President Mike Moore called the Meeting to order at 10:03 a.m.


Absent: Arthur, Becknell, Bibb, Bush, Chandler, Evatt, Harbin, Herrin, Jameson, Jones, Kleister, Ladd, Massey, B. Moore, Parker, Parnell, Perry, Pullen, Reeves, Scott, Simmons, Stuntz, Thompson, Toney, Wallace.


The minutes were approved as corrected.

1. Guest Speakers:
   A. Mr. David Stalnaker, Assistant to President and Chair of The Commission on the Future of Clemson University: David holds a BA degree in Psychology and Political Science from Clemson 1984 and Law and MBA degrees from Vanderbilt 1989. He has been practicing law in Dallas for the past seven years. The Board of Trustees voted the Commission into existence in September of 1996. They will meet the first time on 5/2, and they will continue until Spring or Summer of 1998. There are fifteen (15) committees that make up the Commission. You can send your comments and concerns to Cal Becker or Chuck Toney. David can be reached by phone at 656-7305, found in 209 Sikes Hall or e-mailed at WSTALNA.

   B. Mr. Washington, Lobbyist for SCSEA: No state money is used to pay the SCSEA Lobbyists. They are all funded by contributions. They have one (1) staff lobbyist and two (2) field lobbyists. Larry Ellis is the Director. The State Budget is a three (3) step process. First, the Governor makes a proposal. Then the 25 member House Ways & Means Committee makes their proposal, followed by the Senate Finance Committee making their proposal. Then 3 members of the Senate and 3 members of the House go into conference to determine the final budget. We have had a 3.3% inflation factor this year. They are proposing state employees receive a 2% COL on July 15, capped off at $1000. They are setting aside $25 million to fund this increase. SCSEA also wants to see no increase in health insurance cost to employees and would like to see us get a $15 co-pay level. SCSEA would also like to see increased mileage reimbursements at the federal level of 31.5 cents and increased meal reimbursements. On the issue of Retirement there are several bills out there. The best plan gives employees the 25 year plan, but requires employees to pay 2% more in contributions and requires 25 year retirees to cover the state's portion of insurance costs (approximately $3,000 per year) until they would have had 30 years of service. Mr. Ellis does not like the options placed on the Retirement proposal because they are not fair to employees. Membership Applications were made available for persons to join the SCSEA. Ron Lyda and Joan Smith were given SCSEA baseball caps.

2. President’s Report:
A. Welcome was given to new members: Roxanne Bernard, Sandra Burkett, Denise Hall, Kathy Harper, Dianne Haynes, Kathy Holton, Cory Massey, Martha Morris, Brenda Norris, Greg Padgett, Betsey Shira, Joan Smith, Dottie Stirewalt, and Donna Woodruff.

