Clemson University Minutes
Classified Staff Commission
Tuesday, April 13, 1999


Absent: Patty Ables, Chris Caracciolo, Jerry Fincannon, Jean Kopczyk, Michael Parker, Stephen Perry, Mike Waldrop

Cathy Bell called the meeting to order at 10:05 AM.

1. Minutes stand approved as written.
2. Open Commentary: None.
3. President's Report: Cathy Bell reported
   A. Academic Council: Chuck reported they did not meet on 4/5.
   B. Administrative Council: The second Smoking Policy revision was approved, but it is not to be implemented until a disciplinary policy is developed. No implementation date is set. The new University Pay Plan has been approved and will be presented to HRAC at tomorrow’s meeting. We may want Dick or Fran to speak on this. Marriott Corporation contract is to be terminated July 1.
   C. Board of Trustees: Meet Friday at the Madren Center. Chuck will be introduced and give report on CSC.
   D. President’s Cabinet: There is a new web site where Alumni can make donations to the Loyalty Fund on-line: www.clemson.edu/itrans. Student Body President is Will Brasington. Student Senate President is Jeff Davis. Graduate Student President is Matt Gevaert.
   E. Representatives should keep in touch with their constituents. Find out how to best reach them.
   F. Six names have been sent to Dr. Curris as nominations to the President’s Commission on the Status of Women.
4. Treasurer's Report: Greg reported we are in the process of the big fundraiser. There are 11 sponsors for the golf tournament. $2400 has been received so far. Two teams have signed up to play. The golf tournament is scheduled for April 30. All funds for scholarships have been expended. $4500 in Performance credit money has been received.
5. Committee Reports:
   A. Standing Committees:
      1. Membership: Alexandra reported there were 2 resignations. Replacements have been appointed: Sandra Burkett in Area #6 and Pam Parnell in Area #9. Roster, email distribution list, lists of constituents (dated March 19 due to CUBS2000), and luncheon nametags are available for pick-up today.
      2. Communications: Robin Page thanked everyone for working with her.
      3. Policy & Welfare: April Warner reported they met this morning and discussed 2 issues: 1) If mammograms and pap smears are covered, shouldn’t PSA testing for men be covered as well? 2) Looking into second option for dental program benefits (one at a higher cost). Olivia met with the Faculty Senate Welfare Committee regarding looking into getting a faculty/staff discount at the Walker Golf Course. Chuck will appoint an Ad Hoc committee to work on question of tuition waiver for dependents of employees.
      Scholarship: Cory reported he sent out the 8th Annual Golf Tournament brochure. During the tournament, Wendy’s will provide food and Coca Cola of Anderson will provide drinks. $2500 has been collected so far. The tournament is open to the public. Singles interested in playing golf need to contact Cory at 656-2711 to be placed on a team. Cory is looking for volunteers to help with the tournament. Employees must take an annual leave. The CSC sponsors a hole each year. Hole sponsorships need to get information to Cory for logo and wording.
   B. Ad Hoc Committees:
      1. Ad Hoc Committee on Salaries: Pam outlined reasons why this Ad Hoc committee was founded. The committee has been corresponding by email and new members interested in volunteering should contact Pam
Parnell at 864-788-2260. The information from Institutional Research regarding education and experience has been received.

2. **Ad Hoc Committee on Publications**: Chuck reported new designs were put on hold due to the Solid Orange Tour. Hopefully, in the near future, we will have the new designs for review.

C. **University Committees**:

1. **Accident Review Board**: Chris Caracciolo gave no report.
2. **Athletic Council**: Cathy had nothing to report.
3. **Bookstore Advisory**: Cathy reported they have not met.
4. **Budget Council**: Greg reported they have not met.
5. **CATS**: Robbie Nicholson gave no report.
6. **Faculty Senate Budget Accountability Committee**: Debbie reported they did not meet last month.
7. **Human Resources Advisory**: Cathy reported the meeting on 3/10 was held by e-mail.
8. **Joint City/University**: Greg reported they have not met.
9. **Parking Advisory**: Elmer reported during the 4/1 meeting a resolution concerning increasing parking fines and creation of a habitual offender violation was passed. The resolution calls for fines to be increased by 50% to $30 with the 50% discount if paid within 15 days remaining in place. In addition, upon receiving a 7th ticket during a parking year (August 15 to the following August 14) a warning will be issued informing a violator that they had been placed on the "Scofflaw List". Upon receiving an 8th ticket, and all subsequent tickets, the violator will receive the appropriate ticket in addition to a $100 habitual offender ticket, which would be discounted 50% if paid within 15 days. Upon receiving a 10th ticket the violator will be summonsed to Judicial Services where probation would most likely be granted. Upon receiving an 11th ticket parking rights may be terminated for the current calendar year. People will start with a clean slate each parking year. Monies collected from the habitual offender violations will be used to improve parking enforcement. This proposal will be forwarded to Dean Paul Shelton. While we are hopeful for implementation, it is not guaranteed. Our vote was 4-2 in favor. Representatives from Housing, Graduate Students, Classified Staff, and one of the two Faculty representatives voted in favor. The undergraduate and one of the two Faculty Representatives voted against the resolution. In other news, Judge Deborah Culler is continuing to work toward a 100% written parking citation appeal process similar to a system operated at UGA. They continue to have problems keeping people on the parking review board and people missing their appointments is one of the problems. Construction of the Biotech building is approaching and its impacts on parking continue to be a concern. While the return of 50 employee spaces along the front edge of the E-01 lot and 19 behind the Ag Sales center will offset the permanent loss of spaces, the dimensions of the construction fence are now a concern. As many as an additional 80 spaces could be temporarily lost due to construction. Joe Granger hopes to present more information on this topic next month when possible compromises can be discussed. Two ideas that have already been discussed are allowing employees to park in the commuter lot behind the P&A building or converting 2-3 of the closest rows to employee only. Additional ideas are welcome. Because the E-02 lot behind Lehotsky Hall is scheduled for maintenance this summer, Joe is in favor of the idea of allowing employees to park in the commuter lots. In addition, E14, the small employee lot in front of Fike is also scheduled for maintenance work. Maintenance on these lots can start anytime after this semester and last until fall semester. Advisory committee's proposal to increase parking fees by 50% will go to Paul Shelton for further action.

