Chuck Toney called the meeting to order at 10:03 am.

1. The minutes stand approved as corrected.
2. There was no open commentary.
3. President's Report: Chuck commented our role is to be out there representing staff and standing up for them at University Committee meetings.
   A. Academic Council: Chuck reports they met, but he was unable to attend due to being out of town for the Solid Orange Tour. Chuck has not received the minutes as of yet.
   B. Administrative Council: Brian and Chuck met last week with Scott Ludlow on current issues going on at Clemson University which affect staff. Scott asked us to think about how we could make Clemson University more attractive to minority students, staff, and faculty. On the topic of salary issues: market values for positions have been set and University policies, which hindered the process, have been eliminated.
   C. Board of Trustees: On 4/16 Chuck spoke to the Board of Trustees. He was asked several questions. The Board will meet on Thursday to begin procedures for search for new president.
   D. President's Cabinet: They met at Redfern two weeks ago. They have four meeting rooms for campus use. Scott made a presentation yesterday about procedures being done in a standardized manner across the University as a whole. He is looking at costing out processes that occur at Clemson University. He wants to look at data to determine staffing needs for departments. We are going to have “Dumb Policy Day” in the fall. Individuals may submit policy and state why we think it is dumb.
   E. Legislative Affairs: Jim Daniels (our Lobbyist) holds a briefing every Friday afternoon. This is the time of year when everything is happening with the legislature. The House and Senate have approved their budgets. The Joint Committee will be appointed today. Funding for raises is expected to be funded at 50%. Dr. Curris is committed to giving raises. Adjournment is June 3.

4. Treasurer's Report: Greg reported many sponsorship checks have been submitted (90%). Budgets will be discussed at next Executive Committee Meeting. We still have money.

5. Committee Reports:
   A. Standing Committees:
      1. Membership: Alexandra thanked committee for work on luncheon especially Brenda Norris. Please return covers from luncheon name badges. Jean Kopczyk and Brandy Burns need to pick up their nametags. Area #20 constituent list needs to be picked up. Get to know your constituents. Letters went out to TGP employees letting them know that the CSC represents them. Membership Committee has been charged with making CSC Alumni list of past members of the CSC. Send your ideas/suggestions to Alexandra or Executive Committee members. If you need a nametag or placard let Alexandra know. We will order them this month.
      2. Communications: No chair, but Chuck is optimistic we will soon have one.
      3. Policy & Welfare: April reported she has no new business.
      4. Scholarship: Cory reported they are sorry to report the Golf Tournament was delayed due to rain. Rain date has been changed from May 1 to May 21 at 11:00 am, with a 12:00 noon tee off. Cory has sign up sheet for volunteers to assist with GT. Three teams have asked to withdraw and Scholarship Committee has agreed to refund their fees. We currently have 25 teams. We can have up to 36 teams.
   B. Ad Hoc Committees:
      1. Ad Hoc Committee on Salaries: Pam reports she spoke with Fran Massey after the luncheon last month, and two issues that were being pursued appear to have been resolved. Human Resources Advisory Committee representative should be able to confirm the following: Changes in the current band system will result in equity in hiring new employees at salaries comparable to those of employees hired under the old grade system, instead of the minimum of the band. This will eliminate the situation that currently exists with new employees being hired at salaries significantly higher or lower than those offered to other employees in the same job class who were hired under the old system. Changes in internal policy will eliminate the discrimination against "internal hire" in salary for new positions. If a staff member applies for a new position that is a promotion, the 8% cap will not longer be applied for determining salary. If the position has
2. **Ad Hoc Committee on Publications:** Chuck reported Sandra was unable to be here. Three or four design ideas have been developed. They will meet soon and make recommendations to Executive Committee.

3. **Bookstore Advisory:** Cathy reported they had not met.

4. **Budget Council:** Greg Padgett had no report.

5. **CATS:** Robbie Nicholson

6. **Faculty Senate Budget Accountability Committee:** Debbie reports they did not meet last month.

7. **Human Resources Advisory:** April Warner gave no report

8. **Joint City/University:** Greg reported the Town of Clemson is finalizing arrangements to purchase the old railroad station from Amtrak. A presentation of the future building projects on the Clemson campus was presented by the Campus Master Planner Gerald VanderMey. Plans are being made for the committee to visit the University of Virginia in the fall as an information/idea gathering visit.

