.
Item 19. Reservation of Recreational Sites in Hartwell Reservoir for Staff and Student Use

Executive Committee Recommendation: It is recommended that the Board of Trustees authorize the administration to make plans for recreational sites for faculty and staff, students and YMCA along the shoreline of Hartwell Lake.

Board Action: Approved.

Item 20. Right-of-Way Easement for Connecting Road between Present Road No. 65 and Relocated No. 65

Statement: Acting under general authorization of the Board, the President of the Board approved in January the granting of a right-of-way easement to the S. C. Highway Department for a short connecting road between the old road 65 and the new relocated 65 in the general area south of Martin's Creek below Utica Mohawk Mill; such easement being more specifically described in South Carolina Highway Docket No. 37.395.

Executive Committee Recommendation: That the Board confirm the action indicated above in granting the easement described.

Board Action: Approved.

Item 21. Agreement between C&NW Railway Company and Clemson College Regarding Dairy Department Fence on Railway Right-of-Way

Statement: Acting under general authorization of the Board, the President of the Board in February approved an agreement between the Carolina and Northwestern Railway Company and the College under which the College is permitted to fence off certain portions of the Railway Right-of-Way. This permissive agreement on the part of the railroad is for the benefit of the College.

Executive Committee Recommendation: That the Board confirm the action taken in entering into this agreement.

Board Action: Approved.

Item 22. Exchange of Land -- Request of Mrs. J. D. Smith, Jr.

Statement: Mrs. J. D. Smith, Jr., of Pendleton, South Carolina is requesting an adjustment in property lines which can be effected by exchanging 0.2 of an acre of College lands not adjacent to the College lands for 0.2 of an acre of her lands adjacent to College lands. The lands concerned are on Secondary Road 175 near the Frank Place. After the exchange, the College will have approximately the same frontage on the road.

Executive Committee Recommendation: That, subject to approval of the Secretary of Agriculture as required for LU Lands, the Board authorize the exchange of land between the College and Mrs. Smith as indicated above, with Mrs. Smith to pay all costs incident to the exchange.

Board Action: Approved.

Item 23. Increase in Student Health Service Fee

Statement: In view of mounting staff needs resulting from demands for additional services, it would not be possible to operate the Student Health Service effectively next year without additional funds.

Executive Committee Recommendation: That effective with students enrolling in September 1961 the Student Health Service Fee be increased from $10.00 to $13.00 per semester.

Board Action: Approved.
Item 24. Improvements in Campus Facilities to Be Financed in Whole or Part with Funds Obtained through Issuance of State Institution Bonds

Executive Committee Recommendations:

A. It is recommended that we request the State Budget and Control Board: to approve and arrange for the issuance of $800,000.00 in State Institution Bonds based on enrollment at the end of the first semester 1960-1961 and to approve the use of the proceeds to carry out the following at the estimated costs indicated:

- Readjust and enlarge electric utility system $150,000.00
- Construct tunnel for utilities in overcrowded area 50,000.00
- Enlarge steam plant capacity 550,000.00
- Readjust and enlarge sewer lines 50,000.00

Total: $800,000.00

B. In addition, it is recommended that all funds obtainable through use of the borrowing potential under the State Institution Bond Act (Act 139 of 1953), as amended, and resulting from enrollment at the end of the first semester 1961-62, be set aside for a new Library to serve as the base upon which additional funds needed for a Library may be solicited from alumni and friends.

C. If necessary to obtain a minimum of $1,000,000.00 for the Library from State Institution Bonds, it is also recommended that the excess funds in the Bond Account be used to retire outstanding State Institution Bonds in order that additional bonds may be issued to obtain funds for the Library.

D. To expedite operations, it is recommended, further, that the Board's responsibilities regarding construction and financing of the above be delegated to the Executive Committee of the Board.

Board Action: Approved.

Item 25. Quarry Sites

Executive Committee Recommendation: It is recommended that the administration be authorized to lease quarry sites on Clemson lands and sell rock and stone in those cases where such will result in a net increase in funds and assets of the college, with the understanding that the net proceeds be used to improve our agricultural research program.

Board Action: Approved.

