Although, the minutes for this meeting were approved as presented, I had someone to say they were present, not absent as I had recorded them. This months minutes will be out soon, with next months agenda. Dr. Curris will be our guest speaker. Please be on time.

CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION MINUTES
Tuesday, September 10, 1996

President Mike Moore called the meeting to order at 10:12 a.m.


Guests: Beth Jarrard.

1. The minutes were approved as read.

2. President Moore introduced the guest speaker Steffen Rogers, Provost. Stef, as he prefers to be called, comes to us as the former Dean of the College of Arts and Science at the University of Rhode Island. He holds degrees from Vanderbilt and John Hopkins Universities. He is second in command and speaks for the President. He sees his job as one which holds tremendous responsibility. Stef has plans for growth in the undergraduate areas and has a research background. He places strong emphasis on support. If you send him letters or e-mail, he will respond. When questioned on the size of the student population, he replied the class sizes seem to be a good fit on space allocation. He voiced concerns about barriers that seemed to be in place, although he preferred to break down barriers. Security was one topic that had not been previously discussed with him. He is a strong advocate of putting money into computers and technology in the classroom. Stef has toured all the colleges. He feels more competitiveness exists between faculty in the College of AFLS. A search for a new Chief Research Officer is underway and the search for a new Dean of the Graduate School will be forthcoming. He is pleased with the current structure at CU and has not heard anything concerning further restructuring in his area. Stef sees the Clemson supporters as very strong and unique; they do not like the bad publicity CU has gotten and want it fixed. He likes to hire tenure track faculty, but also sees a place for Lecturers/Instructors. If you are interested in which positions will be filled, Stef suggested the college Deans would be the best persons to contact.

3. President's Report:
   A. President's Cabinet: 8/19 - Travel Contract policy has not be finalized.
   8/26 - There have been 7 cases and 1 death from Meningococcal Meningitis. An Awareness Program has been developed. Social Security Numbers on MCI Tiger Talk Cards was written in the contact, but MCI cannot give out the numbers. This is under review by Scott Ludlow. The new Academic Council still in structuring phase. There is to be a sub-committee on curriculum. CSC is ex-officio member of the Academic Council.
   B. Thank you to everyone who participated in the Convocation. There is strong support to have a Convocation on an annual basis. The Convocation is an assembly of faculty and staff with a procession, followed by Research Innovation Awards being presented. It is an opening ceremony for the official opening of the academic year. Much staff work went into the Convocation.
   C. Faculty Senate met on 8/20. Mike did not attend. Faculty Manual has been revised. It has to be approved before it goes out.
   D. Luncheon was held 8/20 for new Faculty and Staff hired during the past
year. This is done every year. We need to do a better job of informing the staff of this event.

Treasurer's Report: This year's budget same as last year's. We expect to receive performance credit money.

5. Committee Reports:
   A. Standing Committees:
         a. Survey on Status of Alternates was passed out. Return surveys to Lillian by September 24. If you did not sign in attendance Lillian will mail you a survey.
      b. Bylaws review: Article 1 Section 13 refers to Section I.C. Cathy to check on this. Motion to "accept new format with above correction" was made and seconded. Then motion and second were withdrawn.
      c. State Funds Resolution: SC Retirement System Update and SCROLL both address this issue. There will be a public vote in November. Olivia made a motion that "this issue be dropped as it needs no further action and all questions concerning it have been answered"; motion was adopted.
   2. Communications: Next meeting follows CSC regular meeting today.
      a. Newsletters for your constituents are on table in front to be picked up. Extra copies can be obtained by contacting Michalann. New item is Q&A section. Suggestions should be addressed to Michalann. Articles include Employee Assistance Program. Suggest that you put a newsletter on Department Bulletin Board.
      b. Dates and times for Benefits Fair have changed. Sign-up sheet was passed around. Some door prizes have already been collected.
   3. Scholarship: Next meeting Friday, 9:00 a.m. in Library Conference Room. Brian will contact all committee members regarding this.
   4. Membership: No meeting scheduled.
      a. New member is Joy Jetton. She will finish the term as Tony McGuirt's alternate.
      b. Regarding the Newsletter labels the persons you have labels for are your constituents. At the beginning of the year each representative was given a copy of their Constituent list. This list has become outdated due to much shifting in the restructuring. Each person should have a copy of the e-mail distribution lists for the CSC. Each of the rep/alt areas have an e-mail list for their use. Try these out.
   B. Ad Hoc Committees:
      1. Records Management: Tony reminded Officers and Committee Chairs deadline is tomorrow for breakdown of subjects to be included in categories. Next meeting is Thursday 8/12 at 11:30 a.m.
   C. University Committees/Councils:
      1. Access and Accommodation: No report.
      2. Accident Review Board: No report.
      3. Athletic Council: 8/21 New organizational meeting. Chairs discussed what the sub-committees did. Sub-committee assignments were made.
      5. Brooks Center Advisory: No report.
      7. CATS: Meet next Wednesday.
      9. Human Resource Advisory: 9/11 meeting canceled. It seems to take a long time to get information out because everything has to be approved by state and Administrative Council. Good ideas are being brought up.
      10. Joint City/University: Had first meeting. Larry Abernathy gave opening statement. Pending issues: a. YMCA indoor facility being developed. b. Landfill issue: petitions are due this week. c. Highway 93 & 76 widening project: under review by city hall. Public information meeting on 9/17 7:00 p.m. at C-House. Clemson Tomorrow Kickoff Taskforce, contact Tony for list of sub-committees if you are interested. City Police Department has moved into new facility. They are trying to get federal dollars for University/CATS motor pool facility to be built on corner of highways 93 & 76 next to Army Reserve Center. Meet first Tuesday of each month September through April.
      12. Parking Advisory: Gerald Vandermey spoke on Campus Master Plan. Wants campus proper to stay its current area/size; not to go past P&A Building on
Ridge. Parking structures are expensive; prime spots would be near the Stadium, Shoeboxes, & Armory. There are no good sites on East Campus.

University is comparing parking benchmarks. Parking Office has issued 580 placards this year. They are currently good for up to a 2 hour limit. They are debating whether or not this should be changed to 1 hour. They are looking at options; may cut number of placards by one third. They do not want to give up any visitor spaces. Policy on using placards may differ from department to department. Give opinions/suggestions to Elmer. They meet the first Thursday of each month.

14. Recreation Advisory: Next meeting planned for Monday. Alumni joining Fike is a hot topic.
15. Telecommunications: No report.

6. SCSEA: Executive meeting will be held tomorrow. Annual picnic was held. Thanks to those who attended.

7. Unfinished Business: None.

8. New Business:
   A. Next meeting will be on October 8. Proposed speaker is Robin Newberry. Think about safety.

The meeting adjourned at 11:15 a.m.

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