

July 11, 1997

Clemson University  
Clemson, South Carolina

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

Lodge Alley Inn  
Charleston, South Carolina  
Friday, July 11, 1997

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 2:00 P.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill Amick, Louis P. Batson, Jr., J. J. Britton, Leon J. Hendrix, Jr., Harold D. Kingsmore, Louis B. Lynn, Patricia H. McAbee, Leslie G. McCraw, Thomas B. McTeer, Jr., William C. Smith, Jr., Joseph Swann, Allen Wood, Fletcher C. Derrick, Jr., W. G. DesChamps, Buck Mickel, Paul Quattlebaum, D. Leslie Tindal and J. Thornton Kirby, Executive Secretary

Administration Present: President Curris, Ben Anderson, Almeda Jacks, John Kelly, Scott Ludlow, Bobby Robinson, Steffen Rogers and Gary Ransdell

Media Present: David Breitenstein, *Anderson Independent*; and Robert Behre, *Charleston Post and Courier*

**Item 1. Approval of Minutes**

Statement: The Executive Secretary to the Board, Mr. Thornton Kirby, proposed one amendment to the Minutes of the May 2, 1997 Board of Trustees Meeting. The amendment stated that the President of Student Government and the President of Graduate Student Government support the Student Activity Fee that was approved by the Administration and recommended to the Trustees.

Action: Mr. Batson made a motion to approve the May 2, 1997 Minutes as amended, Mr. Hendrix seconded and the vote of approval was unanimous.

**Item 2. Report from the Executive Secretary to the Board**

Statement: Mr. Kirby stated that the dates of future Board meetings are as follows: October 10, 1997 in Clemson and January 30, 1998 in Clemson.

**Item 3. Agriculture and Natural Resources Committee**

**Informational Items**

**A. PSA Budget Update**

**Statement:** John Kelly reported the following:

- \$17 million capital bond bill for a biotechnology facility was approved by the General Assembly. This is \$10 million short of the funds needed for the entire facility
- The 2 x 4 program on agrisystems productivity and profitability received \$1.5 million in non-recurring funds
- Five hundred thousand dollars were received for renovations to Camp Long
- Plans are underway to communicate public service accomplishments to the legislators during the six months prior to the convening of the General Assembly in January 1998.

**B. Search Committee, Director of Cooperative Extension Service**

**Statement:** Dr. Kelly stated that the Search Committee has narrowed the field of candidates for this position. It is anticipated that a Director will be named by late August.

**C. Animal Diagnostic Laboratory**

**Statement:** Dr. Kelly indicated that an increase in the number of certified personnel over the last few years has greatly enhanced the credibility and scope of the services provided by the laboratory. The bidding process is underway for the new Animal Diagnostic Laboratory Building in Columbia which should be completed in late Summer, 1998.

**Item 4. Budget and Finance Committee**

**Statement:** Mr. McTeer convened the Budget and Finance Committee for the following action items:

**A. Lease Agreement for DCIT**

**Statement:** Gary Ransdell presented a request from the Clemson University's Division of Computing and Information Technology (DCIT) to lease 3,165 square feet of office space at 1801 Main Street, Suite 1200 Columbia, South Carolina for the purpose of performing duties related to their recently awarded contract with the South Carolina Department of Health and Human Services. The annual rent plus building operating costs for the first year will be \$44,310.00. In year three of the lease, the annual rate plus operating costs increases to a total of \$45,892.50. The lease is to begin on August 1, 1997 and end on January 31, 2002. The contract reimburses the University for the rental costs incurred by DCIT.

**Action:** Dr. Britton made a motion to approve the lease agreement, Mr. Batson seconded, and the vote of approval was unanimous.

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B. University Bikeway Development

Statement: Dr. Ransdell stated that the University Bikeway Development is a joint effort between the University and the City of Clemson. Eighty percent of the funds will come from federal grants to the City and the University. The total project budget is \$674,035.00, of which \$539,228.00 comes from federal funds and the balance of \$134,807.00 is supported by the University's Maintenance, Renovation and Repair Funds.

Action: Dr. Britton made a motion to approve the project, Mr. McCraw seconded, and the vote of approval was unanimous.

Statement: There being no further business, the meeting of the Budget and Finance Committee was adjourned and Mr. Gressette reconvened the full Board meeting.

Action Items for the Full Board

A. Lease Agreement for DCIT

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to approve the Division of Computing and Information Technology lease, Mr. Wood seconded, and the vote of approval was unanimous.

B. University Bikeway Development

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee that the University Bikeway Development Project be approved, Mr. Hendrix seconded, and the vote of approval was unanimous.