9. **Parking Advisory:** Elmer reported they met on 5/6. The use of parking meters was discussed for the timed spaces that will be located across the street from the new student center, in the front of the E-1 lot. We are inquiring about a pilot program that would be evaluated to determine the efficiency and effectiveness of meters on timed spaces. Since this is a new facility and will be newly located timed parking, the idea is being discussed. In the past the university administration has resisted the use of parking meters as not being aesthetically pleasing. However, Clemson University is the only school of the "benchmark" universities not to use parking meters in some manner. On another front, with the impending construction of the Biotechnology building and repairs to the E-2 lot behind Lehotsky Hall, the idea of creating a temporary Departmental Vehicle lot near the Animal Endocrinology Lab was discussed. Approximately 40 departmental vehicles are currently being parked in E-1 & E-2, as a compromise to both the employees using the vehicles and the employees parking in these two lots, the idea of developing a gravel temporary lot is being discussed. These are only preliminary discussions, but this compromise would be in the best interest of the University community, as this is a significant number of spaces being occupied on a constant basis at a time when employee parking is being reduced in a significant manner by university progress. Input is requested! Elmer contracted Dean Shelton, who supports the resolution. It is being sent to Administrative Council. Dean Shelton is also in favor of parking meters. They are looking into setting up a pilot parking meter program in lot across from new Hendrix Center.

10. **President's Commission on the Status of Women:** Myra gave no report.

11. **Recreation Advisory:** Steve had no report.

12. **SCSEA:** Cathy reported they held their annual Clemson Chapter meeting on May 4. SCSEA lobbyist, Carlton Washington, reported on legislation in Columbia affecting classified staff. The Senate proposal includes a 3% cost-of-living increase July 1, 1999 plus an average merit increases of 1% effective on employee performance review dates. Unclassified staff would participate in an average 4% pay program with raises effective October 1, 1999. They included $54,000,000 to fund its pay proposal for state employees. The House proposed a 2% cost-of-living increase on July 1, 1999 with average merit raises of 2% effective on employee review dates. They included $48,000,000 to fund their pay proposal. Both groups approved the proposal initiated by Gov. Hodges to offer an employer match to employee deferred compensation accounts. The state would offer a match of up to $300 per year per employee. Both budget versions include funds for the health insurance program to maintain benefits and premiums for another year.
Also, the calendar year 2000 will bring a change in the Health Insurance Program in terms of the purchase of prescription medicine. The Budget and Control Board approved development of a prescription medicine card with members of the Health Insurance Program paying not more than $5 for generic and $20 for brand name prescriptions at the time of purchase. If the cost of the prescription is less than the co-pay amount, the insured pays the lesser cost. Pharmacies would file directly for the balance due. This change would be effective Jan. 1, 2000 and would replace the current system of reimbursement. There was concern expressed to Mr. Washington about the new plan because in some instances when plan members have to use the generic drug one would pay more with the new plan than with the old one. He was asked to pose the question to see if it could be designed with some flexibility. New Chapter officers are: President, Betty Cook; Vice President, Rosa Grayden; Sec./Treas., Joan Davis.

13. Travel Services User Group: Cory reported they met April 15, where they discussed re-negotiation of travel contract with Small World Travel. It was renewed with some concessions. They will now charge a fee to process travel tickets. Percent previously refunded to CU will be kept by Small World. We are considering having them coming in to speak with CSC about obtaining lower fares. If you think you can get a lower fare give them the opportunity to match the fare.

14. Union Advisory: Elmer reported they had not met.

6. Unfinished Business:
   A. Committee Assignments: We are trying to give everyone what they are interested in. Membership Committee is in need of support. Brian or Chuck will be making calls to ask some of you to take your second choice.
   B. University committees and commissions: We need a representative to serve on the Accident Review Board. Chuck has a volunteer, but would prefer to have a CSC member. Let Chuck know if you are interested.

7. New Business:
   A. Scott Ludlow has taken an interest in Inside Clemson going out without individual mailing labels on them. He feels the present system is not an effective use of our resources. Ask your constituents for their opinion and forward comments to Chuck Toney. Beth Jarrard stated labeling started 10 years ago when CSC lobbied for this; there were many that were just dropped in trash and not distributed; labeling is expensive and time consuming.

8. The meeting adjourned at 11:06 am.