Clemson University
Classified Staff Commission
Minutes
Tuesday, May 14, 1996

President Mike Moore called the meeting to order at 10:10 a.m.


Guests: None.

Mike requested each person give him a piece of paper with their name, what they do, inter-office address, phone number, fax number, and e-mail address. Mike gave his as:

Mike Moore
ADVSC
114 P&A Building
Clemson University
Office Phone 864-656-3189, FAX 864-656-2507
E-mail address MMOORE@Clemson.edu

Mike feels the e-mail lists produced by Kay Hickman have been very useful and encouraged all members to use them.

The minutes were approved as typed.

President's Report:
1. President's Cabinet usually meets on Mondays except for the 1st Monday at 8:45 a.m. 4/8/96 - Robbie reported on last meeting. 4/15/96 - Best of the Class brought up by Cathy Sams and Robin Deloach on Channel 7. Clemson is now going to sponsor this. This is good exposure for Clemson and the high school valedictorians. 4/22/96 - Report on Concert at National Guard Armory field. Almeda Jacks was called to the concert because of excessive noise. There were over 80 arrests. 4/29/96 - Meeting canceled. 5/12/96 - Big item concerns about new drug coming into this area. No indication of the drug in area right now. Commonly known as the "Date Rape Drug", it has amnesia as a side effect. Some discussion of something similar to Dr. Curris's investiture, a walk across campus occurring in the fall is on drawing board. Mike was assured staff members with a master's degree or higher would be allowed to participate in this exercise.
2. Mike attended Board of Visitors Meeting during the third week in April.
3. Board of Trustees Meeting towards end of April. Graduate students asked for 0 base funding (raise stipends or lower tuition) This means $675,000 must be offset. Board wanted to know where this money would come from. They are very money conscious.
4. President's Advisory Council met 2 weeks ago. Comprised of business leaders from throughout the nation who come together and look at a different issues and tell the President how they feel. We are seeing more and more private sector practices being introduced into the business practices of the university.

Treasurer's Report: No report. Mike requested that all outstanding bills/travel reimbursements be to Cal before the Executive Committee Meeting in two weeks.

Committee Reports:
A. Standing Committees:
1. Policy/Welfare - Met this morning before CSC meeting. They are looking at a number of issues. Next meeting to be June 11, 8:30 a.m., location TBA.
2. Communications - Last meeting April 23, responsibilities assigned, May Newsletter sent out. Any problems with Newsletter mailouts should be directed to Michalann. Next meeting directly following CSC meeting to set up regularly scheduled meetings, July Newsletters. Send all suggestions for
articles to Michalann’s committee.

3. Scholarship - Express thanks to all who contributed to making the Golf Tournament a success. (15 teams, 17 hole sponsors, $2500-2700 profit).

Two teams were 12 under par; had a putt off to determine winner. Jeff Land's team won 1st place. Ray Thompson's team took 2nd place. A list of sponsors/donors will be compiled/distributed. Please thank them when you visit their establishments. Departments who sponsored holes are Library, Human Resources, Soils and Agronomy, and Faculty Senate. Niffers Place never got an accurate count because of the large turnout for Charity Day on May 2. They gave CSC $100 for the Scholarship fund. They would like to have us do this on a regular basis (once a month, every few months or twice a year.)

Send all comments to Cathy Bell or Brian Becknell. The CSC also sponsored a hole in the golf tournament. We need approximately $20 more to reach our goal of $100.

4. Budget - Envelopes are located down front containing name badges for both reps and alts and stationery with a list of possible uses (recognition of years of service, hospitalization, new baby, new employee, etc.) you are not required to use stationery, but if you are not going to use it give it to someone who will.

5. Membership - Met on May 1, subcommittees have been set up. Reps please share your list of constituents with your alt. If you don’t have a notebook contact Alexandra. Next meeting not scheduled at this time.

Mike gave some definitions:
Representative (Rep) - person with greatest number of votes in election
Alternate (Alt) - person with second highest number of votes in election.
Members - includes both representatives and alternates.
Standing Committee - comprised of Chair, Vice-Chair, and Secretary, minutes are to be taken and copy to be given to CSC secretary.
University Committee - representatives as well as alternates may serve on these.