C. University Budget for Fiscal Year 1997-98

Statement: Scott Ludlow presented the 1997-98 Fiscal Year budget which totals approximately \$352.6 million (Attachment 1). The unrestricted budget, which includes E&G, PSA, and Auxiliaries, amounts to \$288.7 million. The restricted budget, which includes Grants & Contracts, Scholarships and Other Restricted Funds, totals \$63.9 million. Mr. Ludlow's report included a schedule of academic fees. President Curris distributed a comparison of tuition, fees, and room and board charges between Clemson University, the University of South Carolina, and averages from national land-grant universities and Clemson's ten peer universities.

Action: Mr. Hendrix made a motion to approve the Fiscal Year 1997-98 budget, Mr. Kingsmore seconded, and the vote of approval was unanimous.

D. Holy Trinity Lease Extension

Statement: Mr. Ludlow stated that the Board of Trustees approved an original lease on April 19, 1996 to Holy Trinity Episcopal Church for the purpose of conducting Sunday School classes from August 1996 until completion of Holy Trinity's Phase 2 construction (scheduled for May 1997). Due to construction delays, the project will not be completed for several more months. The church has asked to continue use of the Gentry Hall meeting room until December 1997. The church is not conducting Sunday School classes during the Summer. The term of the new lease will be from August 3, 1997 through December 28, 1997.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee to approve the lease, Mr. Wood seconded, and the vote of approval was unanimous.

E. Approval of Martin Inn Issues - Extension of Leases and Presidential Signature Authority

Statement: Gary Ransdell requested approval to extend the life of the leases listed below to July, 2019. The extension of these leases will bring all leases to terminate on a consistent date, including the Corps of Engineers lease.

1. Golf Course Ground Lease
2. Hotel Ground Lease
3. State Ground Lease

Dr. Ransdell also requested that President Curris be authorized to execute all documents on behalf of the University to complete transactions on the hotel project.

Action: Mr. McTeer made a motion on behalf of the Budget and Finance Committee that the proposed lease extensions and Presidential signature authorization be approved, Mr. Batson seconded, and the vote of approval was unanimous.

**Item 5. Educational Policy Committee**

Action Items

A. Departmental Name Change

Statement: Steffen Rogers recommended that the name of the Department of Microbiology be changed to Microbiology and Molecular Medicine. This request is consistent with the present and future mission, vision and long-term goals of the department. It also reflects the expanding interest and support of the relationship between the Greenville Hospital System and the University.

Action: Mr. McCraw made a motion on behalf of the Educational Policy Committee to approve the name change, Dr. Britton seconded, and the vote of approval was unanimous.

B. Program Opportunities for Architecture in Charleston

Statement: Dr. Rogers and Jim Barker, Dean of the College of Architecture, Arts and Humanities, presented a proposal to expand the benefit of study in Charleston by adding graduate students to the existing program of study for undergraduate students. If the change is approved, there will be a total of 48 students, approximately half graduate and half undergraduate. Graduate students will have the option of residing in Charleston for one year, and undergraduate students will reside for one semester. The program will be housed in the Hampton-Pinckney House on George Street, and it will share the space with the symphony and Spoleto offices. The George Street property will be leased from the City of Charleston for \$1.00 per year, and the University will pay its share of the facility's operating costs and utilities.

Action: Mr. McCraw made a motion on behalf of the Educational Policy Committee to approve the expansion of the Architectural Program in Charleston, Mr. Wood seconded, and the vote of approval was unanimous.

Informational Items

A. Tenure and Promotion Initiatives

Statement: Provost Rogers reported that a process is in place to review the tenure and promotion procedures at the University. The Administration and the Faculty Senate are working jointly on this process. Included in the process will be student evaluations of faculty. A post-tenure review process is also being considered.

B. Administrative Time

Statement: Dr. Rogers discussed administrative time for academic chairs. The current 75/25 (75% being administrative) time split is not realistic. He intends to see that the time is used in a more realistic way, and the deans will report the distribution of workloads for chairs between administrative and teaching duties to the Provost. All chair appointments are to be for 9 months, and the Chairs may be employed as needed in the Summer.

C. Provost's Comments

Statement: Dr. Rogers indicated that Francis McGuire sends his regrets that a representative from the Faculty Senate was unable to attend today's Board meeting.

Dr. Rogers introduced Y. T. Shah, the University's new Chief Research Officer and Senior Vice Provost for Research and Graduate Studies.

**Item 6. Institutional Advancement Committee**

**Informational Item**

**A. South Carolina Academic Incentive Act of 1997**

**Statement:** Gary Ransdell stated that the South Carolina Academic Incentive Act of 1997 was passed by the General Assembly, and signed by the Governor, with an effective date of July 1, 1997. He indicated that there will be a meeting between the Advancement Vice Presidents of the State's public institutions and the Commission on Higher Education (CHE) to discuss points of clarification regarding the Act and to assist CHE in drafting regulations. The Act provides that the State will match dollar for dollar the spendable income of gifts to endowments, up to a maximum state match of \$5,000,000 per year.

