

Clemson University
Clemson, South Carolina

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

**Madren Center
Clemson, South Carolina
Friday, April 19, 1996**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 8:30 A.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill Amick, Louis P. Batson, J. J. Britton, Leon J. Hendrix, Harold D. Kingsmore, Louis Lynn, Patricia McAbee, Leslie G. McCraw, Thomas McTeer, Joseph Swann, Allen Wood, Fletcher Derrick, W. G. DesChamps, Paul Quattlebaum, Buck Mickel, D. Leslie Tindal and Manning N. Lomax, Executive Secretary

ADMINISTRATION PRESENT: President Curris, Vice Presidents Almeda Jacks, Charles Jennett, Gary Ransdell, B. K. Webb and General Counsel Ben Anderson

MEDIA PRESENT: Bobby King, *Greenville News*

Item 1. Recognition of Trustees

Statement: Chairman Gressette welcomed Leon J. Hendrix and Leslie G. McCraw to the Board of Trustees. They were elected Life Trustees, effective December 18, 1996.

Mr. Gressette congratulated Allen Wood and Louis Lynn on their reelection by the General Assembly to four year terms. He noted that Mr. William C. Smith, Jr. also was elected to a four year term on the Board, effective July 1, 1996.

Secretary Lomax read Resolutions of Appreciation from the Board to William Green DesChamps and Buck Mickel who became Trustees Emeriti on December 18, 1996.

Item 2. Approval of Minutes

Statement: The Minutes of the February 2, 1996 Board meeting were previously distributed to the Trustees.

Action: The Minutes were approved as submitted.

Item 3. Report of the Executive Secretary to the Board of Trustees

Statement: Mr. Lomax provided dates for future Board meetings as follows: July 26-28, 1996, Board Meeting and Retreat - in Charleston; November 1, 1996 - in Clemson; and February 7, 1997 - place to be announced.

Item 4. Student Affairs Committee Report - Mr. Kingsmore

Informational Items

A. Undergraduate Student Government Report

Statement: Vice President Craig Healy announced that Ted Swann, President of the Student Body, was unable to attend today due to an exam. Mr. Healy reported that the first Campus Sweep sponsored by Student Government was a success. Over 1,000 students participated, along with faculty and staff. He thanked the Facilities Maintenance Operation employees for their help.

Future projects planned by the Student Government include sponsoring an informational TV program on the Clemson Cable Network hosted by the Student Body President. Student Government will form a committee to review the teacher evaluation system and submit recommendations for improving it.

B. Graduate Student Government Report

Statement: Melissa Major, President of the Graduate Student Government, presented concerns of graduate students regarding the increase in graduate assistant fees (24.2% increase in 1995-96) and the almost \$900 below average stipends for graduate assistants at Clemson compared to peer institutions. She stated that the purpose of her presentation today was to ask the Board of Trustees to consider graduate students during the budgetary process. She distributed a Resolution that was approved by the Graduate Student Senate which rejects any and all increase in the graduate assistant tuition fee and all mandatory fees to be paid by graduate students. A copy of the signatures of 6,000 graduate students supporting the Resolution was attached. She further stated that the Resolution has received support from the Faculty Senate. The Trustees assured Ms. Major that the Board is sensitive to the concerns expressed by graduate students and the Administration is conducting an evaluation of graduate students' fees and assistantships.

C. Clemson Area Transit (CAT) Report

Statement: Almeda Jacks reported that ridership on the transit system is going well. The transit system is optimistic about the possibility of receiving additional federal dollars from a program for start up money for transit systems that has just been approved by President Clinton.

D. Health Care Accreditation

Statement: Mrs. Jacks informed the Trustees that Redfern Health Care Center has initiated the process of seeking accreditation by the Joint Commission on the Accreditation of Health Care Organizations. Realizing accreditation for Redfern Health Center will improve the quality of patient care and confirm the Center's credibility.

E. Student Center Update

Statement: Mrs. Jacks reported that the redesign phase of the Student Center is progressing well. An update of that process will be provided to the Student Affairs Committee at their meeting in June.

Item 5. Executive and Audit Committee Report - Mr. Gressette

Informational Item

Statement: Mr. Gressette reported that during the audit segment of the meeting, the Administration was given authority to seek competitive bids to renew the directors and officers liability insurance policy for another year at the current \$5,000,000 limit of liability.

