

7-6-1993

July 6, 1993 Clemson Trustees Minutes

Clemson University, Board of Trustees

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Clemson University
Clemson, South Carolina

MINUTES

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
Wampee Training and Conference Center
Pinopolis, South Carolina
Friday, July 9, 1993
and
The Board Retreat
Saturday & Sunday, July 10-11, 1993

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:30 P.M. with the following members present: Bill L. Amick, presiding; Louis P. Batson, Jr., J. J. Britton, W. G. DesChamps, Lawrence Gressette, Harold D. Kingsmore, Louis Lynn, Patricia McAbee, Thomas McTeer, Buck Mickel, Philip Prince, Joe Swann, Allen Wood, Fletcher Derrick, Paul Quattlebaum, D. Leslie Tindal and Manning N. Lomax, Secretary

Administration Present: Max Lennon, Jay Gogue, Almeda Jacks, David Larson, Charles Jennett, Gary Ransdell, Milton Wise, Ben Anderson, Betty McClellan, Jim Daniels and Cathy Sams

Media Present: Linda Meggett, *Charleston Post and Courier*

Item 1. New University Trustee

Statement: Chairman Bill Amick welcomed Patricia H. McAbee to the Board of Trustees. Mrs. McAbee was elected by the General Assembly on April 7, 1993 to fill the unexpired term of the late William J. Neely. Mr. Amick noted that Mrs. McAbee is the first female member of the Clemson University Board of Trustees.

Item 2. Minutes.

Statement: The minutes of the April 2, 1993 meeting and the June 28, 1993 Teleconference previously were submitted to the Trustees.

Action: Mr. Buck Mickel made the motion to approve, Mr. Doug Kingsmore seconded and the vote was unanimous.

Item 3. Dates for Future Board of Trustees Meetings

Statement: Mr. Manning N. Lomax announced dates for future meetings of the Board of Trustees as follows:

- Friday, October 1, 1993
- Friday, January 28, 1994
- Friday, April 8, 1994
- Friday, July 15-17, 1994 (Board Meeting and Retreat)

Item 4. Agriculture and Natural Resources Committee - Mr. W. G. DesChamps

Statement: Dr. Milton Wise provided an update on the Agriculture and Natural Resources Committee meeting on June 3, 1993. The reports that were given to the ANR Committee reflected involvement in national programs in agriculture by the Agriculture and Natural Resources Division. He stated that nationwide recognition for Clemson University is an excellent way to attract graduate students and high quality faculty members.

Item 5. Audit Committee- Mr. Buck Mickel

Statement: Mr. Mickel stated that the Audit Committee has dealt with some difficult issues during this year and has worked diligently with the Administration to resolve them.

Information Items - Mr. Manning N. Lomax

Statement: The following is a summary of the Audit Committee meeting on June 9, 1993:

- a. Reviewed Quarterly Auditing Activity Report
- b. Received Animal Welfare Act Compliance Report
- c. Reviewed Report on Environmental/Safety Audits
- d. Approved University Directors and Officers Liability Insurance coverage
- e. Reviewed Year-end Financial Audit of the University
- f. Coordinated State Audit Schedule.

Item 6. Budget and Finance Committee - Mr. Lawrence Gressette

Full Board Action Item - Lease Renewal - University Square Associates

Statement: Mr. Gressette stated that the lease is for space being utilized by Auxiliary Services at the University Square Mall, Clemson, South Carolina. The lease renewal will be for one additional year beginning on August 1, 1993 and ending on July 31, 1994 at the annual rate of \$13,275.00. The Budget and Finance Committee recommended approval of the lease renewal at its meeting on June 9, 1993.

Action: Mr. Gressette made a motion on behalf of the Budget and Finance Committee for the full Board to approve the lease renewal. The Trustees voted unanimously to approve the lease.

Budget and Finance Committee Action Items - Mr. David Larson

A. Proposed Summary Budget for FY 1993-94

Statement: Mr. Larson stated that the FY 1993-94 state appropriations are \$78.2 million for E&G, which includes \$5.2 million in nonrecurring state funds, and \$121.2 million for PSA. These appropriations represent real decreases over the prior year. For the third consecutive year, state funding through CHE is off the formula. This results in Clemson receiving only 63.3% of the full formula amount of \$121.8 million, while higher education is funded at 65.5%. Due to the real decrease in State funding and the University's commitment to reallocate toward priorities, the budget includes reductions to the campus departments of \$3 million. The budget also includes a fee increase of 7%. The funds generated by the fee increase were offset by a \$1.6 million loss which resulted from a decision by the Administration to limit enrollment and \$.3 million loss from other academic policy issues. Although the State did not appropriate funds in FY 1993-94 for a base pay or merit increase, a small bonus was included.

