Chairman Nicholson called the meeting to order at 10:00 a.m.

**Present:** Barnes, Becker Belding Bell, Bishop, Butler, Evatt, Harbin, Hubbell, Lappie, McGuirt, Moore, Palmer, Parker, Pawlowski, Perry, Pullen, Warmath, Robin Deloach for Beth Jarrard (Inside Clemson).

The minutes were approved as written

**Announcements from the Chair:**

1. The Benefits Fair is today and tomorrow; everyone is encouraged to attend.
2. Becky Martin from the SCSEA is the scheduled guest speaker for November.
3. President’s Cabinet Meeting--Dr. Curris plans to showcase the entire University, not just athletics, during the centennial celebration. Gary Ransdell announced a recommendation that no premature groundbreaking ceremonies or dedications take place. All projects should be properly bid, money available, and construction ready to begin prior to the ceremony. The President fully supports the development of a child care center and advocates proceeding with plans.

**Committee Reports:**

1. **Policy/Welfare**--The date of the next meeting is November 14, 1995, at 1:30 p.m.
2. **Communications**--No report
3. **Scholarship**--No report
4. **Budget**--Calvin Becker reported the balance in the Scholarship Endowment Account is $58,304.85 and it earned approximately $2,000 in interest last year.
5. **Membership**--The committee met on September 20, 1995, and elected officers. Chair, Kaye Hickman, Vice Chair, Alexandra Barnes, Secretary, Billie Jones. The attendance policy was discussed and absenteeism reviewed. All Commission representatives were assigned to a committee based sign-up list. If you did not specify a preference an assignment was made. Representatives can elect to change committees if they choose. Other discussion included improving attendance and increasing interest in the Commission. A new roster, replacing the one distributed last month, is on the table in the lobby. Name tags will be ordered for all new members. If you are an old member that needs a tag, contact Calvin Becker.

**University Committees:**

1. **Traffic/Parking**--No report
2. **Accident Review Board**--No report
3. **Joint City University**--Michael Moore reported on last Monday’s meeting. The Committee is still discussing their role and functions. A continuing issue is whether the University should pay the City police for extra duty during the Billy Joel concert.

4. **Athletic Council**--Abbreviated minutes from the September 20, meeting are available on the table in the lobby.

5. **Recreation Advisory**--No report

6. **Telecommunications**--Alicia Barnes reported for Kaye Hickman on the October 2, meeting. Many items are in the planning stages including, improvements and assessments of current systems. Future buildings' telecommunications requirements must be included in the original plans.

**SCSEA**--Robbie Nicholson reported on last Thursday’s leadership meeting. A solid pay increase plan is the main focus for this year. Also, interest has been renewed in the 25 year retirement program. Additional details will be available after subsequent meetings. The legislative breakfast is scheduled for December 4, 1995, at 7:30 a.m. at the Clemson Holiday Inn. State Employees now have e-mail available through SEENET-request@Citadel.edu. When you connect, type in subscribe and enter your first and last name.

**Unfinished Business:** None

**New Business:**

1. Goals, objectives and the Policies and Procedures of the Commission are a concern and need reviewing. Communication with constituents and involvement also need to be addressed. Cathy Bell detailed the structure of the Classified Staff Council at the Library. Group discussion indicates staff morale is at an all-time low. Members are encouraged to meet with their constituents and ask what they expect from their representatives and issues of concern or suggestions for improvement. Robbie spoke with President Curris about the Commission and he expressed an interest to meet with us any time. All representatives were challenged to read the Policies and Procedures and examine the functions of the Commission for discussion at the next meeting.

2. Support of the child care facility was discussed. We would like to see a copy of the proposal prior to approving.

3. Concern was expressed about the Interim Report on University Governance and the omission of staff representation on various committees. Robbie will address this matter and write to President Curris if warranted.

The meeting was adjourned at 11:00 a.m.