

Clemson University
Clemson, South Carolina

MINUTES
of the meeting of
THE CLEMSON UNIVERSITY

BOARD OF TRUSTEES

Held in the Board Room, Sikes Hall

September 16, 1983

The Board convened at 2 P.M. with the following members present: James M. Waddell, Jr., Chairman, presiding; Billy L. Amick, Louis P. Batson, Jr., James E. Bostic, Jr., John J. Britton, Robert R. Coker, Fletcher C. Derrick, Jr. W. G. DesChamps, Jr., William N. Geiger, Jr., Paul W. McAlister, Thomas B. McTeer, Jr., James C. Self, and Joseph B. McDevitt, Secretary.

Members of the Administration Present: Bill L. Atchley, Ben W. Anderson, Melvin E. Barnette, Edward F. Byars, Ross Cornwell, Walter T. Cox, W. Harry Durham, Wade Green, W. David Maxwell, George M. Moore, David Stalnaker, James L. Strom and Holley H. Ulbrich.

Official Observer present: Bill M. Reeves, President of IPTAY.

Item 1. Roll Call

Item 2. Minutes

The Minutes of the July 22, 1983 meeting, previously submitted by mail to all members of the Board of Trustees, were approved.

Item 3. In Memoriam -- Frank Johnstone Jervey

FRANK JOHNSTONE JERVEY
1893 - 1983

World-renowned munitions expert, engineer,
benefactor, civic and religious leader -- affectionately

known as "Mr. Clemson," the university's "Ambassador of Goodwill" -- Captain Frank Johnstone Jervey was named Life Trustee of Clemson University in 1965. He served unselfishly on the Board of Trustees for 11 years, tackling the job with the same steadfast commitment and unwavering integrity that characterized his life of service to God and country. In 1975 Frank Jervey was unanimously elected president pro tempore of the Board, and upon his retirement in 1976 he was bestowed the honored title of Trustee Emeritus. During his lifetime Captain Jervey brought nothing but honor to his Alma Mater. At his death we pause to pay tribute to the man who has done more than any other one person to advance the interests of Clemson University.

In 1955, after retiring from an illustrious 31-year career with the Ordnance Corps in the Department of Defense, Frank Jervey returned to Clemson, where he began his second term as national alumni president. In 1959 he was unanimously selected as the University's vice president for development, a position that he held for five years. While aided by Frank Jervey's advice and assistance, the Clemson alumni program won national honors for sustained performance on three separate occasions, the Clemson News Bureau received six national awards for writing excellence, visual interpretation and special publications, and the university as a whole experienced a remarkable period of growth and expansion.

Captain Jervey was directly responsible for obtaining two grants, representing investments at the time of construction in excess of \$2 million, for constructing and equipping Olin Hall for Ceramic Engineering and Earle Hall for Chemical Engineering. The grants were credited with opening a new era of industrial diversification in South Carolina.

Although Frank Jervey's years of service to Clemson produced many more benefits than can be listed here, it was his person -- his ever-present faith, strength, courage and wisdom -- that we wish to remember, and model, more than all else. In reality, a piece of paper with so few words can do little to memorialize a man honored with the Distinguished Service Cross and the Italian *Marito de Guerre* for heroism in battle during World War I; the Exceptional Civilian Award, the nation's highest civilian honor, for contributions

to the war efforts during World War II; and induction into the U. S. Army Ordnance Hall of Fame for establishing and coordinating the production of ammunition during World War II and the Korean War with exceptional ability, dedication and skill. Captain Frank Jervey is already distinguished as the only person to receive all three of the highest honors bestowed by Clemson University -- an honorary Doctor of Science degree (1953), the Alumni Association Distinguished Service Award (1960), and the first Clemson Medallion (Founders Day, 1981).

When Frank Johnstone Jervey was laid to rest in Arlington National Cemetery, the country lost one of its greatest men, Clemson one of its greatest friends.

Be it resolved, therefore, that the Board of Trustees of Clemson University expresses to the family of Frank Johnstone Jervey its deepest sympathy. We each experience a feeling of deep personal loss for a man we all grew to love and respect. In the truest and highest sense, Captain Jervey was a great advocate and true friend. We miss him dearly, and count it a privilege to have served on the same team.

Be it further resolved that this memorial be presented to the Jervey family and that the memorial itself be recorded in the official minutes of the Board of Trustees.

Board Action: Adopted

Item 4. Revision of Trustee Manual

At its meeting on September 16, 1983, the Executive Committee assigned responsibility for keeping the Trustee Manual up-to-date to the Planning Committee chaired by Mr. Batson. The Committee is to review the Manual and present recommended changes to the full Board membership prior to the next Board meeting.

