Clemson University
Classified Staff Commission Minutes
Tuesday, May 13, 1997

President Tony McGuirt called the meeting to order at 10:03 a.m.


Absent: Arthur, Bernard, Brewer, Carson, Daniel, Hall, Herrin, Holton, Jennings, Keasler, F. Massey, Parker, Perry, Pullen, Simmons, Stirewalt, Thompson, Woodruff.

1. Guest Speaker: Jeff Martin. Jeff talked about the Madren Center which was started 7 years ago. It is a 1300 sq. ft. Continuing Education Complex. The 250 acre Walker Golf Course has been built. It is the only handicap accessible golf course in the US. Construction of the Martin Inn Lodging Facility is to start next month. They hope to open in July 1998. They have a 5 person board of Directors and report to Dr. Ransdell. They were given a $500,000 gift from the Class of 1947 to build a Pavilion. They have held over 1500 events since the Madren Center opened in October 1995. They can do teleconferencing. They have 17 meeting rooms. The lodging facility will have 4 stories containing single rooms, 25 suites and program space overlooking the lake, signature tiger paw hole and 10th fairway. They will add an additional 100 parking spaces. At the time the debt service is paid, the complex will be turned over to the university with expected revenues of $500,000 per year. They plan to have a commemorative gift opportunity program where donators can have “named room.” Part of money will go to program of donor’s choice with remainder going into the endowment. Currently have 286 parking spaces. Due to $2.86 million debt in golf course, they do not feel they can give faculty and staff discounted golfing fees.

2. The minutes were approved as amended.

3. President’s Report:
   A. Tony asked that we have a roll call so that it may be easier for us to learn names. If you come in late, please be sure to let Debbie know. Tony would like us to follow basic parliamentary procedures. Tony also asked officers and others making reports to stand when making a presentation. On April 24th the Executive Committee held a retreat/meeting. They were asked to set goals for the CSC. Please share your ideas and suggestions. Next Executive Committee meeting is to be 5/30 at 9:00 a.m at 106 University Square. All CSC members are invited to attend.
   B. Academic Council: Concerns: Many complaints about the mid-week graduation and exam schedule starting on Saturday. New Research Officer position: Offer has been made and is under consideration. Graduate Dean: 4 candidates are under consideration. Dr. Ron Kendall has resigned and Dr. Whereberg has been named Acting Director of TIWET. Dr. Stef Rogers has proposed changes to tenure policy. You can contact Tony if you would like to see the proposal.
   C. Board of Trustees: Tony was unable to attend their last meeting on 5/3. They passed the Student Activity Fee and Technology Fee ($70 per semester).
   D. President’s Cabinet: Scott Ludlow discussed the mileage rate. It was decided Frequent Flyer Miles will be used to allow graduate students to travel to give presentations. Jim Daniels spoke on status of Cost of Living Bill. Senate: 2.0% with no cap. House: 2.5% with $1000 cap.
   E. Letter from Dr. Curris stating that Thorton Kirby will be the official liaison with the Commission on Higher Education.

5. Committee Reports:

A. Standing Committees:

1. Policy & Welfare: Olivia reported they met this morning at 8:30 am. Issues discussed included:
   A. Pre-retirement seminars: Not offered enough and not marketed to younger employees.
   B. Sick leave pool: HR staff members decide who receives this. They have asked to have a CSC member participate in decision making process and report back to the CSC.
   C. Hazardous weather policy: There is a problem with the media announcing whether we are on Plan A or Plan B.
   D. 25 year retirement: endorsement request is under review.
   E. Computer access for staff on campus after retirement: This is a perk we could pursue. No provision at this time. Faculty Senate obtained approval to provide this to retired faculty. Need to contact Dr. Duckenfield.
   F. Compensatory time for exempt employees: Policy was deleted. Need to define exempt/non-exempt.

They also worked on setting their goals. Next meeting will be 6/10 at 8:30 am. Please be reminded that all issues should be sent to Myra, who will forward them to Olivia, once they have been logged in.

2. Communications: Myra reported they met after the April CSC meeting. They have 8 members on their committee. Newsletter is ready for pick-up/distribution today. Contact Myra with your concerns. Next meeting directly following this meeting. FMO had concerns about distributing mail. Pam does it internally for FMO and will put them in the mail boxes if you give mail to her. Distribution services is working on a new system; currently they are working on distribution points.

