

**CLEMSON UNIVERSITY
COMMISSION ON CLASSIFIED STAFF AFFAIRS
MINUTES
Tuesday, October 13, 1992**

Note - The agenda was changed for the October meeting to allow classified employees in the Agriculture and Natural Resources areas to talk with Paul Gable, Assistant Direct of Extension - Financial and Jim Miller, Assistant Dean. A question and answer period followed from 10:00 am - 11:45am. The session was video-taped for use by Extension and regular minutes of the questions were not recorded by the Commission secretary.

From the Chair: Sandy asked if we could perhaps provide some assistance in sending copies of the Inside Clemson to the extension employees. Due to the expense of such a mailing, Inside Clemson has not been mailed to those employees. Jo Abernathy will take this issue back to the Communication Committee for discussion.

Scholarship Committee - Ben presented the Scholarship information packets to all representatives. He encouraged all reps to actively work on boosting the number of donors. Make personal contact - do not rely on the handout!!!

Communications - Jo Abernathy routed a sign up sheet for volunteers to work the Benefits Fair Booth. She still needs volunteers.

Sandy suggested that another Inside Clemson issue might be devoted to topics on handling stress to help ease the tension and anxiety over the reduction and budget issues. Employees are feeling such uncertainty that a special issue might help to ease those fears.

The meeting was adjourned at 12:10.

**NEXT MEETING - Tuesday, November 10, 1992 - 10am
Student Senate Chambers - Guest Speaker: Raymond Noblet
of TIWET.**