Clemson University

Classified Staff Commission Agenda

Tuesday, April 10, 2001, 10:00 AM

Madren Center

1. Approval of Minutes
2. Open Commentary
3. President’s Report: Comments from Brian Becknell
   A. Academic Council: Jerry Beckley had no new information at this time.
   B. Administrative Council:
   C. Board of Trustees:
   D. Legislative Affairs:
   E. President’s Cabinet:
   F. Other: Provost Search Update

5. Treasurer’s Report: Cindy Long reported the E&G (State Funded) account is holding its own. We have processed the Classified Staff Commission Stipend for the outgoing President (Brian Becknell) and all expenses to date are recorded and reconciled. The current balance in Other expenses is $4,505.41. The current balance in the Travel expense line is $1,376.37. The Classified Staff Commission Annual Fund will not have another payroll deduction deposit until June 2001. The current balance is $8,127.78. We should have a projected amount of $5,800 deposited into this account in June and a withdrawal of $5,000 during August/September for the Fall semester Scholarship recipients. The Fall semester will begin the increased number awarded from eight individuals to ten individuals. The Classified Staff Commission Endowment account has a to-date balance of $161,753.75. Please note that this is where the Golf Tournament places all monies earned (less actual expenses, which are minimized) each year. Last year’s golf tournament deposited approximately $6,400 into this fund. The Vending fund is dwindling fast. All monies remaining are being used for the Annual Award Luncheon. I will have a better actual figure next month when all bills have been processed for the luncheon.

6. Committee Reports:
   A. Standing Committees:
      5. Membership: Nancy Allgood
      6. Communications: Wendy Howard
      7. Policy & Welfare: April Warner
      8. Scholarship: Larry Addis
   B. University Committees:
      1. Accident Review Board: Willie Williams had no new information.
      2. Athletic Council: No report was given.
      3. Bookstore Advisory: Cindy Long reported the Committee, chaired by Steve Johnson, met March 27th at the Hendrix Center. Hal Holcombe (bookstore manager) and Mike Namiranian (textbook manager) gave a detail summary of activities this semester and the progress of the Fall semester book adoptions. They both encouraged all departmental contacts/faculty to make book selections/adoptions as soon as possible. The greater number of reused books adopted by the faculty assisted the students in obtaining the greatest refund on their returned books. The CU Bookstore Website is updated and is located at http://depts.clemson.edu/campserv/bookstore/. Check it out! Suggestions and/or comments are always welcome. Providing timely/cost effective textbooks is the main mission of the bookstore; however, they are interested in ways to promote general interest books or items. The next meeting is tentatively scheduled for September 2001.
      4. Budget Council: No report was given.
      5. CATS: Robbie Nicholson reported that CATS has not met since February. Clemson Area Transit was voted by the South Carolina Department of Transportation as the ‘Best Transit System in South Carolina’ at the 20th Annual Transportation Association of South Carolina Conference in Myrtle Beach, SC, in March. Selecting a recipient for this year was a decision made by all officials within the mass transit office. Normally, in the past, awards were selected and a team of four or five persons was put together to select the winner. This time everyone at the SCDOT mass transit office selected the system they thought was the best in the state and CAT came out on top. The decision was based on materials submitted to the SCDOT, having a representative work closely with CAT system and a review of audits that was also conducted.
      6. Clemson Faculty/Staff Club: No report was given.
7. **Council on Community & Diversity**: No report was given.
8. **Faculty Senate Budget Accountability**: Cindy Long reported the Committee has not met and a meeting is not currently scheduled.
9. **Human Resources Advisory**: April Warner reported that HRAC did not meet in March.
10. **Joint City/University**: No report was given.
11. **Library Advisory**: Diana Bourgeois reported that the ULCA has not met.
12. **Loose Group**: No report was given.
13. **Parking Advisory**: Barbara Bergman reported: (1) Four new buses will replace 4 older buses by December 2001. (2) North Martin Hall renovations begin May 10th. 15-20 spaces will be blocked behind Sikes for about 8 weeks, then 12 spaces will be blocked off in the parking lot for 3-4 weeks. At the end of the work, 6 parking spots may be permanently lost. (3) Hardin Hall renovation will require blocking off 34 employee spots starting mid April. The road in front of Hardin will be one-way southbound during this period. (4) Calhoun Mansion renovation will require 3 handicap parking spots to be relocated and other spaces closed. (5) 10-12 spaces will be lost on Parkway Drive for renovations to Presidential Park. (6) For the Fike renovations, 60 spaces will be blocked off in ES starting April 9. This summer and fall a total of 98 parking spots will be shut off in ES. 60 of the slots will be permanently lost. Plans are to replace the 60 employee spots by rezoning commuter parking to employee parking on Williamson Road. (7) The appeal process using the Parking Review Boards is not working. The volunteer board members are not showing up on a regular basis. Of 8 boards with 5 members each, only 3 had 2 members show up. Judge Culler is looking for alternatives or recommendations to increase participation. (8) Reminder: the latest parking information will be posted at [http://www.clemson.edu/staff/parking/News.htm](http://www.clemson.edu/staff/parking/News.htm)
14. **President’s Commission on the Status of Women**: Myra Cato
15. **Recreation Advisory**: Steve Perry
16. **SACS Committee on Physical Resources**: Dexter Hawkins reported the University Fire Marshall, Chris Caracciolo, was interviewed by the SACS Committee on March 12. On April 2, the committee interviewed Robert Ricketts, Les Jones, and Gary Wade from the Athletic Department.
17. **SCSEA**: Betty Cook reported the Clemson SCSEA Chapter’s next meeting will be held on Thursday, April 12th, at 8:15 AM in the Godley-Snell building conference room. The Chapter Annual Meeting will be held on Friday, April 20th, from 11:45 AM to 1:00 PM in the McKissick Movie Theater in the Hendrix Student Center. It will include a light lunch, a legislative update by Beverly Cave our upstate SCSEA lobbyist, an introduction of Jerry Beckley, an election of officers for next year, and a drawing for door prizes. Betty Cook, chapter president, will be taking member reservations until noon on April 19th. She can be reached at 656-3933 or celizab@clemson.edu.
18. **Travel Services User Group**: Since the contract with Small World was terminated, travel management issues and data collection are now less centralized, with travelers free to purchase commercial airline tickets where they choose (hopefully where they find the best bargains). As a result, the User Group has been disbanded. Current University Travel Policy is contained in a ‘Travel Brochure’ and the ‘Fiscal Policies and Procedures Manual’. The University Travel Services Web page (accessed through the Campus Services Web Page) is still updated daily with fare specials, contains weekly travel tips, and also other information useful to the traveler. Individuals with travel questions may contact Cindy Long or John Gilbert for assistance.

**7. Unfinished Business**
A. Officer Nominations
B. New Business
A. Alcohol Summit's Statement on Alcohol at Clemson University
9. Adjournment

**NEXT MEETING**: Tuesday, May 8, 2001, 10:00 AM, Student Senate Chambers