CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION
EXECUTIVE COMMITTEE MINUTES
Tuesday, August 4, 1998

Present: Alexandra Barnes, Cathy Bell, Debbie Calhoun, Chris Caracciolo, Myra Cato, Ron Herrin, Tony McGuirt, Robin Page, Betsey Shira, Chuck Toney

Absent: Brian Becknell, Jamie Boggs, Greg Padgett, April Warner

President Cathy Bell called the meeting to order at 2:05 p.m.

1. The minutes stand approved as amended.

2. Announcements from the President:
   A. Cathy reported the new Standing Committee Chairs for this year would be Robin Page for Scholarship, Chris Caracciolo for Communications, Jamie Boggs for Membership and April Warner for Policy & Welfare.
   B. President's Cabinet has been dealing with the student's experience at Clemson, minority student recruiting and performance indicators. David Stalnaker gave a project update on upcoming construction. (Cathy will make copies of this for distribution to the CSC representatives.) Pat Smart approached Cathy after the last meeting regarding getting together with the Matt Dunbar (Student Body President), Greg Manley (Graduate Student Government President), Kendra Worley (Student Senate President) and Hal Harris (Extension Senate President) for a luncheon in September.
   C. Fran Massey sent Cathy an e-mail message letting us know the $60,000 will be used for the following classes: High Voltage Electrical, Postal Clerks, Library Assistants, Information Technology band 5 and up. Cathy will ask Fran for a quote to use to announce this at the next CSC meeting.
   D. Cathy did not receive any official notification directly, but got a list of the presidential appointees to the President's Commission on the Status of Black Faculty and Staff from one of the appointees.
   E. The Faculty Senate is ready to print the Faculty Manual. Cathy proofed it for references to the CSC.
   F. Cory Massey will continue to represent the CSC on the Travel Users Group.
   G. Cathy now gets a copy of the President's Progress Letter.
   H. HR will be sending out a memo in reference to the Thursday night football game and how employees may take annual leave, compensatory time or be allowed to make up the time.
   I. There has been a complaint made about married student housing looking like a slum. This has been forwarded to Randy Rice by way of Verna Howell.
   J. Cathy has lined up classified employees to represent us at the August Graduation and Convocation Ceremonies.


4. Committee Reports:
   A. Membership: Alexandra reported Jennifer Arblaster (JARBLST, 146 Long Hall, 656-2530) replaces Kathy Harper. She will serve on the Policy & Welfare Committee.
   B. Communications: Myra reported the newsletter will go out in September. She will be meeting with Chris.
   C. Policy and Welfare: Cathy reported they are working on the article on parking for the newsletter.
   D. Scholarship: Cathy reported they usually meet on the first Thursday of the month.

5. Unfinished Business:
   A. Survey Report: Chuck reported he met with Tony and Myra last week. He distributed the summary page of the results with recommendations. They are looking to set up ad hoc committees to look at the areas of greatest concern. The survey results and summary page will be distributed at the next CSC meeting. Chuck will present the summary for approval to be shared with the administration with favorable recommendation from the Executive Committee in the form of a motion. Cathy will ask for volunteers to serve on the ad hoc committees. Debbie will give Chuck an updated mailing list to use for distribution purposes. Betsey recommended we suspend the rules to take this up at the beginning of the CSC meeting as well as the Bylaws changes and open commentary.
   B. Cathy thanked the outgoing Standing Committee Chairs and welcomed the new chairs. Cathy mentioned she hopes to set up an Executive Committee retreat soon.

6. New Business:
   A. Our next meeting will be Tuesday, August 25, 1998 at 10:00 a.m. September meeting will be Tuesday, September 29, 1998 at 10:00 a.m. meeting place to be arranged.

7. The meeting was adjourned at 3:10 p.m.