Clemson University
Classified Staff Commission
Minutes
Tuesday, July 13, 1993

Present: Jo Abernathy, Teri Alexander, Helen Adams, Lynn Belding, Phyllis Brown, Kathy Clark, Stephanie Clark, Sue Duncan, Freddie Harbin, Phil Howard, Dianne Jones, Lillian Lappie, Kathy Moore, Robbie Nicholson, Judy Pilgrim, Mark Pullen, Michael Simmons, Patsy Sowell, Dot Waddell, Ronald Lyda, Ron Herrin, Dick Simmons, Rhonda Roper (for Ray Thompson), Ruth Taylor, April Haynes, Natalie Garrison, A. C. Whitten, Alexandra Barnes, Kathy Brock, Nancy Allgood, Jeffrey Hubbell.

Absent: Phil Allen, Kaye Hickman, Teresa Kelley, Cecil McCaskill, Lynn Reeves, Gloria Smith.

Guest Speaker, Bruce Cooke, Brooks Performing Arts Center. Mr. Cooke presented information about the new Brooks Center which is scheduled for completion in the fall of 1993. The building will cost approximately $10 - 13 million dollars and funding is generated from bonds and major donations.

The building will house the department of Performing Arts as well as performance space, instructional space and office space. All areas will be concentrated into one general section of the building yet each is soundproofed so that events can occur simultaneously. The seating capacity is 995 persons.

The official dedication is scheduled for April 1994; however, many offices will move in October and the faculty will move in August.

Questions from the floor:
1). Is the building accessible for handicapped? Yes on the ground floor.
2). Are there recording facilities? Yes.
3). Will the band move? Yes a band practice field is being developed; however, they will remain at the current location for this year.

From the President: The following corrections were made to the minutes: Helen Adams name corrected, Vice President Ransdell name was corrected, a change in the figure from UCAC and Freddie Harbin was listed twice.
Phil Howard reported from President's Cabinet meeting that Clemson University will sell landscape plans to Southern Living as a boost to the Horticulture Department. IPTAY donors have decreased this year. There is some discussion of reviving the $30 annual donation program.

Lynn Belding made an announcement that President Lennon has the Smoke Free Campus Policy and has not approved or rejected it. Barre Hall and Lehotsky Hall are smoke free effective immediately.

A member asked Phil if alternates should attend meetings. Phil wanted all members and alternates to be aware that alternates are invited to all meetings.

**Committee Reports:**

**Policy/Welfare** - Stephanie Clark reported - no meeting.

**Communications** - Jo Ann Abernathy reported that packets are being distributed out front with the newsletter. Mark Pullen and Dot Waddell asked questions about distribution to off-campus members. Who pays for it? Should the Commission pay? The Executive Board will discuss this issue. A motion was made that the Commission should pay for mailings for off-campus members. The motion was seconded and carried. Jo expressed that the committee is fully supportive of the idea of a Membership Committee.

**Scholarship** - Cecil McCaskill absent.

**Budget Report** - Lynn Reeves absent.

Phil asked that we take the challenge seriously to write to our Legislators regularly!

**University Committees:**

**Traffic/Parking** - Stephanie Clark reported no meeting. The University Task Force has sent out a draft of a recommendation but the document is not final.