Action Item

Policy on Naming Lands and Facilities

Statement: The Committee recommends approval of a consolidation of the above-named policy as stated in various Minutes of the Board of Trustees. A copy of the consolidated policy is at Attachment 1.

Action: Mr. Amick made a motion to approve the policy, Mr. Swann seconded and the vote of approval was unanimous.

Item 6. Agriculture and Natural Resources Committee - Mr. Wood

Statement: Mr. Wood reported that at the April 10, 1996 meeting of the ANR Committee reports were given on the PSA budget, legislative activities and various other activities in the Agriculture, Forestry and Life Sciences Division. He announced two new School Directors for that division. They are Tom Scott, Director of the School of Animal, Biomedical and Biological Sciences and Dan Smith, Director for the School of Applied Science and Agribusiness. There were updates on the searches for the Dean of the College of Agriculture, Forestry and Life Sciences and the Vice President for Public Service and Agriculture.

Item 7. Budget and Finance Committee - Mr. McTeer

Action Item for Budget and Finance Committee

Martin Hall Construction Contract

Statement: Patrick R. Hall, Clemson's new Chief Facilities Officer through the University's contract with Marriott Management Services, stated that the piping in "O" Section of Martin Hall has failed. As a result, the core of the building has been without heat for the last several months. The proposed scope of work includes asbestos abatement and replacing the pumps as well as the existing two

pipe system with a four pipe system. Mr. Hall distributed a tabulation of bids for the project and stated that they are approximately \$212,000 higher than anticipated. He asked for approval to go forward with the project due to the sensitivity of the area.

Action: After considerable discussion, it was determined that the Budget and Finance Committee did not have sufficient information to act on the proposal, and consideration was postponed until a future date when the Administration can provide more information.

Action Items for the Full Board - Patrick Hall

A. Exempt Lease Limit

Statement: The State Budget and Control Board recently raised the dollar amount on exempt leases to \$25,000 per year, thereby allowing individual agencies to negotiate their own leases up to that amount. In the past, our Board of Trustees has adopted the Budget and Control Board's regulations concerning exempt leases. The Administration requested that the exempt lease limit be raised to \$25,000. All leases \$25,000 and under would only require internal approvals.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to raise the exempt lease amount to \$25,000, Dr. Lynn seconded. A discussion ensued regarding signature authority on leases \$25,000 and less. At the present, the final signature on exempt leases is that of the Vice President for Administration and Advancement. Dr. Curris stated that the Chief Financial Officer needs to be made a signatory on these types of leases. At the conclusion of the discussion, the Board voted unanimously to approve the request.

B. Lease to Holy Trinity Episcopal Church

Statement: The Administration recommends leasing Gentry Hall on Sundays only to Holy Trinity Episcopal Church for the purpose of conducting Sunday School classes. The term of the lease would be from August 1996 until the completion of Holy Trinity's Phase 2 construction which is scheduled to be completed in May 1997. The rental rate would be \$1.00 for the term. The lease has received Budget and Control Board State Property Management Office approval.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to approve the lease, Mr. Wood seconded and the vote of approval was unanimous.

C. Ravenel Support Center Construction Contract

Statement: The Administration requested approval to award a contract to Zorn Construction Company of Seneca in the amount of \$476,777.00 with an add alternate of \$7,500.00 for a total award of \$487,277.00. Mr. Hall stated that this

was within the budgeted amount for the project. Mr. McCraw asked that in the future the budgeted amount be shown in the information.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to award the contract to Zorn, Mr. Batson seconded and the vote of approval was unanimous.

D. Show & Sale Arena, Phase 2 Construction Contract (Open Air Arena)

Statement: The Administration requested approval to award a contract to MB Kahn/Argo Construction Company in the amount of \$430,500.00 base bid with add alternates of \$24,200.00 for gutters and down spouts and \$16,600.00 for field painting of the steel for a total award of \$471,300.00. A change order of approximately \$25,000.00 is expected for an additional cost for caissons which was not available at the time of the bid process.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to award the contract to MB Kahn/Argo Construction Company for the project, Dr. Britton seconded and the vote of approval was unanimous.