Item 5. Membership on Standing Committees

Subsequent to his election on July 22, 1983 as Chairman of the Board, Senator Waddell made the following two-year appointments to the six standing committees of the Board:

STANDING COMMITTEES

EXECUTIVE COMMITTEE	_____ James M. Waddell, Jr., Chrmn.
	_____ Louis P. Batson, Jr.*
	_____ Fletcher C. Derrick
	_____ Willie Green DesChamps
	_____ William N. Geiger
	_____ Paul McAlister
BUDGET AND FINANCE COMMITTEE	_____ William N. Geiger, Chrmn.
	_____ Thomas B. McTeer, Jr.*
	_____ Louis P. Batson
	_____ Willie Green DesChamps
	_____ Buck Mickel
DEVELOPMENT COMMITTEE	_____ P. W. McAlister, Chrmn.
	_____ John J. Britton*
	_____ Robert R. Coker
	_____ Buck Mickel
	_____ James C. Self
EDUCATIONAL POLICY COMMITTEE	_____ Fletcher C. Derrick, Jr., Chrmn
	_____ James E. Bostic, Jr.*
	_____ Thomas B. McTeer, Jr.
	_____ John J. Britton
	_____ Robert R. Coker
PLANNING COMMITTEE	_____ Louis P. Batson, Jr., Chrmn.
	_____ James C. Self*
	_____ P. W. McAlister
	_____ William N. Geiger
	_____ Billy L. Amick
STUDENT AFFAIRS COMMITTEE	_____ Willie Green DesChamps, Chrmn.
	_____ Billy L. Amick*
	_____ Thomas B. McTeer, Jr.
	_____ James E. Bostic, Jr.
	_____ Fletcher C. Derrick, Jr.

*Vice Chairman of Committee

Item 6. Revision of Imported Fire Ant and Japanese Beetle Quarantines

Statement: Under authority of the Crop Pest Act of 1912, revisions are made annually, if necessary, to plant pest quarantines that are established and being enforced in the state.

The only revisions recommended this year are in the regulated areas (areas under quarantine). In the Imported Fire Ant Quarantine, three counties, namely Aiken, Allendale and Barnwell Counties, were revised to include the entire county as being regulated. Two others, Marlboro and Newberry, were revised to include expanded areas based on survey and pest spread. In the Japanese Beetle Quarantine, Horry County was revised whereby the entire county is regulated, and a portion of Kershaw County was included for the first time based on survey and trapping data assimilated last summer. The revisions to both quarantines have already been submitted to the Legislative Council as proposed regulations and the public hearing on same has been held. There were no suggestions for change.

Upon approval by the State Crop Pest Commission the said revisions will be submitted to the Legislative Council as final form regulations in accordance with the Administrative Procedures Act.

Action Taken: The State Crop Pest Commission approved the revisions and the action is officially noted in the minutes of this meeting of the Board of Trustees.

Item 7. University Budget for Fiscal Year 1983-84

Statement: In its meeting of June 19, 1976, the Board adopted policies, rules, regulations, and delegations of authority to the Administration which state, in part:

Budgets for each year shall be prepared and submitted to the Board of Trustees as soon as practicable after passage of the General Appropriations Bill of the State. When the Board of Trustees finds that it is impracticable, due to the date on which an appropriations bill is passed or for other reasons, to review and adopt a new annual budget prior to the beginning of a new fiscal year, the Administration is authorized and directed to utilize appropriations and other funds available in continuing into a new fiscal year the general level of operations prevailing at the end of the previous fiscal year pending approval of a new annual budget by the Board of Trustees. In carrying out the interim operations, the Administration shall implement to the extent practicable any known changes in budget items adopted previously by the Board of Trustees, provided by legislation, or directed by the State Budget and Control Board.

At its July 22, 1983 meeting, the Board of Trustees approved continuing applicability of the above authorization

for Fiscal 1983-84 operations pending adoption by the Board of a new annual budget.