B. Request to Transfer East Campus Activity Center Funds to the E&G Budget

Statement: Effective with the 1991-92 fiscal year, Clemson University implemented a special allocation from student fees to accumulate funds to be used for the design and construction of the new East Campus Activities Center. However, a difficult budget situation for fiscal year 1993-94 necessitates using the funds which were set aside in fiscal years 1991-92 and 1992-93 to supplement the educational and general budget. As of June 30, 1993, \$328,884 has been set aside. Approval is requested to transfer these funds for use in balancing the fiscal year 1993-94 educational and general budget. When bonds are issued to finance the construction of the East Campus Activities Center, the amount of the bond issue will be increased to include these earmarked funds.

Action on Items A & B: Mr. Gressette asked for a motion from the Budget and Finance Committee to approve both the proposed budget for FY 1993-94 and the request to transfer ECAC Funds to the E&G Budget. Mr. Buck Mickel made the motion to approve, Mr. Joe Swann seconded and the vote of the Budget and Finance Committee was unanimous.

Mr. Gressette stated that MPX, Inc. a subsidiary of SCANA Corporation, of which he is Chairman and CEO, has been negotiating with the Town of Clemson and Clemson University regarding the installation of emergency radio facilities. He further stated that he would not vote on the budget line item (\$50,000) regarding this facility. Chairman Amick stated that he would take the same position as Mr. Gressette since he is a member of the Board of Directors of SCANA Corporation.

Mr. Gressette made a motion on behalf of the Budget and Finance Committee for the full Board to approve the proposed FY 1993-94 budget as presented and to transfer ECAC Funds to the E&G Budget. The vote of the Board of Trustees was unanimous to approve both items.

Item C. Resolution on Delegation of Authority to the Administration

Statement: Mr. Larson requested that the Board approve the Resolution (Attachment 1) which would delegate certain authority to the Administration during Fiscal Year 1993-94.

Action: Mr. Thomas McTeer moved that the Resolution be recommended to the full Board for approval, Mr. Joe Swann seconded and the vote of the Budget and Finance Committee was unanimous.

Mr. Gressette made a motion on behalf of the Budget and Finance Committee for the full Board to approve the Resolution. The vote of the full Board was unanimous and the Resolution was approved.

Item 7. Educational Policy Committee - Dr. J. J. Britton

Educational Policy Committee Action Items

Item A. Faculty Manual Amendment - Membership of Honorary Degree Selection Committee

Statement: Dr. Britton stated that the Provost recommended changes to the Faculty Manual relating to the Honorary Degree Policy which would add two additional members from the faculty to the Honorary Degree Selection Committee and that this change be incorporated into the Faculty Manual. These proposed changes are as follows: (1) increase the number of Alumni Distinguished Professors from one to two. The Alumni Distinguished Professors will select their own representatives rather than have the President appoint their representatives. (2) Add one Endowed Chair/Titled Professor to the committee. Provost Jennett further proposed that the committee description be relocated in the Faculty Manual to the section with other committee descriptions.

Action: Mr. Joe Swann moved that these changes be recommended to the full Board, Mr. Allen Wood seconded the motion and the vote of the committee was unanimous. Dr. Britton made a motion on behalf of the Educational Policy Committee that the full Board approve the changes and the vote was unanimous to approve.

Item B. Honorary Degree Selection Guidelines

Statement: Dr. Britton stated that the Institutional Advancement Committee approved Policy and Procedures for Selection of Honorary Degree Recipients (Attachment 2) at its June 3, 1993 meeting. These guidelines are now being presented to the Educational Policy Committee for approval. The guidelines incorporate the recommendation from the Provost which was approved by the

Educational Policy Committee (see Item A) and adds one other member to the Selection Committee which is the Chairman of the Board of Trustees.

Action: Dr. Louis Lynn moved that the guidelines be recommended to the full Board for approval, Mr. W. G. DesChamps seconded and the vote was unanimous. Dr. Britton, on behalf of the Educational Policy Committee, moved that the Board approve the guidelines. Mr. Louis P. Batson asked that the terms of the Alumni Distinguished Professors and the Endowed Chair/Titled Professor be specifically spelled out in the guidelines. Mr. Amick proposed that the Institutional Advancement Committee consider the length of terms, coordinate with the Educational Policy Committee and incorporate the appropriate language in the Faculty Manual and the Trustee Manual. The guidelines were approved subject to incorporation of terms of the above-mentioned selection committee members.

Item 8. Institutional Advancement Committee - Mr. Louis P. Batson, Jr.

Action Item - Guidelines for University Awards and Recognitions

Statement: Dr. Gary Ransdell stated that the following awards guidelines (Attachment 3) were approved by the Institutional Advancement Committee at its meeting on June 3, 1993: (1) The Clemson Medallion; (2) Clemson Alumni Distinguished Service Award; (3) Presidents' Award; (4) Institutional Advancement Award and (5) Volunteer of the Year.

Action: Mr. Batson made a motion that the full Board approve the awards guidelines. The Board voted unanimously to approve.

