

CLEMSON UNIVERSITY
CLASSIFIED STAFF COMMISSION
EXECUTIVE BOARD MEETING

Monday, November 29, 1993

Present: JoAnn Abernathy, Cecil McCaskill, Teri Alexander, Phil Howard, Stephanie Pawlowski, Lynn Belding, Lynn Reeves
Absent: Kay Long, Dick Simmons, Fran Massey, Ron Herrin, Ray Thompson

From the President:

Phil Howard reported that Tommy West from UT Chattanooga has been named the new head coach. A 2:00 pm meeting with the Governor and Council of Presidents is being held to discuss the restructuring of state government.

The premium parking proposal was discussed. Teri shared copies of the Faculty Senate resolution. Executive Board agreed to invite Coach West to the January meeting. A reminder that no guest speaker will be invited in December.

Standing Committee Reports:

Policy/Welfare: Stephanie Pawlowski reported that a representative from the College of Nursing attended their recent meeting to talk about their classified staff group. Stephanie also reported that 88% of the responses to the parking survey were very negative. The Board will ask the full Commission to support the Faculty Senate Resolution.

The committee formed to discuss faculty and staff relations is moving forward. Phil asked for specific comments and ideas for the committee to focus upon.

The EPMS system is being reviewed. The Board will suggest that a letter go to all employees advising about the timeliness of the EPMS and reminding staff that if the paperwork isn't completed on time, an automatic "MEETS" is given to the employee.

Membership: Kay Long absent.

Communications: Jo Abernathy reported that the new Membership committee is busy. The next edition of the Commission newsletter is in the works and will be prepared for the December meeting.

Scholarship - Cecil reported that there is no report yet on the number of donors generated from the Benefit Fair or the recent mailing to employees. Jo announced that the regulations are changing for all scholarships - recipients must have a 2.5 Grade Point Ratio to be eligible.

Budget: Lynn Reeves reported that we purchased a laptop computer with excess funds last year. We may consider purchasing a backdrop for the Benefits Fair this year. Lynn reminded members that the Commissions' funding is state money and cannot be used to benefit employees. Some purchases which were made in the past

cannot be made and funded through our budget. The Executive Board agreed to request vending money next year. Lynn suggested that all purchases or expenditures should be approved through her. The bylaws will be amended to state that all expenditures must have prior approval from the Treasurer. The Board recommends that a new section VII be added to the Policies & Procedures to address funding matters.

Meeting Adjourned.

Recorded by T. Alexander.

NEXT MEETING - No December meeting due to the Holidays!