

**CLEMSON UNIVERSITY  
CLASSIFIED STAFF COMMISSION  
MINUTES  
Tuesday, May 11, 1993**

**Present:** Lynn Reeves, Cecil McCaskill, Patsy Sowell, Freddie Harbin, Kathy Moore, Phyllis Brown, Alexandra Barnes, Lynn Belding, Mark Pullen, Melanie Baker, Dot Waddell, Mike Simmons, Mary Purcell, Pam Durham, Stephanie Clark, Kay Long, Sandy Smith, Kathy Clark, Beth Jarrard, Mary Gaines, Kathy Brock, Mary Joe Williams, Jo Abernathy, Phil Howard.

**Absent:** Teri Alexander, Ray Thompson, Ron Herrin, Dick Simmons, Fran Massey, Helen Adams, Shelby Fulgham, Kaye Hickman, Teresa Kelley, Lillian Lappie, Tammie McCall, Robbie Nicholson, Judy Pilgrim (on leave of absence), Gloria Smith.

**From the President:**

Phil Howard called the meeting to order and reminded new members to sign in for each meeting. Phil introduced himself and welcomed new members. He encouraged members to call on him whenever needed. Phil announced that there are several issues facing us in this upcoming year. Try to attend as many meetings as possible. The Commission should take an active role by contacting legislators about concerns. Also, meet with the employees in your area and the poll the membership on issues.

The minutes were accepted with one change (Pat Holder should read Pat Collins).

A question was raised about the proposed smoking policy. The Commission accepted the policy in intent. Some concerns were raised about smoking in vehicles, tractors, etc. A second question was raised concerning off-campus employees and course work. There is no approval to date for off-campus employees to take courses elsewhere and receive compensation.

President's Cabinet has been suspended until further notice. The budget issues continue - if state revenues comes in greater than projected, then \$33 million will go into the regular budget and \$14 million into the prison system.

Phil attended the recent faculty/staff meeting. The State is looking into possible early retirement for staff (age 55 or 25 years service) with implementation by August 1, 1993. The

retirement plan involves 25% of your salary or \$7500 whichever is greater. The compensatory time policy is under review again. Please let President Lennon know if you see problems with this policy. Child care is another important issue that will be reviewed by the Status for Women's Issues Committee.

### **Committee Reports:**

**Policy/Welfare** - No meeting held in April. Lynn Belding reported that the next meeting will be held in May to elect a new chair and set an agenda for the new year. Several letters have been received concerning the issues covered today.

**Communications** - JoAnne/ Abernathy reported that no recent meeting had been held but the next meeting is scheduled for May 31, 1993. The draft for the brochure is being finalized. The committee is looking for someone to take charge of the newsletter. JoAnne introduced Beth Jarrard of Inside Clemson to the Commission members.

**Scholarship** - Cecil McCaskill reported that the committee is looking for a 'take charge' person to head up the Golf Tournament.

**Treasurer's Report** - Lynn Reeves reported a balance of \$2112.89 in the budget. Please talk with Lynn before spending any funds.

### **University Committees:**

**Traffic/Parking** - Stephanie Clark reported that Tillman auditorium will be changed to visitor parking area with seven angled slots. Visitors must have a decal for a three hour limit. Three thirty minute slots, one handicapped slot, two slots for service vehicles and three employee slots will be provided. No parking will be available in front of Brackett Hall.

**Accident Review Board** - Lillian Lappie absent.

**Strategic Planning** - Ruth Taylor absent.

**Joint City-University** - Cecil McCaskill reported no meetings. will be held in the summer. The annual banquet is in June.

**Facilities Planning** - Melanie Waters reported no meeting.

**Athletic Council** - Patsy Sowell distributed minutes to the council. Women's soccer will be instituted in the fall of 1994.

Recreation Advisory - Phil Howard - no meeting.

Telecommunications - Kathy Hunter - no meeting.

Ad-Hoc Elections - Kay Long reported that she had three volunteers for the Election Committee (Phyllis Brown, Freddie Harbin and April Haynes). Meetings will be scheduled soon to handle the special elections.

SCSEA - Robbie Nicholson absent.

**Old Business** - Phil reported that the Commission along with the Faculty Senate will support the efforts of the Commission on the Status of Women to address the child care concerns. All representatives are asked to fill out a new information sheet and write the committee preference on the back. Please give to Phil Howard. Phil asked Commission members to poll constituents regarding the Compensatory Time Policy and report back on June 8, 1993.

Adjourned at noon.

Recorded by Lynn Reeves.

**Next Meeting - Tuesday, June 8, 1993 - 10:00 am - Student Senate Chambers.**