3. Treasurer's Report: Reminder was given to turn in travel reimbursement requests.

4. Committee Reports:
   A. Standing Committees:
      1. Policy & Welfare: Steve reported they met this morning. Newsletter will provide answers to many issues. Two new issues are to be reviewed. Resolved issues are as follows:
         a. Annuities: Olivia set up meeting with Ron Herrin on issue of choosing annuity when planning for retirement. Up until 1982, employees could choose any annuity plan. Since then, the Payroll Office requires 10 employees to be enrolled in the plan for payroll deductions. There are 12 - 15 plans available currently. The list is available from Payroll. Employees should shop around and compare. They are also looking to bring in a Financial Planner. You need to contact Frances Holliday to register for Pre-Retirement seminars; they fill up quickly. Need more offerings of this seminar.
         b. Sick leave pool: State law dictates 45 days only; legislation would need to be passed to change this. All suggestions questioner gave would require legislation for changes. Employees must meet criteria in Leave Pool Act to be given leave from the Leave Pool: criteria in law were not met for those who were not given leave from Leave Pool.
         c. Take out meals: Shilletter Dining Hall has bag lunches (sandwiches) which change daily; no hot take out food. These are available from the cashier at the door. Harcombe and Shilletter were designed for unlimited seconds. L. J. Fields and Clemson House offer take out services.
      2. Communications: Myra reported for Michalann. They met last month after the last CSC meeting. They discussed the newsletter, which will go out in May. It will contain list of new members, old members, Q&A, letters from old and new presidents and list of CSC Officers. They are working on the inserts to go in the notebooks for new members. There will be no meeting today.
      3. Scholarship: Tony reported for Brian. Flyers went out on Friday. Support and assistance are greatly appreciated. All new members to be who are interested in participating on the committee should contact Brian or Tony. Their next meeting will be Thursday, 3/13 at 1:00 p.m. in the Basement of the P&AS Building.
      4. Membership: Alexandra reported Luncheon will be 4/8, at the Madren Center. It will be to give awards to old members and orientation for new members. President Curris will speak at 11:30 a.m. and give out the awards. Other dignitaries, scholarship recipients and ex-officio members will also be invited. There will be a brief meeting at 10:00 a.m. prior to the luncheon. The invitations will be going out soon; please RSVP to Sherry. We would like to welcome LeRay Maw and Bill Carson who have been appointed to fill vacancies that have occurred on the commission. In addition to the new members, we have four (4) persons who have been reelected to serve on the commission: Cathy Bell, Debbie Calhoun, Olivia Shanahan and Barbara Warmath. There is a sign in sheet up front. Name tags will be ordered for all new members. All outgoing members please do not forget to turn in your notebooks to Alexandra. You may bring them to her at the Luncheon.
   B. University Committees & Councils: All committee reports were suspended.
5. **SCSEA:** Robbie reported you need to contact the Senate Finance Committee members and local legislators. They will be holding a membership drive Monday, Tuesday and Wednesday.

6. **Unfinished Business:**
   a. Officers and committee chairs were reminded to send records to Isaac Wallace.

7. **New Business:**
   a. Cal Becker made a motion “to establish an Ad Hoc Committee to review the possibility of creating an intern program.” Cathy seconded the motion, requesting an explanation. Dr. Stef Rogers has established a Faculty Internship in his office. Debra Jackson is currently serving in this position. It is a one (1) year appointment renewable up to three (3) years to expand horizons and provide further opportunities for the intern. We would like the same type opportunity for a staff member. We would need to look at where the internship should be placed and the source of its funding. The motion was adopted. Mike appointed Cal to chair the Intern Program Ad Hoc Committee. Mike said volunteers interested in serving on this committee should contact him.
   b. Alexandra Barnes made a motion “that the By-laws be changed under Article III, Section 1. Executive Committee to add at the end, the following sentence: The Executive Committee will also appoint committee chairs.” The motion was seconded and adopted.
   c. Debbie Calhoun made the motion “to revise Article IV, Section 2. Agenda of the By-laws, to reverse the order of items A. and B. to place Special Order of the Day first and Approval of Minutes second. The motion was seconded and adopted.
   d. Cathy Bell went over the changes to the By-laws caused by the status change of alternates. Cathy provided a list of changes and a new Table of Contents page. Cathy made a motion “to accept all changes to the By-laws.” The motion was seconded and approved.
   e. Mike read the duties outlined in the By-laws under Officers Duties. All members may make nominations for officers. You may nominate yourself. All members as of 4/8 may be nominated as officers except for the Vice-President. Vice-Presidential nominees must be selected from the continuing members. Nominations will be open today and carried until Friday, March 28 at 10:00 a.m. Cal Becker was nominated for Treasurer. Betsey Shira was nominated for Parliamentarian. Debbie Calhoun was nominated for Secretary. Cathy Bell and Cal Becker were nominated for Vice-President. Call Mike at 656-3189 to submit further nominations. Tony McGuirt will be President.

The meeting adjourned at 11:37 a.m.