Item 26. Resolution Authorizing Comptroller to Convert, Transfer, etc., Securities under Specified Conditions

Executive Committee Recommendation: It is recommended that the following resolution be adopted by the Board:

RESOLUTION

WHEREAS, The Clemson Agricultural College is the owner, or shall become the owner, of stock certificates of corporate enterprises by gift, purchase or otherwise, and

WHEREAS, the Board of Trustees is gathered in session at infrequent intervals, and

WHEREAS, the authority to authorize an officer of the College to act in behalf of the Board of Trustees in such matters of finance is vested solely in the Board of Trustees,

THEREFORE, BE IT RESOLVED, that the Comptroller of The Clemson Agricultural College, acting in his official capacity, is hereby authorized to convert, transfer, assign or otherwise dispose of securities of The Clemson Agricultural College of South Carolina and of the Board of Trustees
of the Clemson Agricultural College of South Carolina and to make such use of the proceeds as may be deemed in the best interest of the College. The Comptroller is further authorized by this resolution to execute the assignment of stock in behalf of The Clemson Agricultural College of South Carolina and of the Board of Trustees of The Clemson Agricultural College of South Carolina until further notice but not to extend beyond June 30, 1961.

Board Action: The resolution was adopted in full as recommended.

Item 27. Student and Faculty Housing Facilities Bill

Statement: On February 2, 1961, all members of the Board of Trustees were mailed for approval proposed legislation for introduction in the General Assembly of South Carolina under the title of A BILL TO AUTHORIZE THE BOARD OF TRUSTEES OF THE CLEMSON AGRICULTURAL COLLEGE OF SOUTH CAROLINA TO ACQUIRE ADDITIONAL STUDENT AND FACULTY HOUSING FACILITIES; TO EMPOWER THE BOARD OF TRUSTEES TO EFFECT LOANS FOR SUCH PURPOSES, THROUGH THE ISSUANCE OF REVENUE BONDS AND ALSO FOR THE PURPOSE OF REFUNDING OUTSTANDING BONDS PAYABLE FROM THE REVENUES DERIVED FROM STUDENT AND FACULTY HOUSING FACILITIES, THROUGH THE MEANS OF THE AUTHORIZATIONS OF THIS ACT; TO DEFINE THE PROCEDURE BY WHICH SUCH LOANS MAY BE EFFECTED AND THE COVENANTS AND UNDERTAKINGS TO SECURE THE LOANS; AND TO DECLARE VALID CERTAIN BONDS HERETOFORE ISSUED FOR ANY SUCH PURPOSES.

As indicated in the February 2 Memorandum to the Board, this bill when passed would (1) validate our outstanding revenue bonds, (2) provide statutory authorizations for issuing additional revenue bonds amounting to $5,000,000, and (3) grant authority for the Board of Trustees to refund currently outstanding bonds and if more satisfactory financing arrangements become available.

The Board by a unanimous mail vote of thirteen members approved the bill and its introduction in the General Assembly.

Recommendation: That the Board in meeting assembled confirm the above action taken by mail vote.

Board Action: Approved.

Item 28. Rent from Barber Shop and Canteen

Statement: On April 9, 1956, the Board of Trustees adopted recommendations which in effect continued previous policies of assigning rent from the dormitory barber shop to the Athletic Department and of not requiring the Canteen to pay rent for the facilities available. Conditions are now such that these policies can be reviewed and the administration requests authority to establish new policies as appropriate.

Recommendations: (1) That the administration be authorized to charge rent as appropriate of all income-producing facilities and any outside agencies using space in the dormitory, such as the bookstore, canteen, barber shop, post office, etc., and (2) That such rents received be used for upkeep, maintenance, renovations, retirement of bonded indebtedness, and other purposes as appropriate.

Board Action: Approved.

Item 29. Sale of Bethlehem Steel Common Stock

Statement: The David Jennings Scholarship Fund administered by Clemson College included an investment in 62 shares of Bethlehem Steel Common Stock. In the interim between meetings of the Board, Gaston Jennings' mother made a contribution of $1500 to the fund (to be invested by the College) and Mr. Arthur McCall, Vice President of Alester G. Furman Company, advised us to sell Bethlehem Steel and use the money along with the recent contribution to purchase 100 shares of Standard Oil Company of New Jersey stock. The entire transaction met with the approval of Mr. Gaston Jennings.
To expedite this transaction Mr. R. M. Cooper, President of the Board of Trustees, acting under general authorization of the Board, signed the following resolution of approval on January 5, 1961 with his signature attested by the Secretary of the Board:

**Resolution of The Clemson Agricultural College**

WHEREAS, the Clemson Agricultural College is desirous of selling sixty-two (62) shares of the common stock of the Bethlehem Steel Corporation, and

WHEREAS, the sale of the said stock meets with the approval of The Board of Trustees of the Clemson Agricultural College,

BE IT RESOLVED that the Administration of The Clemson Agricultural College is fully authorized to sell sixty-two (62) shares of the common stock of Bethlehem Steel Corporation, and

BE IT FURTHER RESOLVED that Melford A. Wilson, Comptroller, is fully authorized to endorse for The Clemson Agricultural College the two (2) stock certificates in the amount of forty-two (42) and twenty (20) shares respectively.