3. Scholarship: Brian reported they met on last Thursday to wrap up the golf tournament. Thank you notes are being sent out. They will meet again directly following this meeting. The golf Tournament had 21 teams or 84 players, 23 sponsors @ $100 each, $239 in raffle earnings; total proceeds $4869.xx. Niffer’s Charity Day proceeds totaled $50. Walker Golf Course would like us back again next year. Next year’s tournament will probably be on a week day also. Give Brian information on suggestions for other fundraising activities. Thank you to all who worked on the Golf Tournament. There are two new scholarship recipients.

4. Membership: Alexandra reported they met 5/12. Alexandra thanked her committee members for their work on the luncheon. They are working on a list of Committees and their members. Please send names of Vice Chair, Secretary, Editor, sub-committee chairs to Alexandra or Debbie. They have a record number of new people this year. Roster corrections are as follows: Mike Brewer phone #7687, Debra Cox phone #7229, Donna Woodruff phone #2300, Sherry Pierson e-mail SPRSN, Dottie Stirewalt dept# 0320, and Mark Pullen and April Warner exp. date 1999. Alexandra charged the CSC members to look at their list and labels and to get to know their constituents. Representation will be a big issue we will look at. Call Alexandra if you have suggestions for changes in representation. We also are looking at revisions to Appendix B, Committee Brochure and CSC attendance policy. It has been suggested that letters should be sent to new employees or those who transfer to a new representative area. Name tags for new persons are ready to be picked up.

B. Ad Hoc Committees:

1. Ad Hoc Staff Intern Committee: Cal Becker interim chair. Kathy Harper has volunteered to help.

C. University Committees/Councils:

1. Accident Review Board: No report from Dottie Stirewalt.

2. Athletic Council: Mike Moore reported they met in April to wrap up the academic year. Absences looked high in Tennis due to tournament dates. They meet again next Tuesday.

3. Bookstore Advisory: Cathy Bell reported they met 4/21. Bookstore sales are up. There is concern about some faculty giving exclusives to downtown bookstores. Alan Schaffer asked for the names of these faculty. Make sure faculty contact bookstore with book lists to get them to think about it and what it costs students. They are looking at who orders the books; may try to adopt a university policy.
4. Brooks Center Advisory: No report from Chuck Toney.
6. CATS: Tony reported for Robbie Nicholson. They have received a $295,000 grant to continue services. This is the first year a fare box was not mentioned by the legislature. They have 16 routes, 4 new bus shelters and a new radio system. All buses are ADA compliant. They are working on a new garage/maintenance facility. Copies of routes are being included in all student orientation packages. Summer schedules are available. The 4th grade at Morrison was given a CATS bus trip yesterday. Suggestion was made to have apartment complexes have copies of bus schedules available for tenants.
8. Human Resources Advisory: Tony McGuirt reported nothing significant items discussed at last meeting. Next meeting will be 5/14 at 1:30pm.
9. Joint City/University: Greg Padgett reported he was invited to a banquet next Thursday night. Tony reported he attended their last meeting. Cathy Sams in the new Chair. Al Hodges did a presentation on the renovation of Morrison Elementary School. Options are to rebuild everything or to rebuild a portion of school. On 5/26 there will be a meeting at 8pm in the District Office to discuss this with the School Board. The name change for Old Greenville Highway to University Boulevard was officially endorsed by this committee. Update was given on the 1990 Bikeways Proposal. Penn State visit was discussed. The next meeting will be in September.
10. Parking Advisory: Elmer Gray reported they met in April. Gerald Vandermeiy presented a proposal to centralize visitor parking on the campus. The idea needs to be sold. Next meeting will be 9/4.
11. President’s Commission on the Status of Women: Tony reported we are waiting to hear from Dr. Curris as to his appointment on this committee.
12. Quality of Minority Student Life (CQMSL): Tony reported they are restructuring and will meet again in the fall. Interested volunteer should contact Tony.
14. Telecommunications: Brian Becknell reported they are currently regrouping.
15. Travel Advisory: Cory Massey reported they met, but he was unable to attend.
16. Union Advisory - No report from Elmer Gray.

7. Unfinished Business: None.
8. New Business: None.
5. The meeting was adjourned at 11:53am.