CLEMSON UNIVERSITY CLASSIFIED STAFF COMMISSION
EXECUTIVE COMMITTEE MINUTES
February 27, 2001 8:30 AM
L. J. Fields

Present: Larry Addis, Nancy Allgood, Brian Becknell, Jerry Beckley, Cathy Bell, Barbara Bergman, Cindy Long

Absent: Wendy Howard, Marian Littleton, April Warner

1. Approval of Minutes: Minutes were approved with corrections.

2. Announcements from the President: Brian Becknell
   A. Academic Council: Jerry Beckley will begin attending these meetings starting Monday, March 5th and will give future reports.
   B. Administrative Council: No information was given.
   C. Board of Trustees: The main topic of discussion continues to be the issue of the budget cuts.
   D. Governmental Affairs: The South Carolina House of Representatives Ways and Means Committee released their budget proposing a 10-12% budget cut. The University will assume a defensive stance in light of the possible 700 attachments to this bill. The results from the Senate tend to be better than from the House. Clemson University has many connections with the Senate members that could help in our cause. The Classified Staff Commission will send a copy of resolution #CSC 2001-01 along with a letter highlighting important information to the Senators. Brian already hand-delivered copies of the resolution to President Barker and Dori Helms. Brian reported that the budget did provide for a 1½% COLA in July and a 1% merit raise due in March. Governor Hodges recently visited the Clemson University campus on February 28th. Brian, Fred Switzer, Rita Bolt and other campus groups were able to have lunch with Gov. Hodges and accompanying him on a tour of the campus. The tour was designed to show that the research/education going on at Clemson University has significant effects on South Carolina and that money is important to these programs.
   E. President’s Cabinet: University Facilities recycling center is making notebooks from recycled boxes. They are currently free and available if requested. Other topics discussed included: 1) capital campaign at $254M as of mid February and 2) 52% of the state budget is tied up in grades K-12. Brian announced that Dori Helms would be out of her office until Wednesday due to the recent death of her mother. Also, Alfred Bundrick’s father is recently deceased.
   F. Other: No information was given.

3. Treasurer’s Report: Cindy Long reported the budget for the CSC Administrative Assistant position has been approved for the upcoming year. Currently, there is $4,700 in Other and $1,400 in Travel expenses. There is $8,127.78 in the scholarship fund with approximately $5,800 being deposited biannually. Beginning fall semester 2001, the number of scholarships offered will increase...
from 8 to 10. The transfer of $6,900 to the Endowment Fund and the $27,000 to the Permanent Endowment has not been made yet. Cindy will follow up on this.

4. Committee Reports:
   A. Membership: Nancy Allgood reported that elections have been completed. Vacancies still exist in Area 6, 23, and 25 for a second representative. New member orientation will occur prior to the March 13th meeting at 8:30AM in the Student Court Chamber. Executive Committee members need to attend. Luncheon plans continue to progress. The guest list includes approximately 150; price per lunch will be about $14.20. It was suggested that Tony McGuirt might be able to give us a reduced rate. Brian reported that Thornton Kirby will pay for any Board members that attend the luncheon. Brian requested that the luncheon invitations to Smyth McKissick and Lawrence Gressette be held out so that he can add a personal note to each one. Nancy will email the guest list to the Executive Committee for review for omissions and corrections. Deadline for RSVP is Friday, March 30th. A final reservation number has to be turned in by Wednesday, April 4th. Nancy reported that the menu has been set and flowers have been ordered. Dori Helms will be the guest speaker. Awards plaques will be ordered as soon as Nancy is able to finalize the information. Regarding the seating arrangements, Cathy Bell suggested that a numbering system be set up for the head table, the past presidents table, and the tables for scholarship students, parents, and their deans with some of our Scholarship Committee members. Larry Addis will have the CSC banner cleaned.
   B. Communications: No report was given.
   C. Policy and Welfare: No report was given.
   D. Scholarship: Larry Addis reported that $1,850 has been deposited. Brian stated that the status of Sun Micro Systems is questionable as a corporate sponsor because of the new representative. He is also working on the towels & beer.

5. Unfinished Business:
   A. Staff Awards Recognition: Cathy Bell requested input on this event to be sponsored by the Board of Trustees. The Executive Committee recommended that Cathy request: 1) the event be a weekday luncheon, 2) spouses be able to attend, 3) certificates of recognition be presented, and 4) that Thornton go to the staff level to request information about those who have received recognition. It was suggested that Thornton should also make President Barker, the deans, and VP's aware of the process.
   B. Provost Search: Brian reported that candidates will visit the campus in March the week prior to spring break and the two weeks after spring break. CSC has a 45 minutes time slot for dialogue with the candidates after the Open Forum on the second day of the visit at the Strom Thurmond Institute. Brian suggested that the Executive Committee coordinate their questions prior to this meeting.

5. Adjournment: The meeting was adjourned at 10:20 AM.

Next meeting is Tuesday, March 27, 2001 at 8:30 AM in L. J. Fields.