**Item 7. Student Affairs Report**

**Informational Items**

**A. Orientation Update**

**Statement:** Almeda Jacks reported that eight sessions of orientation have been completed with approximately 2700 students attending. It is anticipated that approximately 160 students will attend the last orientation session which is scheduled for August. Orientation sessions have been well attended and deemed successful. Mrs. Jacks commended the Parents' Council for attending and providing input at the orientation sessions for students and their parents.

**B. Housing Update**

**Statement:** Mrs. Jacks reported that all housing assignments were delivered to students yesterday and today. They are being sent out two weeks earlier than normal due to a new billing and payment system at the University. The downside is that there are approximately 600 students who have not been assigned housing. These students were notified that they will get an assignment, but they won't get it until the first week of August. She asked the Trustees to call her if they are contacted by students in this category, and she will see that the situations are straightened out. She indicated that all freshmen students are guaranteed housing on campus. Transfer students are being put on the waiting list for housing.

**Item 8. Executive and Audit Committee**

**Informational Item**

**Statement:** Mr. Gressette stated that Bobby Robinson had reported on a new television contract for the University. Steve Nelson, the University Compliance Director, notified Mr. Gressette that the University self-reported thirteen violations to the NCAA during the 1996-97 academic year. Mr. Gressette believes that Mr. Nelson feels good about the progress that is being made in compliance in the football and basketball programs. Mr. Nelson's letter, which described the self-reported violations, was circulated at the meeting.

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Mr. Robinson provided an update on the progress of renovations to Littlejohn Coliseum and the annex area. A committee will start the process in the near future by selecting an architectural and engineering firm for the project.

### **Item 9. President's Report**

#### **Action Item**

##### **A. Revised Admissions Standards**

**Statement:** President Curris recommended new admissions standards for the University (Attachment 2), and he also recommended that these standards go into effect with the entering class in 2001. This will give the State's high schools time to adjust to the new course requirements. He stated that the General Assembly passed new requirements for high school graduation, increasing the number of units from 20 to 24 and (with the additional 4 units to be in college preparatory courses). While the criteria for entering Clemson will not change, these revised admissions standards would require three additional units: another year of a laboratory science, another year of a foreign language, and an additional unit in either mathematics, laboratory science or a foreign language, depending on the interests of the student. The purpose of the proposed new admissions standards is to strengthen the capabilities of high school students to be successful at Clemson. These revised standards would not change the University's current admissions exemptions.

**Action:** Mr. McCraw made a motion to approve the revised admissions standards, and Mr. Hendrix seconded. During discussion, it was noted that some of the smaller high schools in the State may have difficulty meeting the increased standards. The Trustees expressed a desire to work with school leaders to ensure that all students in the State have the opportunity to take the course work required for admission to Clemson University.

Mr. McCraw amended his original motion by adding a requirement that the Administration present a report to the Board at the 1998 Board Retreat regarding the reaction from the State's high schools and Clemson's plan to aid schools needing help in transition. Dr. Lynn seconded the amended motion, and the vote of approval was unanimous.

### **Item 10. Election of Chairman of the Board of Trustees**

**Statement:** Chairman Gressette asked Vice Chairman Allen Wood to conduct the election for Chairman of the Board of Trustees, and Mr. Gressette left the room. Vice Chairman Wood asked Mr. Tom McTeer for a report from the nominating committee. Mr. McTeer stated that he and Mr. Bill Smith were appointed and served as the committee to receive nominations for Chairman. The only name received by the nominating committee or the Executive Secretary was that of Lawrence M. Gressette, Jr.

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Action: Mr. McTeer nominated Mr. Gressette for another two-year term as Chairman of the Board. The floor was opened for other nominations. Mr. Amick made a motion that the nominations be closed, Mr. Batson seconded, and Mr. Gressette was elected by acclamation.

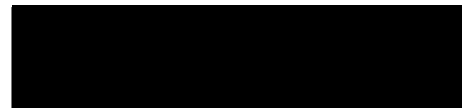
**Item 11. Executive Session**

Statement: Before Chairman Gressette left the room for the election of Chairman of the Board, he stated that the Board needed to go into executive session at the conclusion of the election to discuss a contractual matter. Mr. Kingsmore made a motion to go into executive session at the conclusion of the election of Chairman of the Board, Mrs. McAbee seconded, and the vote of approval was unanimous. Chairman Gressette stated that no decisions would be made and no votes would be taken while the Board was in executive session. Guests were invited to remain outside the room during executive session. The Board went into executive session at 4 P.M.

**Item 12. Open Session**

Statement: Chairman Gressette reconvened the meeting in open session at 5:30 P.M. He announced that no decisions were made and no votes were taken while the Board was in executive session. He stated that the business session of the Board meeting was concluded. Beginning at that point and for the next day and a half during its Annual Retreat, the Board would be hearing various reports concerning the University. He further stated that the Board would take no official action during the Retreat.

Respectfully submitted,

A solid black rectangular box redacting the signature of J. Thornton Kirby.

J. Thornton Kirby  
Executive Secretary to the  
Board of Trustees