

**CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION
MINUTES
AUGUST 9, 1994**

PRESENT: Abernathy, Adams, Baker, Barnes, Belding, Bell, Bishop, Butler, Clark, Haynes, Hickman, Hubbell, Hunnicutt, Jameson, Jarrard, Jones B., Kleister, Lappie, McCaskill, McGuirt, Moore K., Moore M., Nicholson, Pawlowski, Perry, Pullen, Robbins, Staggers, Waddell, Warmath, Shanahan

ABSENT: Alexander, Allen, Allgood, Callahan, Duncan, Evattt, Fulghum, Garrison, Harbin J., Harbin F., Herrin, Howard, Johnson, Jones D., Ladd, Lyda, Massey, Matheson, Morgan, Reed, Reeves, Simmons, Spangenberg, Stuntz, Thompson, Yates

The meeting was called to order at 10:06 a.m.

The minutes were approved after a correction to the Policy/Welfare portion.

Announcements from the President: Cecil McCaskill requested that anyone interested in serving on the Parking Review Board, commission member or not, should submit their name to him for consideration. President's cabinet meetings have been inconsequential, and there is nothing to report. The presidential search committee information is confidential. The Graduation Attendance Policy is not approved and Cecil will continue to follow up on this resolution. Today is primary day everyone should remember to vote.

COMMITTEE REPORTS

Policy/Welfare: Stephanie Pawlowski reported on the July 12, 1994, meeting. Barbara Foltz attended the meeting and discussed the Clemson Child Development Research Facility. This will continue to be the topic at the next meeting and a resolution should be forthcoming. An inquiry about the SC State Retirement program was received and researched for a response. Faculty has the option of other programs because they tend to be more mobile and need the latitude to move their retirement from one system to another. Staff is not offered this option in order to maintain the stability of the SC System. Staff can get their retirement and roll it over into another system within 90 days of departure from the state system. Another inquiry concerned the difference in replacement costs for the Identification Cards for employees and students. Investigation revealed that the costs are the same for all replacement cards. A question about employees using Refern for emergencies or illness is still being addressed. The new director of Redfern, Carol Segar, is investigating this matter. The next meeting is today, August 9, in G01 Tilman at 1:00 p.m. Any interested persons are invited to attend.

Communications: Jo Abernathy reported that the target date for distribution of the Commission Brochure is the Benefits Fair. Susan Reeves will be working on a Commission Logo for a banner. The committee is concerned about employees not receiving the Commission Newsletter and plans to write all staff members and enclose a postcard returnable to the committee. This card would allow staff responses regarding their receipt of communications from their representative. The next committee meeting is August 15, at 10:00 a.m. in 303 Rhodes.

Scholarship: Cecil McCaskill reported that thank you notes from scholarship recipients have been received.

Budget: Cecil McCaskill reported for Lynn Reeves that name tags have been received. If you still need one, please contact Lynn Reeves.

Membership: Kaye Hickman reported that 4 subcommittees have been formed. They will meet today at L. J. Fields immediately following the full Commission meeting.

UNIVERSITY COMMITTEES

Traffic/Parking: Several changes were approved—these included installation of 3 additional service vehicle spaces adjacent to the Calhoun Courts Energy building and the conversion of 9 existing motorcycle spaces to service vehicle spaces. A request to pave a small area south of Edgar's to provide parking for mail delivery vehicles was approved. A request to close Jersey Lane to student vehicles from 6:00 a.m. to 6:00 p.m. was denied. Effective this month, the Traffic and Parking Committee will become the Parking Advisory Committee.

Accident Review Board: No meeting

Strategic Planning: The Academic Organizations Task Force will be having a retreat, if you have any ideas or suggestions submit them to Robbie Nicholson or Holley Ulbrich

Joint City/University: No meeting

Facilities Planning: No meeting

Athletic Council: Minutes are available on the table in the lobby

Telecommunications: No new information and there is a meeting scheduled for this Wednesday.

Business Services: No meeting

Fine Arts: No meeting

UCCAC: No meeting

SCSEA Report: Robbie Nicholson reported that 50+ people attended the Legislative Breakfast and it was very successful.

OLD BUSINESS

A question at the last meeting regarding a gasoline rebate and distribution of those funds to the library was investigated. Joe Boykin, Director of the Library had no knowledge of this money. Additional discussion indicated that this had taken place approximately 5 years ago.

NEW BUSINESS

Steve Robbins announced that Housing was requesting volunteers to assist students on move in day. This program, instituted last year, was very successful and much appreciated by the students and their families. Anyone wishing to volunteer should contact Kimberley Holbrooks at 656-1189. T-shirts will be distributed to all participants.

The Executive Committee presented a change to the by-laws to include the Parliamentarian on the Executive Committee. The vote will take place next month at the full commission meeting.

The meeting was adjourned at 10:50 a.m.

The next meeting will be September 13, 1994, 10:00 a.m. in the Student Senate Chambers.