Recommendation of the Budget and Finance Committee: (1)

That the proposed 1983-84 budget submitted by the Administration be approved subject to adjustments which might be made by the State Budget and Control Board relating to salaries and other budget items in accordance with applicable legislation and with the following delegations of authority as contained on page 56 of the proposed budget:

In approving this budget, the Board of Trustees recognizes that the amounts shown as income are estimates and subject to changes, and that the amounts shown for expenditures are a reflection of plans and workload estimates as of the time the proposed budget was prepared. It further recognizes that each day may bring new challenges and developments requiring adjustments in plans, programs, estimates, and budget items. In order to provide for continuity and essential flexibility in operations, the Board of Trustees reaffirms for Fiscal Year 1983-84 the delegation of necessary authority to the President to act in all matters, and to the Vice President for Business and Finance to act in fiscal, contractual and other business matters, including specifically authority to negotiate and make timely changes in contracts, to approve transfers and expenditures of funds permitted in Section 127 of the General Appropriations Act to be retained at the Institution, to adjust operating, permanent improvement and other income and expenditure items, and to take such other actions considered necessary in fiscal, contractual and other business matters in response to changing conditions and estimates. The Chairman of the Board, the Budget and Finance Committee, the Executive Committee or the full Board are to be consulted for further specific directions and approval as conditions appear to warrant.

(2) That budget income and expenditure adjustment deemed essential and already made by the Administration for 1983-84 be confirmed and ratified.

Board Action: Approved

Item 8. Resolution on Internal Audit

Statement: Section 3, Article IV of the by-laws of the Board of Trustees states as follows:

"The Budget and Finance Committee shall consider

and recommend policies and financial rules governing all aspects of the University's financing, expenditures, investment program, audits, acquisition and disposal of capital assets and financial reporting. The Committee shall have as its principal liaison with the University Administration the Vice President for Business and Finance."

The principal duties of the Budget and Finance Committee as stated in the "Clemson University, An Organization and Operations Manual for the Board of Trustees" provide that such duties include:

"Receiving and considering the outside financial audit report of the University, as well as reviewing the internal audit process and its effectiveness."

Discussions with the State Auditor indicate his preference that the Internal Audit Division of Clemson University make all of its reports directly to the Budget and Finance Committee and that the day-to-day scheduling of audit operations and all administrative matters pertaining to this function be under the direct supervision of the Vice President for Business and Finance.

Recommendation of the Executive Committee: That (1) the Internal Audit Division of Clemson University shall be employees of the Board of Trustees and shall report to the Budget and Finance Committee of the Board of Trustees by submitting all of its audit reports and findings directly to the Chairman of that Committee and simultaneously to the President of the institution. And that (2) for the purpose of administration the Internal Audit Division of Clemson University shall work closely with the Vice President for Business and Finance.

Board Action: Approved

Item 9. Faculty Manual Revisions

Statement: The current edition of the Faculty Manual was approved by the Board of Trustees on April 16, 1982. Overall responsibility for maintenance of the Manual is vested in the Office of the Provost and Vice President for Academic Affairs. At the request of the Provost, the Faculty Senate has reviewed the Manual and has made recommendations for changes. Those changes, with additional changes recommended by the Administration, were referred to the Educational Policy Committee of the Board for action and to other Board members for information. The Committee considered these recommendations at its meeting on September 15, 1983.

Recommendation of the Educational Policy Committee: That

the Faculty Manual amendments and revisions which relate to (1) Cooperative Extension Service representation on search committees for the President, the Provost, the Dean of the College of Agricultural Sciences and the Director of the Extension Service (2) the selection of academic administrators and (3) other matters primarily of an editorial nature, be approved.

Board Action: Approved

Item 10. Board Review of Academic Units

Statement: The Trustee Manual provides for Board review of two academic units each academic year.

Recommendation of the Educational Policy Committee: That the College of Agricultural Sciences and the public service agencies (excluding the regulatory agencies) be reviewed this academic year.

Board Action: Approved

Item 11. Graduate Student Application Fee

Statement: Clemson University is one of only a few universities that do not at present require an application fee as part of the process of enrolling graduate students. As a result we have an unmanageable volume of such applications, the number being disproportionate to those actually enrolled.

Recommendation of the Educational Policy Committee: That, for graduate students enrolling for the first time subsequent to August 1, 1984, applications will require a fee equal to that accompanying undergraduate applications.

Board Action: Approved

Item 12. Visiting International Scholars

Statement: Clemson University hosts a small number of international scholars each year who desire to use University facilities but who do not wish to enroll for degrees. Most universities have established fees for certain categories of such visitors, with sponsoring agencies often paying such fees.

Recommendation of the Educational Policy Committee: That an international visitors' fee be authorized for assessment

by the Clemson University Administration in the instance of international visitors who are not formally enrolled as students.

Board Action: Approved

Item 13. Amendment of Article VI of the By-laws

At the meeting of the Board of Trustees on July 22, 1983, the Planning Committee was charged with drafting an amendment of Article VI of the By-laws of the Board pertaining to the annual Board of Visitors. The Committee was instructed to submit the draft amendment to the Executive Committee of the Board prior to the Board meeting scheduled for September 16, 1983.

