Present:  Sandy Smith, Ben Morton, Phil Howard, Teri Alexander, Patsy Sowell, Jo Abernathy, Cecil McCaskill.  
Absent:  Ron Herrin, Ray Thompson, Fran Massey, Dick Simmons, Lynn Reeves.

From the Chair:  Sandy thanked Ben Morton for the Scholarship Application Workshop.  A nice sized crowd was in attendance and good coordination was observed between the Commission and Financial Aid.  Sandy suggested that we provide the workshop as an annual event.  

Paul Aaron, University's Compliance Officer, will not speak at the January Commission meeting.  Gerald Vander Mey, Campus Master Planner will speak.  

Sandy announced new Commission members from TIWET: Terry Oldfield, representative and Shelby Fulgham, alternate (filling vacancies held by Phillip Allen and Diane Donald). 

A staff member has asked Sandy to follow up on the University's smoking policy.  There is a concern over the second hand smoke issue.  A petition has been circulated in Barre Hall pertaining to the issue.  Sandy will schedule a meeting with Paul Michaud, Associate Vice President for Personnel Management and Lynn Belding, Chair of the Policy/Welfare Committee.  

The Faculty Senate is looking at an early out retirement program.  The President' Cabinet is inviting members of the General Assembly to attend quarterly meetings to broaden their perspective of how the University works.

Committee Reports: 
Policy/Welfare - Lynn Belding reported.  No meeting has been held. 
Communications - JoAnn Abernathy reported.  No meeting has
been held but the group will work on elections and the brochure about contacting legislators.

Treasurer's Report – Lynn Reeves absent.

Scholarship – Ben Morton reported that nine staff members participated in the December graduation. Two ceremonies will be held in May. The Steering Committee for the Annual Golf Tournament has been held. A general meeting for all persons who want to help with the tournament has been scheduled. Ben distributed a list of committee members.

Ben followed up with Paul Michaud concerning the impact of the Ethics Law on the tournament. Specifically as the law pertains to prizes and donations, Mr. Michaud obtained the opinion of the Legal Council for the State Ethics Commission by the member Mr. Zeb Williams in Columbia who determined that prizes and donations could be solicited with no limitation. Mr. Williams did suggest that the donors be listed alphabetically and not by prize or donation.

Teri Alexander asked a question about the possibility of staff spouses receiving consideration for scholarships. The intent of the scholarships (as they now exist) are solely for staff dependents; however, this is not a closed issue for the future.

Ad Hoc Election Committee – Kay Long reported that election information and labels have been mailed to departments with vacancies.

Old Business – Teri Alexander asked about the status of a letter citing concern from Library employees about a parking issue and a suggestion regarding holidays. Sandy asked Lynn Belding to follow up.

Adjourned at 3:30 p.m.
Recorded by Teri Alexander.

NEXT MEETING – Monday, February 22, 1993 – 2:15 pm
– Room 114 Conference Room – University Square.
The 1993 legislative session will begin at high noon on Tuesday, January 13, 1993. The Public Affairs staff in Columbia met with the House Ways and Means staff last week to discuss budget requests and other needs. The apparent mood of the Ways and Means Committee is to grant as much administrative and regulatory relief as possible in the face of very lean revenue forecasts.

Numerous staff changes have been made in recent weeks, especially in the Senate, and the Public Affairs staff has been visiting with these new members. A major objective of the Public Affairs office will be to engage in an educational exchange with these new persons.

The Joint Appropriations Review Committee (JARC), chaired by Representative Pat Harris, is scheduled to hold its next meeting on January 19, 1993. Scheduled for consideration at this meeting will be a project involving Clemson, Catawba College, and the E.A.R.T.H. College in Costa Rica. The Governor’s office has reviewed the project proposal and recommends approval. Don Fandetti, Clemson University’s Business and Finance office, and E.A.R.T.H. project Accountant has provided JARC staff with detailed information about the project.
The Joint Bond Review Committee (JBRC) chaired by Representative Marion Carnell will meet on January 19 at 9:30 a.m. Jack Wilson is scheduled on the agenda to present a request that will give the University more flexibility in planning and managing the start and completion of some critical facility projects.

