Clemson University Classified Staff Commission
Executive Committee Minutes
May 2, 2000 10:30 AM
P&AS Conference Room

Presents: Brian Becknell, Barbara Bergman, Wendy Howard, Marian Littleton, Cindy Long, April Warner

Brian Becknell called the meeting to order.

1. Approval of Minutes: Minutes were approved with corrections.
2. Announcements from the President: Brian Becknell
   A. Academic Council: They postponed consideration until this fall of a request by Dean Wehrenberg to increase the lab fee to $200 for the Equine Center. A request by the Honors College to use PGPR ranking instead of SAT was approved. This should yield a greater percentage of females in the Honors College. There are several students on campus who have a 4.0 cumulative average but no scholarships.
   B. Administrative Council
   C. Board of Trustees: Allocation of the 2 new state holidays (Martin Luther King Jr. Day and Confederate Memorial Day) will be decided by Clemson's Administrative Council after the State Budget and Control Board's Office of Human Resources issues the 2001 holiday schedule -- usually in November of each year.
   D. Governmental Affairs: They will meet this coming Friday, May 5. Employee pay raises have not yet been finalized by the state legislature.
   E. President's Cabinet: The last meeting was cancelled.
3. Treasurer's Report: Cynthia Long
4. Committee Reports:
   A. Membership: Brian Becknell is waiting until he can talk with Alexandra Barnes before selecting a chair for the Membership Committee.
   B. Communications: Wendy Howard will be meeting with former chair Jerry Beckley about the Communications Committee.
   C. Policy and Welfare: April Warner reported that they are looking at health care packages at comparable institutions. They are also interested in adding a second dental option with better coverage to our plan. Ron Herring will discuss this with them at their next committee meeting. There are still concerns about our prescription card.
   D. Scholarship: Corey Massey sent via email the current list of sponsors as of Monday's meeting. Sponsors have been sent to WCCP. The late registration date was changed to May 15, 2000. Anyone registering a team after that date will pay $55 fee. Brochures will go out by Wednesday. We were in negotiations for 3 Corporate Plus. Prizes and Hole sponsors are still coming, but the works is far from being over just yet. We are now soliciting help for the tournament, so pass the word for volunteers to sign up. We would like to pass a sign up list around at the next meeting for volunteers to sign up on.
5. Unfinished Business
   A. Bylaws: Betsey Shira has the latest copy of the bylaws.
   B. Loose Group:
   C. Clemson Club: Brian reported that they will be surveying faculty and staff for comments and ideas. The university hopes to work with an organization that has experience with setting up and running a faculty/staff club. There may be a membership fee and a usage fee. Another possibility may include special access to the Madren Center.
   D. Staff Support Person/Place/Finances: A job description needs to be finalized and sent to Steve Copeland (Scott Ludlow's assistant) as soon as possible.
   E. Faculty Senate Finance Committee response: Brian reported that they are looking into ways to help the university retain good staff.
   F. Thomas Green Clemson Award Nominations: No report.
   G. Memorial Gift for President Atchley: No report.
6. New Business
   A. Women's Commission Nominations: A list has been finalized and sent to Brenda Vander May.
B. Parking Review Board: The commission responded to the proposal from the Faculty Senate regarding the Parking Review Board. No report on the outcome.

C. HR Awards: No report.

D. Library Summit: No report.

E. Exec Planning Session Discussion: A one-day retreat will be scheduled this summer for the executive committee members with a goal of setting the direction of the commission for the coming year.

F. Summer Speakers: Barbara suggested that someone from DCIT’s computer training group could speak on the computer training options available at Clemson, especially the programs that can lead to professional certification.

7. Adjournment. The meeting was adjourned at noon.

The next meeting will be scheduled on May 30 at 8:30 AM in L.J. Fields.
The Corporate & Corporate Plus sponsors are:

**Corporate**
- Wendy’s (same Logo)
- Martin Inn (same Logo)

**Corporate Plus**
- Sun Microsystems (same Logo)
- Bell South (same Logo)
- Nextel
- **Edwards Auto Sales** Ford-Oldsmobile-Jeep (same Logo)
- Gateway *(Not Confirmed Yet)* (no info on logo)
- BiLo *(Not Confirmed Yet)* (no info on logo)
- Ingles *(Not Confirmed yet)*
- **Johnson Controls**

**Hole Sponsors**
- DCIT
- Provost
- Human Resources
- Scott Ludlow
- Tom Keinath
- IAAP
- Williams Tree Services
- Board of Trustees
- Crop & Soil Environmental Science $110 Paid
- ARAMARK

**Note:** I have spoken to Jerry Beckley and hope to hear today 4-27 on Gateway and trying to contact Ruth Griffin on BiLo. I have talked to Coca-Cola and hope to hear from them today after lunch, no later than first thing Friday morning. Brian Call me. If you can't get me in my office, call 656-8366 Mobile phone, I have to go out to make some deliveries on campus.