**Accident Review Board** - Lillian Lappie reported no meeting until July 22, 1993.

**Strategic Planning** - Ruth Taylor thanked all staff for attending the Kellogg Foundation meeting. The Foundation is looking at land grant instutions to form a partnership supportive of agriculture programs. There will be an open forum in October. Ruth will keep us posted.
Joint City-University - Cecil McCaskill absent.
Facilities Planning - Melanie Baker absent.
Athletic Council - Patsy Sowell reported that ticket sales are down for all ACC schools included Clemson and excluding Florida State. A female soccer coach is being sought to start a soccer program in the fall of 1994. Michael Simmons (Advisor to the Women's Soccer Club) reported that a female coach has been hired and will begin in August to work with the club. She will begin coaching in the fall of 1994.
Recreation Advisory - Helen Adams reported no meeting.
Telecommunications - Kaye Hickman absent - Alexandra Barnes reported that 911 system is pending and will not be ready by the fall. Voice mail is in progress. Emergency telephones are being worked on. Dial up access is pending approval of the vice-presidents. The contract with Southern Bell runs out in 1995 and Southern Bell is negotiating a new contract with the University.
Ad-Hoc Elections - Kay Long reported that Sue Duncan is the new representative in place of Mary Purcell. A. C. Whitten will serve as alternate. Ronald Lyda is the new representative in Pam Durham's slot. Dianne Jones alternate will be selected by Friday (Secretary's note - new alternate is Joyce Staggers.). Kay welcomed the new members and alternates to the Commission. Phil encouraged the representatives to talk to staff in their areas about running for the commission next year. Many representatives are rotating off in 1994. Also Phil encouraged staff to join a committee.
SCSEA - Robbie Nicholson reported that the annual meeting for the Association takes place in June. Robbie was elected as Chair for another year. Robbie encouraged all members to make this the "Year of the State Employee"!!!

Old Business -
Phil introduced the issue of forming a Membership Committee to handle new member orientation. A motion was made and passed that the Commission form the new committee. Jo Abernathy asked that the committee also take the responsibility for the annual luncheon. Dick Simmons asked if we wanted to assume responsibility for mailing information to the new members' supervisor. The motion passed unanimously.
Phil announced that employees are exempt from taxes on coursework at Clemson. The President and Congress have the
authority to change this law; however, at present, we are exempt from taxation because we are an educational institution. Several questions were raised from the floor. 1) Must an employee be degree seeking? No, but after 18 hours, must be. 2) What about the off-campus employees? Off campus employees can take advantage of the courses but they must be taken at Clemson.

Phil has followed up on the suggestion that the Commission have an e-mail address and will keep us posted. Phil encourages all members to correspond regularly with State Legislators.

Teri Alexander presented an idea for a calendar. An employee at the Libraries' suggested that the Commission might be interested in a calendar that would serve to mark events as well as represent ourselves to the campus. The idea will go to the Communications Committee for further discussion.

Phil discussed the Child Care Issue. He has talked with Deborah King-Johnson who serves on the Commission on Women's Issues. Grant money may be available but the project would fall under the category of a Child Research Center. Phil is working with Deborah on writing a grant proposal. An open forum will be held to discuss such a center.

New Business -

Phil announced that the number of donors in the Scholarship Fund has increased; however the monetary amount has decreased due to attrition, etc. Phil challenged members to meet with constituents and urge full support and participation in the upcoming months. A suggestion was offered that we contact past donors to ask for an increase in support. We may use the December meeting to provide feedback on the Scholarship drive.

Phil asked for a volunteer to work on an archival record for the Commission. Ruth Taylor, Former President, commented that the issue had been discussed in the past. If any member is interested in working on a historical record, please contact Phil.

A question came to Phil concerning the TIAA-CREF program. Can employees join? Through the University's payroll deduction plan, no; however an employee can join individually. Contact Ron Herrin in Payroll and Insurance at 656-2000 if interested in more information.

In response to the question about opening Fernow St. Cafe and Lindsey's during intersessions, the Commission received a response from the Business Services Committee. These operations
have not been open due to a lack of business to support normal food service operations. The Clemson House and Canteen are open because these operations provide a variety and easy access as well as menu alternatives. The delivery range will be expanded for Canteen deliveries.

The new Conference and Guest Center will not be funded by the University's operational budget.

Questions from the Floor:

A question was raised about discounts to employees on amusement parks, etc. Jo Abernathy responded that this information is included in the newsletter.

Pertaining to the Smoke Free Campus policy, a question was raised about employees smoking on university vehicles (tractors). Until the policy is passed, no restrictions have been issued.

Is there a charge for ID cards for off-campus people? For the first card, there is no charge. Dick Simmons commented that some departments/offices off campus have arranged for Card Access to visit their site to make ID cards.

The meeting was adjourned at noon.
Recorded by Teri Alexander, Secretary.

NEXT MEETING - Tuesday, August 10, 1993 - 10:00 a.m.
in the Student Senate Chambers!