DRAFT

CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION EXECUTIVE COMMITTEE MINUTES
Tuesday, August 31, 1999

PRESENT: Alexandra Barnes, Jerry Beckley, Brian Becknell, Cathy Bell, Debbie Calhoun, Betsey Shira, Chuck Toney, April Warner

ABSENT: Cory Massey, Greg Padgett

Chuck Toney called the meeting to order at 10:02 AM.

1. The minutes were approved as amended.

2. Announcements from the President: Chuck reported
   
   A. There was no August Academic Council meeting.
   
   B. Administrative Council: Smoking Policy update: As soon as we receive 100 urns at a cost of $70,000, the policy will be implemented. All on and off campus buildings are to be included in the Smoke-free Buildings Policy, once all logistical items have been resolved. Department head is the first person to go to for enforcement.
   
   C. Board of Trustees: They met in Executive session two weeks ago on the presidential search. Faculty Senate is upset because they aren't getting to have any input as per their manual. The expected start date for the new president is 1/1/2000. Next meeting is to be on October 22.
   
   D. Governmental Affairs: No report.
   
   E. President's Cabinet: Two weeks ago, David Stalnaker gave presentation on FMO. Bob Wells, new Chief Facilities Officer, was introduced. Chuck wanted to talk with David regarding staff issues, but will refer to Brian to follow up on it. Bob Wells gave update on the budget. When it comes to utility usage, CLEMSON UNIVERSITY is the most efficient out of the three research universities in South Carolina. Their new computer system will run processing work orders. We have $120 million in construction projects slated to be done. 550 tons of staff was recycled this past effective 9/1 facilities will report to Scott Ludlow. We planted three trees for every one tree we cut down. Student Affairs reported we have 200 more students this year than last year in the freshmen class. On 8/23 Bryan Wylie, Access & Equity Director talked about concerns of his office. We have been told by the State that we must increase our percentage of minority students. Currently, 7-8% of our student population is minority. Bryan has concerns regarding searches for faculty and staff positions. There are a high number of waivers, which seems to be the rule and not the exception. On 8/9, Charles Tegen talked about the Purchasing Card. On 8/30, Bob Becker talked about what is happening at the Strom Thurmond Institute and plans for expanding research and Dean Barker gave an update on the College of AAH.

3. Treasurer's Report: Cathy asked about the results of the Vending Request. We have received $3,000, same amount as last year.

4. Committee Reports:

   A. Membership: Alexandra reported there is no need to have an election in Area #1. We now have two names of persons who are willing to serve from Dean Keinath. Alexandra made a motion to have Bonnie Arrick and Wendy Howard accepted as representatives of Area #1 to serve through April 2002.” The motion was seconded and approved. There are 3 other vacancies due to resignations Elmer Gray Area #17, Mike Waldrop Area #18 and Kevin O’Neal Area #23. Alexandra will first ask the current representative in those areas to ask for volunteers and secondly ask the VP in that area for recommendations for volunteers.

   B. Communications: Jerry Beckley distributed a draft copy of the newsletter. He needs a list of scholarship recipients. Jerry will contact Jack McKenzie about an article on the Solid Orange Campaign. There will be articles of benefits and area #1 appointees. The new web page is not up yet.

   C. Policy and Welfare: April Warner reported the new president of the SCSEA doesn’t want the CSC to co-sponsor their legislative dinner. However, members are attending meetings to assist with setup. Faculty Senate is investigating health care insurance coverage and golf course privileges for faculty and staff.

   D. Scholarship: Brian Becknell reported their next meeting will be Thursday at 9:00 AM.

5. Ad Hoc Committee Reports:

   A. Salary: Resolution will focus on EPMS form use and training for supervisors. We want to get the resolution out two weeks before the CSC meeting. We need to ask constituents for opinions.
6. Unfinished Business

7. New Business

A. Attendance Review: Chuck has done nothing here.

B. Chuck's Resignation and replacement: Chuck is excited about his new position, but he is also concerned about the disruption his resignation may cause the CSC. The Bylaws are unclear, but Brian could serve as president this year and stay on for the next year as well. Election to be held where person would serve an 18 month term under Warner interpretation. Some were unsure this follows the Bylaws. It was suggested that it would be better to elect someone who had been a past president for the interim. Cathy has talked with her supervisor and Dean regarding her going back to the role as President. They may be willing to allow it with the consideration that Brian takes a very active role. Cathy is willing to step in as past president and we can have election at the next meeting. We have to open the floor to nominations. Cathy and Brian can both be nominated. To run they need a signed nomination form. Betsey has the forms. Alexandra made a motion "that we hold an election as per the Bylaws; we will ask for nominations from the floor; the election for the remainder of Chuck's term will be held at the September meeting." Betsy will send out e-mail to executive committee first and then to all representatives.

C. Chuck has spoken with Jack McKenzie regarding a speaker on the Solid Orange Campaign for next month's CSC meeting. Brian will let me know who this will be.

D. The meeting room for the CSC meeting has been reserved through December with the exception of October.

E. Chuck will send Cathy all the CSC stuff he has.

F. Brian will ask Lucy Arthur about when the data from which the e-mail distribution list was last updated.

8. The meeting was adjourned at 12:12 PM.