The Planning Committee recommended to the Executive Committee and the Executive Committee recommends for approval by the full Board the following amendment which (1) eliminates the present thirteen-member limitation on Board of Visitor membership, and (2) provides for up to three hold-over members:

PROPOSED AMENDMENT OF ARTICLE VI OF BY-LAWS
(Note: hyphens indicate deletions; underlining indicates additions)

ARTICLE VI
BOARD OF VISITORS

Section 1. Composition. The President of the University, not later than June first, will request each member of the Board of Trustees to nominate candidates, not later than July first, to serve on the Board of Visitors. Members of the Board of Trustees are urged to submit the names of two nominees from each of the Congressional Districts in South Carolina; however, nominations may also include names of individuals who do not reside in the State of South Carolina. The President of the University will tabulate the nominations and will invite ~~thirteen-nominees-to-serve~~ such number of nominees as funding, space and other logistical considerations will permit so as to enable the greatest number of distinguished citizens to be familiarized with the University's current progress and problems. In selecting persons to be invited from the total list of nominees, every effort will be made to have one or more nominees of each member of the Board of Trustees represented on the Board of Visitors. In order to provide some continuity in membership on the Board of Visitors, up to three current members

may be invited and participate for one additional, consecutive year. The Board of Visitors shall be convened annually during the first semester upon call of the President of the University.

Section 2. Purpose. The Board of Visitors shall be a group of distinguished citizens which will serve the University in a public relations capacity by informing the public and government officials on the importance of Clemson University to the State of South Carolina and the Nation. To enable the Board of Visitors to fulfill that role effectively, it shall be familiarized with those factors affecting the functioning of the University which the President considers to warrant current public attention, understanding and support.

Board Action: Approved

Item 14. Central Energy Plant

Statement: Bids for the Central Energy Plant - Pollution Control Device were opened publicly in Room 300, Sikes Hall at 2 P.M., August 11, 1983. The low base bid would result in a project cost of \$726,000, approximately \$167,000 more than the amount presently budgeted for this project. After careful analysis of factors involved, the Administration recommended that a construction contract be awarded to the low bidder, NoRam Construction Company, in the amount of \$596,500 and that the Administration be authorized to allocate an additional \$167,000 of "Maintenance, Repair, and Renovation" fees to this project. By mail ballot of September 2, 1983, the Board of Trustees approved the Administrative recommendations.

Recommendation of the Budget and Finance Committee: That the mail ballot approval by the Board of Trustees of September 2, 1983 be confirmed and ratified for the record.

Board Action: Confirmed and ratified

Item 15. Water Main Easement at Sandhill Station

Statement: In order to meet current demands for supplies of water for domestic, recreational and fire protection purposes, the City of Columbia is planning improvements to the water system in the area of the Sandhill Experiment Station. The City has provided a plat map depicting the part of the Sandhill Station on which construction would take place. If construction must proceed through our fences, shrubs, trees, etc. within the proposed easement, every effort will be made to avoid damage or removal. If items

are removed or damaged during construction the City will restore the area as nearly as practicable to its original condition. The Director of the Sandhill Station interposes no objection to the granting of this easement.

Recommendation of the Administration: That the easement be granted as requested.

Board Action: Approved

Item 16. Executive Session

The Chairman entertained a motion, seconded and unanimously passed, that the Board go into executive session to elect a vice-chairman of the Board. The Board went into executive session at 3:05 P.M. and reconvened in public session at 3:15 P.M.

Item 17. Election of Vice Chairman of the Board

The Chairman announced that Louis P. Batson, Jr. had been elected by acclamation as Vice Chairman of the Board of Trustees. By virtue of the office, Mr. Batson also becomes Chairman of the State Crop Pest Commission and Chairman of the Fertilizer Board of Control.

Item 18. Statutory Roll Call Vote

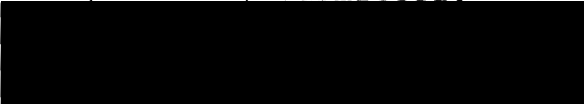
RESOLUTION: RESOLVED that all measures and recommendations made at this, the September 16, 1983 meeting, which according to the By-laws require a roll call vote of nine or more members, be hereby adopted and confirmed, and that the Vice President for Business and Finance be authorized to issue his checks for all expenditures authorized at this meeting.

Board Action: The Resolution was adopted with twelve members present voting "Aye."

Item 19. Adjournment

There being no further business the meeting of the Board was adjourned at 3:20 P.M.

Respectfully submitted,


Joseph B. McDevitt
Secretary of the
Board of Trustees