Signed and Sealed /s/ R. M. Cooper
R. M. Cooper, President of The Board of Trustees

Attest: /s/ G. E. Metz
G. E. Metz, Secretary

January 5, 1961

Recommendation: That the Board of Trustees in meeting assembled confirm the above action and resolution as signed by the President of the Board of Trustees on January 5, 1961.

Board Action: The Board confirmed the action and the resolution as executed on January 5, 1961.

**Item 30. Sweet Potato Weevil Quarantine -- Revised March 1, 1961**

Statement: In connection with the Sweet Potato Weevil Quarantine, it is necessary to make revision periodically concerning the areas covered and the revision (Sweet Potato Weevil Quarantine -- Revised March 1, 1961) was effected by the professional staff of the South Carolina Crop Pest Commission. The principal changes for South Carolina included lifting the quarantine from all of Jasper County and modifying the areas covered in Beaufort and Charleston Counties. (A copy of the revision is attached to this meeting of the Board -- March 22, 1961.)

Recommendation: That the Sweet Potato Weevil Quarantine, Revised March 1, 1961, be confirmed and approved by the Agricultural Regulatory Committee (State Crop Pest Commission) and by the Board of Trustees.

Board Action: The Sweet Potato Weevil Quarantine, Revised March 1, 1961, was confirmed and approved by the Agricultural Regulatory Committee and by the Board.

**Item 31. Facility Security Clearance for Contractual Research on Classified Projects**

Statement: In connection with the research program of the College, there is currently under way in the Ceramic Engineering Department a research project under contract from the Air Force of an unclassified nature, but if the College obtains facility security clearance, the way will be open for receiving sponsored research contracts on classified material. To obtain such facility security contracts, it is necessary that an exclusion
resolution be adopted by the Board of Trustees. The following resolution is proposed for adoption:

WHEREAS: The members of the Board of Trustees of The Clemson Agricultural College of South Carolina have been informed of the provisions of Espionage Acts, Title 18, United States Code (Section 793, paragraphs d, e, f) which prescribe penalties for disclosure to unauthorized persons of classified information affecting the national defense and

WHEREAS: The Department of Defense requires that officers, other than principal officers, and Trustees who will not require access to classified information in the conduct of the organization's business, are not required to be cleared provided that the organization, by official action affirms that such officers will not require, nor will have and can be effectively denied, access to classified information in the possession of the organization and that they do not occupy positions that would enable them to affect adversely the organization's policies or practices in the performance of contracts for the Government.

WHEREAS: The following individuals are the principal officers and executive personnel of The Clemson Agricultural College of South Carolina who will require a security clearance:

Robert M. Cooper (President of the Board of Trustees)
Robert C. Edwards (President)
Jack K. Williams (Dean of the College)
Melford A. Wilson (Comptroller)
Frank J. Jervey (Vice President for Development)
Walter T. Cox (Dean of Student Affairs)
Leonard C. Adams (Security Officer)

WHEREAS: The Board of Trustees proposes to exclude all other trustees of The Clemson Agricultural College of South Carolina.

NOW THEREFORE BE IT RESOLVED: That these excluded officials of The Clemson Agricultural College of South Carolina will not require, nor will have, access to classified information in the conduct of the organization's business and that these officials can be effectively denied access to classified information in the possession of the organization and they do not occupy positions that would enable them to affect adversely the organization's policies or practices in the performance of contracts for the Government.

BE IT FURTHER RESOLVED: That the Secretary of the Board is authorized to furnish the copies of this Resolution to the Cognizant Security Office processing the facility security clearance for The Clemson Agricultural College of South Carolina; that the Cognizant Security Office will be notified prior to any change in conditions which would require the officials to have access to classified information.

Recommendation: That the above resolution be adopted.

