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CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION AGENDA
Tuesday, June 12, 2001, 10:00 AM
Student Senate Chambers

1. **Approval of Minutes**
2. **Special Order of the Day:** Eugenia Tichenor, Human Resources, EPMS changes
3. **Open Commentary**
4. **President's Report:** Comments from Jerry Beckley
 - A. **Academic Council:** National Scholar invitees list has been completed. Twenty-one have accepted Clemson University's invitation to visit the campus. Of the 21, 10 are from South Carolina.
 - B. **Administrative Council:** President Barker has requested that the Staff Ombudsman Survey Report include budget information for staffing the position. He was not in favor of the Staff Ombudsman reporting to him and requested another line of authority be established. The CSS Ad Hoc Ombudsman Committee decided to apply for membership with the UCOA (University & College Ombudsman Association) to gain access to their information regarding these issues.
 - C. **Board of Trustees:** A special meeting will be held June 20 to discuss tuition increases. The Board is currently awaiting the finalized state budget resolutions.
 - D. **Legislative Affairs:** Dexter Hawkins reported that several topics of importance were discussed. 1) Regarding pay raises, the SC State Senate approved a 2% pay raise for people making less than \$30,000 annually and a 1% raise for those earning over \$30,000. The House version approved a 2% across the board raise. 2) TERI will remain basically the same. 3) Because of mid-year budget reductions, Clemson University gave back \$1,030,000 E&G and \$541,000 PSA. It is possible that the university could get some of this money back but this won't be known until August. 4) A finalized budget is yet to be reconciled between the State Senate and the House. The State Senate proposed budget reductions are less than those of the House. A proposal to divert Barnwell money to use as one-time money is being considered. 5) There is a possibility that President Bush may be attending Clemson University's August graduation ceremonies.
 - E. **President's Cabinet:** Agenda items included: 1) Clemson University won the National Student Steel Bridge Competition held at the Madren Conference Center. Forty-three teams competed for the title. 2) Clemson University received a Performance Funding grade of 2.61 of 3.0. 3) President Barker has established a committee looking at methods of increasing the number of minority students and faculty at Clemson University.
 - F. **Other:**
5. **Treasurer's Report:** Cindy Long reported: 1) The Vending Fund allocation was \$4,000 for 2000-2001 and two major expenditures were processed from this account, i.e., Awards Luncheon, Brief Bags for CSC Representatives. All funds were used for this fiscal year. 2) The Endowment Fund growth/loss did not do too badly considering the market volatility. It has only netted a loss of (\$1,071.65). The Endowment Fund is watched very closely to avoid major losses. The current balance in the Endowment is \$160,682.10. The Scholarship Committee will be making a deposit decision from the money raised in the golf tourney in the near future. 3) The Annual Fund currently stands at \$10,704.78. We have two major deposits from payroll deduction each year. The current level of giving is \$5,896.80 semi-annually. This semi-annual payroll giving was increased due to last year's fund-raising effort by \$682.80. The Foundation will be making one last deposit for this fiscal year after the June 30 pay date. Our projected end of fiscal year balance is \$14,144.58. 4) The E&G Fund (state funded monies) has a balance in regular expends of \$3,443.65 and a balance in travel monies of \$1,359.81. This balance includes all invoices processed through June 5th.
6. **Committee Reports:**
 - A. **Standing Committees:**
 1. **Membership:** Nancy Allgood
 2. **Communications:** Wendy Howard
 3. **Policy & Welfare:** Giles Singleton
 4. **Scholarship:** Larry Addis
 5. **Activities:** Lynn Boiter/Gary Pye

B. University Committees:

1. **Accident Review Board:** Gary Pye
2. **Athletic Council:** Cathy Bell reported the Council met for its annual luncheon/meeting on May 17, 2001 with new Council members in attendance. Those whose terms were expiring were thanked for their service to the Council. Two changes to the Policies and Procedures of the AC were unanimously accepted: 1) adding the word "admissions" to the charge of the Council, and 2) changing all mention of the Classified Staff Commission to "Classified Staff Senate" due to the recent name change. Cecil Huey briefed the Council on the items in the news regarding alleged NCAA violations. Bill D'Andrea discussed athlete academic performance. Cathy Bell gave an update on the status of the survey conducted by the Campus Relations Committee. Feedback on the survey itself has been very positive. The Council will not meet again until August unless needed. Brian Becknell will be next year's CSS representative to the Council.
3. **Bookstore Advisory:** Cindy Long reported the next meeting is tentatively scheduled for September 2001.
4. **Budget Council:** Karen Pope has agreed to represent the CSS on this Council. There is no new information at this time.
5. **CATS:** Robbie Nicholson
6. **Clemson Faculty/Staff Club:** Cathy Bell reported nothing new has been said regarding a feasibility study.
7. **Commission on the Status of Black Faculty & Staff:** Isaac Wallace reported that the committee would not meet again until the fall. Sandra Parker & Wanda Smith agreed to represent the CSS on this Commission along with Isaac Wallace, Juanita Clinkscales, and Rosa Grayden.
8. **Council on Community & Diversity:**
9. **Faculty Senate Budget Accountability:** Cindy Long reported there is no new information at this time.
10. **Human Resources Advisory:** April Warner
11. **Joint City/University:** Robin Page reported that the committee is on hiatus until the fall.
12. **Library Advisory:** Diana Bourgeois reported that the committee has not met.
13. **Loose Group:** Cathy Bell reported that Thornton Kirby (Sec. to the Board & Exec. Asst. to the Pres.) & Byron Wiley (Dir. of Access & Equity) recently attended a session in Atlanta on salary compensation issues. In addition, President Barker, Ben Anderson (Univ. General Counsel), Thornton Kirby, and Brenda Vander Mey (Group Chair) met to discuss the issue. They agreed it would be best to first hire a consultant with extensive experience in salary compensation studies, and then work cooperatively with the yet to be hired Chief Human Resources Officer to conduct appropriate studies on salary and raise practices and patterns.
14. **Parking Advisory:** Barbara Bergman reported the committee is on hiatus until the fall.
15. **President's Commission on the Status of Women:** Myra Cato
16. **Recreation Advisory:** Steve Perry reported there is no new information at this time.
17. **SACS Committee on Physical Resources:** Dexter Hawkins reported that the committee will be interviewing Scott Ludlow.
18. **SCSEA:** Mary Jo Williams reported that, due to time constraints, TERA issues needing extensive and thoughtful study were tabled. The group will not meet again until August.

7. Unfinished Business:

A. University Committee Representation

1. **Commission on Community & Diversity:** Byron Wiley, Chair

B. Search Committees:

1. **Provost**
2. **Human Resource Director**

8. **New Business**
9. **Announcements**
10. **Adjournment**

NEXT MEETING: Tuesday, July 10, 2001, 10:00 AM, Student Senate Chambers

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