Several committees have been formed and meetings have been scheduled in the near future as the State's institution of Higher Education work together in identifying strategies to achieve more managerial autonomy through relief of some rigid state regulation.
We are planning the second annual Staff Commission Golf Tournament to raise funds for the Staff Commission Scholarship Fund. We need volunteers! **A meeting will be held on January 19, 1993 from 3:00 p.m. to 4:30 p.m. in the Student Senate Chambers.** If you are interested in helping, please attend the meeting. If you can't attend, but would like to help, return this form to Ben Morton, 210 Poole Center.

**Place** - Boscobel Golf Club

**Time** - Saturday, March 27, 1993

**Entrance Fee** - $45.00 per golfer/ includes green fee, golf cart, barbecue lunch, trophies, and door prizes

**Prizes** - Prizes will be solicited from area merchants by teams of Commission members. Trophies will be presented to the lowest scoring team and the highest scoring team.

**Format** - Teams will be selected according to golf handicap.

**VOLUNTEER INFORMATION**

Name______________________________

C.U. Address______________________________

C.U. Phone______________________________

I would like to help in the following areas:

__Prizes-obtain prizes from local merchants (coordinate with Kathy Yates at 656-4700)

__$100 Hole sponsors (coordinate with Kathy Ricketts at 656-5596)

__Set up tables and chairs the day of the tournament and clean up afterwards

__Assist where needed on day of tournament

__Registration and special sales on day of tournament

__Advertisement - distribute fliers

__Other: ____________________________
Thank you for agreeing to serve on the Steering Committee for our 1993 Classified Staff Golf Tournament. We will meet as a committee on January 7, at 3 PM, in A-202 Poole Ctr. We will meet with all staff who are interested in helping with the tournament on January 19, at 3 PM, in the Student Senate chambers.

**COMMITTEE ASSIGNMENTS**

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<tr>
<th>ACCOUNTING:</th>
<th>Cecil McCaskill</th>
<th>104D Sikes, 656-2431</th>
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<tr>
<td>PRIZES &amp; TROPHIES:</td>
<td>Kathy Yates Strom Thurmond Institute, 656-4700</td>
<td>Dave Mulberger Bookstore, 656-2050</td>
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<td></td>
<td>Frances Wald Civil Engr., Strom Thurmond 656-3271</td>
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<tr>
<td>ADVERTISEMENT &amp; FORMS:</td>
<td>Kathy Hunter Computer Center, Poole, 656-4454</td>
<td>Gloria Smith Vickery Hall, 656-0926</td>
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<tr>
<td>HOLE-SPONSORS &amp; SIGNS:</td>
<td>Kathy Ricketts 224 University Sq., 656-2101</td>
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<tr>
<td>FOOD, BEER &amp; SOFT DRINKS:</td>
<td>Patsy Sowell 788-2260 Livestock and Poultry Health PO Box 102406, Columbia, SC 29224</td>
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<tr>
<td>REGISTRATION, PLAYER GROUPING &amp; MULLIGAN SALES:</td>
<td>Mary Jo Williams 251 Fike, 656-2116</td>
<td>Jimmy Moore FM&amp;O, 656-4421</td>
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<tr>
<td>TABLES &amp; CHAIRS:</td>
<td>Dewey Barefield Germplasm Bldg, 656-3529</td>
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<td>CLEAN-UP:</td>
<td></td>
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<tr>
<td>MASTER OF CEREMONIES &amp; AWARDS:</td>
<td>Ray Thompson 212 University Sq., 656-3360</td>
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See you on January 7, 1993.
Happy New Year!!

Ben Morton, Chair
Scholarship Committee