

**CLASSIFIED STAFF COMMISSION
EXECUTIVE BOARD MEETING
MINUTES
FEBRUARY 27, 1995**

The meeting was called to order at 2:30 p.m. by President McCaskill

Present: McCaskill, Belding, Reeves, Pawlowski, Garrison, Bell

The minutes were amended to correct an error in the reported account balance. The correct balance is \$4,149.80.

Announcements from the President: Most of the President's Cabinet meeting focuses on legislative issues. The addresses of all legislators are now available on GOPHER. President Prince will be meeting with the new colleges on campus. These meetings will be an open format where employees can ask questions and make comments. Dr. Curiss is tentatively scheduled as our speaker at the April 11, Commission meeting. He will be on campus meeting with different groups between and May. May 22, 1995, he will assume the office of President of Clemson University. A memo from Jeff Martin detailing the progress of the conference center was passed around. There is a tornado drill scheduled for Wednesday, March 1, 1995. A copy of the letter written by David Larsen to all FMO employees was discussed. A consultant has been hired to assess the FMO operations. An RFP will be written and sent to Columbia. When all bids are received and evaluated, the decision will be made to privatize, wholly or partially or to remain the same. FMO will complete an inventory of services to ensure that all areas are accurately described. Discussion followed about what role the Commission should play. Many letters of have been received from employees expressing concern about fair treatment. FMO will also have an opportunity to evaluate themselves and submit their own proposal. Cecil cautioned the Commission on moving too quickly and without enough insight or thought. Different proposals and ideas were expressed. A suggestion to include a restructuring question and answer section in the Inside Clemson was made. Cecil will draft a statement to send to Mr. Prince and e-mail to the board members for their input. If all members agree it will be submitted at the next Commission meeting for approval. Dr. Ransdell will be invited to speak at the next Commission meeting.

Committee Reports:

Policy/Welfare--Stephanie Pawlowski said most of what the committee has was incorporated into discussion with the President's announcements.

Communications--Cecil reported in Jo's absence. A reminder to be positive during the restructuring and not compare one area with another. Different colleges will progress at their own pace according to their structure. Representatives are encouraged to concentrate on their areas and improving in-house communications.

Scholarship--Catherine Bell stated the golf tournament is well underway. More donations for prizes could be used. Lynn Belding will contact Holcomb's Office Supply for a prize. Catherine still plans to contact the local banks and needs to go to Ralph's Trophy Shop for the trophies. Golf shirts will be given to the winners and towels to all participants.

Budget--Lynn Reeves reported our balance as of January was \$3,415.63. Lynn needs the expenditure reports that Cecil has. He will check and forward these to Lynn.

Membership--no report

Unfinished Business:

None

New Business:

Lynn Reeves asked about the recent closing of Clemson during the hazardous weather. A reminder that the time cannot be made unless the governor declares a state of emergency. Employees still seem to be confused when announcements are made through the media.

The meeting was adjourned at 3:45 p.m.

Classified Staff Commission

Executive Board Meeting

Minutes

February 27, 1995

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Present: McCaskill, Belding, Reeves, Pawlowski, Garrison, Bell

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