Informational Item A. - Summary of 1993 General Assembly Activities

Statement: Dr. Ransdell thanked Dr. Jim Daniels and his staff for their efforts in working with the General Assembly during the past legislative session. Mr. Gressette and Mr. McTeer indicated that they have received very positive feedback regarding Dr. Daniels' work. Dr. Ransdell stated that the greatest challenge during this session was the lack of new funding and resources. A coalition has been formed with other institutions to work for funding for higher education. A number of provisos were adopted by the General Assembly which will bring some regulatory relief to the University.

Informational Item B. - Year-end Gift Reports

Statement: Mrs. Betty McClellan presented the report which indicated that donors gave \$19 million for Clemson University academic programs during the twelve months that ended June 30, 1993, a 10% increase over the \$17.2 million raised in 1992. Gifts from individuals increased 43%, helping to offset declines in gifts-in-kind and in gifts from philanthropic foundations.

Informational Item C. - Personnel Appointment

Statement: Dr. Ransdell announced that Mrs. Cathy Sams has been promoted to Associate Vice President for Public Affairs, effective July 1, 1993. Chairman Amick congratulated Mrs. Sams on behalf of the Board of Trustees.

Item 9. Student Affairs Committee - Mr. Philip Prince

Action Item A. - Reappointment of University Recorder

Statement: Dr. Almeda Jacks requested approval to reappoint Mrs. Deborah Culler as University Recorder (Municipal Judge), effective August 1, 1993 through June 30, 1994.

Action: Mr. Prince made a motion to reappoint Mrs. Culler, Mr. Allen Wood seconded the motion and the vote of the Board was unanimous.

Action Item B. - Jury Selection for Clemson University's Municipal Court

Statement: Mr. Prince stated that the Student Affairs Committee approved the jury selection procedure (Attachment 4) by mail ballot of June 10, 1993. He asked for a motion from the Student Affairs Committee to ratify the mail ballot.

Action: Mr. Allen Wood made a motion to ratify the mail ballot action, Mr. W. G. DesChamps seconded and the Student Affairs Committee voted unanimously to ratify. Mr. Prince, on behalf of the Student Affairs Committee, made a motion that the full Board approve the proposed jury selection procedure. The Trustees voted unanimously to approve.

Item 10. Report from the President

Statement: President Max Lennon commended the Vice Presidents for a productive year in spite of tremendous budget constraints. He stated that the goals for the coming year include raising more private money. He feels that it will be a while before the financial situation will improve. Measures are being taken to reduce costs and increase productivity. He encouraged the Trustees to share questions and concerns with the Administration so the best choices possible can be made.

Item 11. - Election of Chairman

Statement: Chairman Amick asked the Vice Chairman of the Board, J. J. Britton, to conduct the election of Chairman of the Board of Trustees. Mr. Amick left the room at that time. Vice Chairman Britton asked Mr. Lawrence Gressette for a report from the nominating committee. Mr. Gressette stated that he and Mr. Joe Swann were appointed and served as the committee to receive nominations for Chairman. Nominations were received from several Trustees to reappoint Bill

Amick for another term as Chairman of the Clemson University Board of Trustees.

Action: Mr. Gressette nominated Mr. Amick for another two-year term as Chairman. The floor was opened for other nominations. Mr. W. G. DesChamps moved that the nominations be closed, Mr. Buck Mickel seconded and Mr. Amick was elected by acclamation. Mr. Amick returned to the room and was congratulated by Vice Chairman Britton on his reelection. Mr. Amick resumed the Chair.

Item 12. Executive Session

Statement: The Chairman stated that he would entertain a motion to go into executive session for the purpose of discussing the appointments of Board members to standing committees which will include self-evaluations of each Trustee's service on current committees. He explained that committee appointments would only be discussed; actual appointments would not be made for several weeks. He emphasized that no votes would be taken and no decisions made during the executive session. Chairman Amick announced that the Board would meet over the next day and a half in a Retreat to hear presentations from the President and Vice Presidents on the future of Clemson University and that the itinerary for Saturday and Sunday had been distributed. He further stated that the Board would not take any votes nor consider any action items during the course of the Retreat. He said that members of the press and public were welcome to observe the Retreat.

Action: Mr. Louis Batson made a motion to go into executive session, Mr. Buck Mickel seconded and the vote was unanimous. The Board went into executive session at 3:20 P.M.

Item 13. Reconvene in Open Session

Statement: The Board reconvened in open session at 6:00 P.M. The Chairman announced that no decisions were made and no votes were taken during the executive session.

Item 14. - Board Retreat

Statement: The Board convened in a Retreat on Saturday, July 10, 1993 and Sunday, July 11, 1993 to hear reports from the President and Vice Presidents on

July 9-11, 1993

the future of Clemson University. The Retreat adjourned on Sunday, July 11, 1993 at 1:00 P.M. The Retreat agenda is at Attachment 5.

Respectfully submitted,



Manning N. Lomax
Secretary of the
Board of Trustees