B. University Committees/Councils
1. Strategic Planning - per Beth Jarrard, Ruth Taylor was last person from CSC to serve on committee. Cathy Bell to check on this committee.
2. Facilities Planning - to be restructured.
3. Joint City/University - Child care: Cathy Sams gave report, only had 2 bids, RFP is being revised.
4. Athletic Council - Swim Coach spoke at last meeting. They have 30 members on the swim team. Swim team only has 11 full scholarships which are divided into partial scholarships to provide some help to most of the members. Coach wants a new swimming pool.
5. Accident Review Board - No report.
6. Traffic/Parking - name change to Parking Review Board. No report.
7. Telecommunications - Kay Hickman attended meeting for Brian, not much happened.
8. Recreation Advisory - has been reactivated, next meeting in the fall.
9. University Vending Machine - Good to belong to this committee; they share their funds with groups such as the Faculty Senate. Mike to call Charles Tegen.
10. University Handicapped - Changed name to A&A Committee on Access and Accommodation. We need to find out name of University staff member serving on committee and if CSC member could be appointed or if they can report to us on their activities each month.
12. Fine Arts - May have been disbanded by President Prince. Mike asked Alexandra to call Chip Egan at Brooks Center.
13. UCCAC - disbanded.
15. CATS - Last meeting was rescheduled.
16. Minority Affairs - new committee, met in April, still getting organized, next meeting date unknown.
17. Parking Advisory - reorganized, had first meeting, Valid concerns should be addressed to Parking Office. Faculty and Staff can now park in student parking spaces. Students cannot park in faculty and staff parking spaces.
18. Human Resource Advisory - Mike is serving on this committee. Steve has also been appointed the this committee. This (HR) committee will impact all of us. They will discuss how the pay bands will affect us, determine how raises are acquired under the new system, EPMS forms. Dick Simmons added representatives from each budget center are involved in these meetings. They
have been asked to redraft their proposal to the Administrative Council. They will use Inside Clemson to publish their information. Next meeting tomorrow at 1:30 p.m.

19. Bookstore Advisory - have not met and will not return Cathy's call. Faculty member has been appointed chair. Cathy to try to get in touch with him.

20. Budget Council - new, CFO to be chair, has not met yet, Mike Moore is our representative on this.

21. Constituent Council - new, will consist of 2 members from each of the following groups: Faculty Senate, Classified Staff Commission, Graduate Students, and Undergraduate Students.

SCSEA - had meeting last Tuesday. Officers were elected for the local chapter as follows: Patty Watkins - President, Robbie Nicholson - Vice President, Betty Cook - Secretary/Treasurer, Randy Holladay - Chair. Pay raise currently stands as 3.4% to be given in October, but it still has to go to the total Senate and the Governor. It's not too late to call your legislator; ask the state to provide full funding for the raises. Oconee chapter will hold its annual meeting, May 20th, at Walhalla Depot at 7:00 p.m. Mike added that of the 3.4% raise proposed only 1.7% is currently funded by the state. The rest has to be generated by Clemson. Mark Pullen asked about news article referring to availability of money for 7% raises. Robbie replied all the special interest groups are competing for those funds as well as the state employees.

Old Business - None.

New Business - Cathy asked about what we were planning to do with funds remaining in the CSC account. Mike asked that all suggestions as to what we feel should be purchased should be submitted to the Executive Committee members before their meeting in two weeks. A Laptop Computer was suggested. Brian reminded us that the deadline for items costing over $1500 passed yesterday.

The meeting adjourned at 11:20 a.m.

DEBBIE CALHOUN
106 UNIVERSITY SQUARE
HUMAN RESOURCES, CU
PHONE: 864-656-3389, FAX: 864-656-3366

--------------
From: Debbie Calhoun <dccal@mail.clemson.edu>
To: Multiple recipients of list CLASSIFIED STAFF REPS AND ALTS

---
Date: Fri, 7 Jun 1996 07:54:04 EDT

Subject: 6/11/96 Agenda & 5/14/96 minutes

---