10. **President’s Commission on the Status of Women**: Myra reported they met on Friday, 3/26 Teresa Daniel did an informative presentation on Rape Defense classes (RAD) available on campus and in the cities of Clemson and Pendleton. RAD is a series of 3 classes, currently scheduled for a Monday, Tuesday and Thursday, begin at 6:00 PM, each approximately 3 hours in duration. The classes are participatory - you get to practice what you learn. Consideration is being given to developing a shorter schedule for the Rape Defense classes, as people seem reluctant to commit to the 3-day schedule. Realize the life you save could be your own. Laura Herrick, Student Services Program Coordinator for Educational Enrichment will speak on the Women in Science and Engineering mentoring program at the next Commission meeting, April 23, 1999.

11. **Recreation Advisory**: Steve reported there has been no meeting since he reported last month and the next meeting has yet to be scheduled.

12. **SCSEA**: Cathy reported on The House of Representatives 1999-2000 Budget proposals that were adopted last week! 2% cost-of-living increase, July 1, 1999, plus 2% average merit increases on employee review dates. Unclassified state employees would participate in an average 4% merit program with raises effective Oct.1, 1999! The House included $48,000,000 to fund its pay proposal which is equal to the $48,000,000 Gov. Hodges had recommended in his budget recommendations to fund a 3% cost-of-living increase on July
1, 1999. However, the Ways and Means Committee did not include funds for the employer match for deferred compensation accounts as recommended by the Governor. SCSEA urged House members to add this benefit during their debate of the budget bill. After an initial defeat, House members subsequently agreed to use $6,000,000 in state lapsed funds to offer state employees up to $25 per month ($300 per yr.) as an employer match to their deferred compensation accounts. The House included $14,500,000 for the health ins. program to maintain benefits and premiums for 1 more yr. Gov. Hodges had also included these funds in his budget recommendations. Retirees will receive 1.6% July 1, 1999, as that is equal to the inflation rate for calendar year 1998. Calendar yr. 2000 will bring a change in Health Ins. Program, in purchase of Rx. The Budget and Control Board approved development of a rx medicine card with members of the Ins. program paying $5.00 for generic rx, and $20.00 for brand name rx, at the time of purchase. If the cost of the Rx is less than the co-pay amount, the insured pays the lesser cost. Pharmacies would file directly to the health ins. plan for the balance due above the co-pay amount. This change would become effective Jan.1, 2000. The Budget now goes to the Senate. The Oconee Chapter of the SCSEA will have their Annual Meeting on May 17 at 7:00 PM. at the Tribble Center. The cost is $5.00 per person and tickets may be purchased from Kaye Rackley 656-5340. The Oconee Chapter of the SCSEA is taking nominations for Employee of the Year and Retiree of the Year. The deadline is April 20, 1999. Those nominated must be a member of the Oconee Chapter SCSEA. Nomination forms may be gotten from Kaye Rackley at 656-5340 and mailed to: Awards Committee, PO Box 1806, Clemson, SC 29633

13. Travel Services User Group: Cory had no report.
14. Union Advisory: Elmer reported no meeting this month.

6. Unfinished Business:
   A. Committee Assignments: Debbie has the list of the representative’s 1st and 2nd choices for committee assignments. Chuck will be getting with Cathy to review vacancies on University Committees and contact parties interested in serving on these committees.
   B. Call for Nominations: Cathy made a call for nominations, but none were made.

7. New Business:
   A. Election of Officers: A motion was made “that nominations be accepted by acclamation.” The motion was seconded and approved. Officers for next year will be Brian Becknell, Vice President; Debbie Calhoun, Secretary; Betsey Shira, Parliamentarian; and Greg Padgett, Treasurer.
   B. Cathy thanked the Executive Board and Committee Chairs for their hard work over the past year.

8. The meeting was adjourned at 11:00 AM.