

**CLEMSON UNIVERSITY**  
**CLASSIFIED STAFF COMMISSION MINUTES**  
**Tuesday, June 9, 1998**

Cathy Bell called the meeting to order at 10:08 AM.

**Present:** Patty Ables, Margaret Batson, Brian Becknell, Cathy Bell, Roxanne Bernard, Jamie Boggs, Joyce Bridges, Debbie Calhoun, Chris Caracciolo, Myra Cato, Edward Chandler, Jerry Fincannon, Elmer Gray, Kathy Harper, Kim Keasler, Mary Ladd, Cory Massey, LeRay Maw, Tony McGuirt, Martha Morris, Brenda Norris, Greg Padgett, Robin Page, Sandra Parker, Pam Parnell, June Ponder, Mark Pullen, Olivia Shanahan, Betsey Shira, Charlotte Swafford, Barbara Warmath, April Warner.

**Absent:** Alexandra Barnes, Kathy Bragg, Michael Brewer, Sandra Burkett, Truette Dobson, Jenna Donald, Denise Hall, Patty Harris, Dianna Haynes, Beverly Holton, Michael Parker, David Payne, Stephen Perry, Susan Reeves, Joan Smith, Chuck Toney.

**Guests:** Linda Alexander, Bill Baker, Joe Granger, Judy Liska, Giles Singleton.

1. The minutes were approved as amended.
2. **President's Report:** Cathy Bell opened the floor to an open forum where staff members could address their concerns regarding the parking issues and provide Joe Granger the opportunity to address those concerns.
  - A. **Academic Council:** Chuck Toney attended the meeting for Cathy. Items discussed were the proposed new name for TIWET – Clemson Institute of Environmental Toxicology (CIET) and change in location of graduation exercises due to Littlejohn Coliseum renovations. Scott Ludlow will be sending Cathy copies of the Administrative Council meeting minutes.
  - B. **Board of Trustees:** Thornton Kirby sends information regarding Board of Trustees meetings to Cathy. There will be a Board of Trustees meeting on Friday, 7/17 in Charleston. Contact Cathy if you are interested in attending any of the Board of Trustees meetings as a representative from the Classified Staff Commission. The Clemson Fact Sheet has been updated.
  - C. **President's Cabinet:** They met on 5/25 and 6/8. Student Government is redoing their web page. Jerry Knighton attended the Black Legislative Caucus. Dave Dryden discussed advertising the University. Dr. Curris suggested publishing a Photo Book on Clemson. John Kelley discussed the Wren House and the strategy to use it to bring attention to Clemson and make Clemson the focal point of SC. Guidelines for raises are being worked on. Classified employees will receive a 2.5% Cost of Living increase starting with the first paycheck in July.
  - D. Cathy was contacted regarding the Campus Indoor Air and Water Quality Committee. They will meet tomorrow and Roxanne Bernard will be the CSC representative.
3. **Treasurer's Report:** No report.
4. **Committee Reports**
  - A. **STANDING COMMITTEES:**
    1. **Membership:** Debbie Calhoun reported for Alexandra Barnes that June Ponder will be taking Amie Spitzer's place as a representative for Area #2. There will be no membership meeting today.
    2. **Communications:** Myra Cato reported the newsletter was cancelled for June. It should be published in July. Articles must be submitted by 7/7. They discussed sending the newsletters out by e-mail as straight text. Cathy asked Myra to submit a proposal to be included in the July newsletter to allow constituents to respond to this proposal.
    3. **Policy & Welfare:** April Warner reported the joint meeting they were planning with SCSEA was cancelled. Dick Simmons, Ron Herrin, Olivia Shanahan and April Warner met to discuss annuities. A proposal will be taken to the Executive Committee of the CSC.
    4. **Scholarship:** Brian Becknell reported they discussed fall fundraisers. They do not have the final figures from the golf tournament. Their next meeting will be on 7/2.

**B. AD HOC COMMITTEES:**

1. **CSC Survey:** No report.

**C. UNIVERSITY COMMITTEES:**

1. **Accident Review Board:** Have not met.
  2. **Athletic Council:** Cathy reported they have not met.
  3. **Bookstore Advisory:** Cathy reported they have not met.
  4. **Budget Council:** Have not met.
  5. **CATS:** Have not met.
  6. **Faculty Senate Budget Accountability Committee:** Debbie reported they met on 5/14 to discuss the data reported for the Oklahoma Faculty Salary Survey and voiced concerns about the new PeopleSoft software storing the category and group codes that have been assigned to each position over the past two years which is used in preparing the salary survey.
  7. **Human Resources Advisory:** Cathy reported the next meeting will be tomorrow at 1:30 PM.
  8. **Joint City/University:** Cory Massey reported for Greg that Nancy Bennett is the new President.
  9. **Non-Student Regulations Task Force:** Cathy reported they will be looking into establishing a University Code of Conduct. Jamie Boggs and Roxanne Bernard will be the representatives from the CSC.
  10. **Parking Advisory:** Elmer reported they will not meet again until September. However, they are looking at increasing ticket fees.
  11. **President's Commission on the Status of Women:** Myra reported they met on 5/15 at which time: They proposed a resolution to be sent to Dr. Curriss to request a Women's Study Program for \$15,000. They plan to use the money to pay for a support person to do a web site for perspective students; Bud Bodine reported there were far fewer gender exceptions to survey on sex inequity in bands 5 and 6. They were looking for 1 to 5 standard deviations below the mean. They would be predisposed to doing a study by job title. Thea McCrary reported President Edwards is still interested in a Child Care Facility and suggested they resurrect this issue.
  12. **Quality of Minority Student Life (CQMSL):** Cathy reported they have not met.
  13. **Recreation Advisory:** Have not met.
  14. **SCSEA:** No report.
  15. **Travel Advisory:** Cory reported they have not met.
  16. **Union Advisory:** Elmer reported that they have not met.
5. **Unfinished Business**
- A. **Committee Appointments:** Cathy gave out a sheet outlining Committee Chair responsibilities. Send your comments and suggestions to Cathy.
  - B. **Black Faculty Staff Commission:** Cathy reported she has received 10 names for recommendation.
6. **New Business:**
- A. The Faculty Senate meets this afternoon.
  - B. Don't forget to vote in the primary election.
7. The meeting was adjourned at 12:08 PM.