E. Jordan Hall Construction Contract

Statement: Mr. Hall stated that they currently do not have bids on this project, however they are expected next week. The project consists of renovating the existing fume hood system and repairing exterior masonry surfaces. Work will be implemented only on the 100 level this summer, and renovations on the 200 and 300 levels will be implemented in the summer of 1997. The total project budget is \$1,850,000. He asked for approval to proceed with the project once the bids are received and approved by the Board.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to approve, Mrs. McAbee seconded. Dr. Lynn stated that there is a concern that small construction companies are not being given the opportunity to participate in the bidding process for some projects. If we have invited bid lists, he believes the University should be careful to ensure that small companies who have the ability to handle respective construction projects are not excluded from the bidding process. After discussion, the vote to approve Mr. Hall's request was unanimous.

Informational Items

A. Facilities Report

Statement: Mr. Hall provided an update on the University's major projects schedule, change order addenda and the deferred maintenance projects.

B. Mid-year Budget Status Report and FY 96-97 Budget Update

Statement: John Newton reported that the Senate Finance Committee wrapped up the 1996-97 Appropriations Bill yesterday, although they will come back next week and work on the Supplemental Appropriations Bill. That is important

because it gives us a basis for making assumptions to begin putting a budget for 1996-97 together. A discussion ensued regarding the impact the mandated state employee pay raise has on the E&G and PSA budgets. Mr. Amick stated that mandates such as the pay raise have consequences on things such as tuition costs. He suggested that the Administration convey to members of the General Assembly what this action means to this University and the resulting consequences. Chairman Gressette directed the Administration to follow through on Mr. Amick's suggestion.

C. Calhoun Mansion

Statement: Mr. McTeer reported that the Budget and Finance Committee took a tour of the Calhoun Mansion yesterday. There are repairs that need to be made and a more definitive report will be made in the future.

Item 8. Educational Policy Committee - Mr. Swann

Action Item

Faculty Manual Changes

Statement: Charles Jennett presented changes to the Faculty Manual which are technical items. A copy of these changes is at Attachment 2.

Action: Mr. Swann made a motion on behalf of the Educational Policy Committee to approve the changes, Mr. Kingsmore seconded and the vote of approval was unanimous.

Informational Items

A. Academic Name Changes

Statement: Provost Jennett stated that since the nine colleges were restructured into five, the following name changes have been activated under the new college structures:

1. October 9, 1995 -- The name of the "School of Natural and Recreation Resources" was changed to the "**School of Natural Resources.**"
2. November 17, 1995 - The name of the "Department of Foundations and Special Education" was changed to "**Department of Educational Foundations and Special Education.**"
3. October 11, 1995 - The "Center for Advanced Engineering Fibers and their Composites" was changed to the "**Center for Advanced Engineering Fibers and Films.**"
4. February 5, 1996 - Change the "Clemson University College of Architecture Center at the College of Charleston" to the "**The Clemson University Architecture Center at the College of Charleston.**"

B. Provost's Report

Statement: Provost Jennett discussed the presentations that were made to the Educational Policy Committee on April 4, 1996. These include reports on the Graduate School; Benchmarks; Faculty Teaching Loads. Mr. Swann commented that the purpose of the Faculty Teaching Load Report is to understand and support the efforts of the faculty. It also moves into the degree productivity area so we can understand whether or not degree programs are declining in interest and therefore offer opportunities as we have other requirements on dollars to combine programs and allow efficiency and productivity improvements.

Provost Jennett reported on the comments that were made by Dr. Budd Bodine, Past President of the Faculty Senate, and Dr. Ron Thurston, President of the Faculty Senate, at the Educational Policy Committee. Dr. Bodine reported on the past year's Faculty Senate Activities which include a study on post tenure review, a report on the role of the professoriat, a review of the results of restructuring, an ongoing debate about academic governance, a study of faculty workloads, a study of rising tuition costs and the formation of a Constituent Council composed of faculty, staff and students. Dr. Thurston expressed a concern that academic areas have not been able to replace a number of recently retired faculty and the impact this fact will have on undergraduate and graduate programs in the future. He expressed his feeling that there is a good evaluation of faculty system now in place and asked that the Administration resolve to reward faculty who are doing a good job, identify those who are not and help them to improve and take appropriate action to dismiss those who are incompetent. Dr. Thurston further stated that tenure should not be a guarantee for life-time employment. Mr. McCraw stated that during the Educational Policy Committee meeting he was impressed with Dr. Bodine's and Dr. Thurston's attitudes and their willingness to work with the Administration and the Board of Trustees.