Board Action: The resolution was adopted in full as recommended.

Item 32. Improving the Water Storage Supply at Simpson Experiment Station

Statement: An adequate water supply is essential to the operation of the Simpson Experiment Station. Storage reservoirs having a capacity of approximately 100 acre-feet have been constructed to date. The Soil Conservation Service has recommended the construction of an additional reservoir and the establishment of permanent vegetation in the watershed which will protect the springs and existing pond from silt. The acquisition of approximately 54 additional acres of land which has not been available previously will (a) permit the construction of a 60-acre-feet reservoir; (b) lower pumping investments and reduce annual pumping costs; (c) protect the sources of the entire 140 acre-feet of water stored in this area; (d) supply 40 acres of high quality land which is needed for grazing experiments and (e) provide a hard surface roas as a natural boundary for an important part of the station.
Recommendaion: That the Administration be authorized to purchase the land to protect existing storage facilities and permit construction of additional 60 acre-feet of water storage capacity at the Simpson Station.

Board Action: Approved.

Item 33. Retention of Overage Teaching Staff in Critical Areas

Statement: On April 7, 1960, the Board authorized the retention of Professor P. S. Creager of the Electrical Engineering Department until August 31, 1961. While Professor Creager is beyond the retirement age, he is still doing a very effective job of teaching and has been quite helpful in curriculum development and improvement of courses.

A concerted effort has been and is being made to secure a replacement, but to date no acceptance has been received from any of the four young men under consideration. Professor Creager understands that his retention, if approved, is dependent upon our not being able to secure a qualified replacement.

Recommendaion: It is recommended that the Board of Trustees authorize the Administration to re-appoint Professor P. S. Creager to August 31, 1962, if a qualified replacement cannot be obtained.

Board Action: Approved.

Item 34. Authority to Dismantle Temporary Annexes

Statement: There are five temporary wooden structures known as Temporary Annexes A, B, C, D, and E to the west and east of Riggs Hall which are still being used on a temporary basis.

Recommendaion: It is recommended that authority be given the Administration, subject to approval of the State Budget and Control Board, to dismantle and dispose of these temporary structures.

Board Action: Approved.

Item 35. Discontinuance of Special Three-Year Pre-Medical Policy for the Bachelor's Degree

Statement: From time to time consideration has been given to the policy under which students who complete three years of the Pre-Medical course are awarded the bachelor's degree by Clemson when they complete the medical course at an approved medical college. Requests from students in other professional areas, such as dentistry, pharmacy, law, etc., for a similar policy point up inconsistencies, apparent or real, since no provision is made and none anticipated for such a degree policy in these areas. Aside from the matter of inconsistencies, the discontinuance of the policy for medical students would strengthen academic standards.

Recommendaion: It is recommended (1) that the policy of awarding the bachelor's degree to three-year pre-medical students when they complete medical training be discontinued, and (2) that the administration be authorized to phase out this policy as early as possible without violating prior commitments.

Board Action: Approved.

Item 36. Honorary Degrees

Committee Report and Recommendations: Mr. R. M. Cooper appointed the following subcommittee to review nominations for honorary degrees to be awarded at the June 1961 Commencement:

Dr. W. A. Barnett, Chairman
Mr. R. R. Coker
Mr. L. D. Holmes
Dr. R. C. Edwards
The subcommittee met at the residence of Mr. R. M. Cooper in Wisacky at 5:00 p.m., March 21, 1961.

The subcommittee recommends the following men to receive honorary doctorates at the June 1961 Commencement:

JAY BROADUS HUBBELL
EDWARD ANTHONY WAYNE
JAMES STROM THURMOND
PAUL QUATTLEBAUM, SR.
JULIAN CREIGHTON MILLER

Board Action: Approved.

Item 37. Commencement Speaker

Board Action: It was moved, seconded and passed that Mr. Edward A. Wayne be asked to make the Commencement Address.

Item 38. Final Roll Call Vote

Resolution: RESOLVED that all measures and recommendations made at this the March 22, 1961 meeting which, according to the By-Laws, require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Comptroller be authorized to issue his checks for all expenditures authorized at this meeting.

Board Action: The resolution was unanimously adopted on roll call vote with eleven members present and voting "aye".

Item 39. Adjournment. The meeting was adjourned at 12:30 p.m.

CORRECT:  

G. E. Metz, Secretary

APPROVED:  

R. M. Cooper, President