Item 9. Institutional Advancement Report - Mr. Amick

Statement: Mr. Amick reported that the Institutional Advancement Committee became the first committee of this Board to use videoconference technology at their meeting. It went well and saved the University some dollars in travel costs. It is a technology that he recommends to the rest of the Board to consider for future committee meeting.

Informational Items

A. Year-to-date Gift Report

Statement: Debbie DuBose reported that as of April 15, 1996, the total private gifts amounted to \$14.4 million which is \$600,000 more than this same time last year, excluding the Debordieu Gift (\$7,100,000). The total goal for private support for 1995-96 is \$21 Million. Mrs. DuBose feels confident that this goal will be reached by year's end. Through April 15 there were 7700 alumni donors which leaves 4900 additional alumni donors to recruit in order to reach the goal.

The Classes of '50, '51, '52 and '53 are completing their fund raising efforts for the Military Heritage Plaza. The dedication for that plaza will be held during Reunion Weekend.

B. Class of '44 Visitors Center

Statement: Jeff Martin discussed the proposed new Visitors Center site and construction plans. The overall budget is \$550,000 which is totally funded by the Class. It is proposed that the Visitors Center be built as an addition to the Alumni Center. Mr. Martin is meeting with the Class next Wednesday to discuss the cost analysis of the facility with them and seek their advice on where we should go from there. The desired goal is to have construction bids out by July 1, and have a contract awarded in the Fall. Hopefully, the facility will be operating by the Summer of 1997. Mr. Wood asked that a slopping roof be considered for the connector between the Alumni Center and the Visitors Center.

Item 10. President's Report

Action Item - Honorary Degree Recipients

Statement: President Curris requested the Board to approve the awarding of three honorary degrees as follows:

May Commencement

Stanley H. Schuman - Honorary Doctor of Laws Degree

Paul L. Tobey - Honorary Doctor of Laws Degree

August Graduation

Jere B. Ratcliffe - Honorary Doctor of Humanities Degree

President Curris stated that there may be other recommendations for honorary degrees for the August graduation.

Action: Mr. Amick made a motion to approve the request, Dr. Britton seconded and the vote of approval was unanimous.

Informational Item

Statement: President Curris distributed information on tuition considerations at our 10 benchmark universities and Clemson. It includes the resident and non-resident tuition, excluding room and board, for undergraduates and graduates at our peer institutions and also lists the national averages for public universities. This data does not deal with the issue of compensation for graduate teaching and research assistants. It only deals with the broad tuition rates that are charged students who are not graduate assistants. A separate study is being conducted by Wayne Bennett and Dave Fleming on the issues that were presented earlier today by the Graduate Student Government President. President Curris discussed Clemson's standing in the data compared to the peer institutions and the national average. Dr. Curris is most concerned that Clemson's resident tuition for undergraduates is above the national average for public universities while per capita income for South Carolina is below the national average. This means that SC residents, on the average, have below the

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national average resources to spend on education. The amount of indebtedness SC residents undertake to go to college is above the national average. That has to be a consideration when deciding how Clemson University will proceed with tuition issues.

It was suggested that this report be augmented with comparisons with the University of South Carolina, the University of North Carolina and the University of Georgia since we compete for students from these areas.

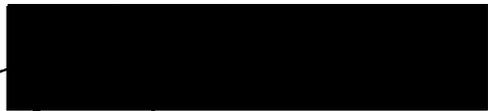
Item 11. Executive Session

Statement: The Chairman stated that the Board needed to go into executive session for the purpose of discussing a contractual matter. Mr. Swann made a motion to go into executive session, Mr. McTeer seconded and the vote of approval was unanimous. The Chairman announced that no decisions would be made and no votes taken while in executive session. The Board went into executive session at 11:10 A.M.

Item 12. Open Session

Statement: The Board reconvened in open session at 12 Noon. The Chairman announced that no decisions were made and no votes taken while in executive session. The meeting immediately adjourned.

Respectfully submitted,



Manning N. Lomax
Executive Secretary to the
Board of Trustees