

July 17, 1998

**Clemson University
Clemson, South Carolina**

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

**The Lodge Alley Inn
Charleston, South Carolina
Friday, July 17, 1998**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:00 P.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill Amick, J. J. Britton, Bill Hendrix, Harold D. Kingsmore, Louis Lynn, Patricia McAbee, Leslie McCraw, Smyth McKissick, Thomas B. McTeer, William C. Smith, Jr., Joseph Swann, Allen Wood, Louis P. Batson, Jr., Fletcher Derrick, W. G. DesChamps, Buck Mickel, Paul Quattlebaum, D. Leslie Tindal and J. Thornton Kirby, Executive Secretary

ADMINISTRATION PRESENT: President Curris, Almeda Jacks, Steffen Rogers, Deborah DuBose, John Kelly, Scott Ludlow, Ben Anderson, David Stalnaker, and Bobby Robinson

MEDIA PRESENT: Chris Crumbo, *The State*; Dave Breitenstein, *Anderson Independent*

Item 1. Introductions

Statement: Chairman Gressette welcomed E. Smyth McKissick, III, the Board's newest Trustee. Mr. McKissick thanked Chairman Gressette for his welcome and stated that he looked forward to serving the University as a Trustee. Mr. Gressette also welcomed two representatives of the media, Chris Crumbo of *The State* and Dave Breitenstein of *The Anderson Independent*.

Item 2. Resolution for Louis P. Batson, Jr.

Statement: Chairman Gressette recognized Executive Secretary Kirby, who published a resolution adopted by the Board to commend Trustee Louis P. Batson, Jr. on his many years of dedicated service to Clemson University. Following the publication of the resolution, Mr. Batson expressed his appreciation to the Trustees for honoring him in this way.

Item 3. Approval of Minutes

Statement: The Minutes of the May 1, 1998 Meeting and June 16, 1998 Teleconference were previously distributed to Trustees.

Action: Approved as submitted.

Item 4. Report from the Executive Secretary to the Board

Statement: Mr. Kirby stated that dates for future Board meetings are as follows:

October 9, 1998 in Clemson
January 29, 1999 in Clemson
April 16, 1999 in Clemson

Item 5. Executive and Audit Committee

Statement: Mr. Gressette reported that the Executive and Audit Committee had met earlier in the day to receive reports from the Internal Auditor and the Athletic Director. The Internal Auditor reported on a new audit tracking system and audit recommendations from the past quarter. The Athletic Director reported on the IPTAY campaign, graduation rates, the hiring of a new compliance officer, and several capital projects.

Item 6. Agriculture and Natural Resources Committee

A. Easement for Campbell Tract

Statement: Stassen Thompson recommended that the Board formalize a prescriptive easement granting access across Clemson University property in order to allow the Campbell property owners access to their property. In exchange for Clemson's willingness to formalize the easement, the Campbell property owners will grant the University an easement across their property.

Action: Mr. McTeer made a motion to approve the recommendation provided the Campbell property owners grant the University an easement across their property, Mr. Wood seconded, and the vote of approval was unanimous.

B. Necessary Action on Myrtle Beach Property

Statement: Mr. Thompson reported that the sale of property in Horry County to the hospital had been completed, and the new owners are ready to start construction. Mr. Thompson recommended that the Board grant those easements necessary for utilities, curb cuts, installation and removal of cross-overs, wetland fill permits, and the deeding and dedication of the roadway and utilities as required by local governmental agencies and utilities.

Action: Mr. McTeer made a motion to approve the recommendation, Mr. Kingsmore seconded, and the vote of approval was unanimous.

C. Request to Demolish Building at Cherry Farm

Statement: Mr. Thompson recommended that the pole barn located at the Cherry Farm be demolished in light of its obsolescence, and he advised that Board action is required since the building is larger than 4000 square feet.

Action: Mr. Smith made a motion to approve the recommendation, Dr. Britton seconded, and the vote of approval was unanimous.

D. S. C. Foundation Seed Association Sub-lease

Statement: Mr. Thompson reported that the University has leased an office building to the South Carolina Foundation Seed Association, and that the Association now requests permission to sub-lease 950 square feet of the building to Forest Resources Institute, a private non-profit organization that works closely with Clemson's School of Natural Resources. The lease agreement between Clemson University and the South Carolina Foundation Seed Association prohibits sub-leasing without Clemson's prior consent. Mr. Thompson recommends approval of the sub-lease to Forest Resources Institute on a year-to-year basis for a period up to five (5) years.

Action: Mr. Smith made a motion to approve the recommendation subject to the University's review of the sub-lease, Dr. Britton seconded, and the vote of approval was unanimous.

7. Budget and Finance Committee Mr. Amick

Statement: Mr. Amick convened the Budget and Finance Committee.

A. Bid to Resurface the Outdoor Track

Statement: On behalf of the Administration, Mr. Stalnaker recommended approval of a bid to resurface the University's outdoor track facility. He reported that the low bid for the project is under budget and that financing is in place for the project. Mr. Stalnaker requested the Committee's recommendation that the bid be approved and the contract be awarded to Martin Surfacing, Inc.

Action: Dr. Lynn made a motion that the Committee recommend approval of the bid to the full Board, Mr. Smith seconded, and the vote of approval was unanimous.

Chairman Gressette reconvened the meeting of the full Board, and he asked Mr. Amick to report on behalf of the Budget and Finance Committee.

Action: Mr. Amick made a motion on behalf of the Budget and Finance Committee to approve the low bid for resurfacing of the outdoor track facility

and to award the contract to Martin Surfacing, Inc., Dr. Britton seconded the motion, and the vote of approval was unanimous.

B. Vending/Bookstore Expenditure Policy

Statement: Scott Ludlow reported that the 1997-98 General Appropriations Act requires certain clarifications in the University's Vending/Bookstore Expenditure Policy. Mr. Ludlow presented a proposed policy to regulate the use of funds derived from the operation of canteens and bookstores on the Clemson University campus (see Attachment 2), and he recommended its approval by the full Board.

Action: Mr. Amick made a motion to approve the policy as presented, Mr. Smith seconded, and the vote of approval was unanimous.

C. Clemson University FY 1998-99 Budget

Statement: Mr. Ludlow presented the Clemson University Budget for Fiscal Year 1998-99, and he gave a brief overview of changes from the prior year.

Action: Mr. Amick made a motion to approve the FY 1998-99 Budget as presented, Mr. Kingsmore seconded, and the vote of approval was unanimous.

8. Educational Policy Committee

A. Croatian International MBA Campus

Statement: Jerry Trapnell, Dean of the College of Business and Public Affairs, presented a proposal to offer an international Master's in Business Administration in Zagreb, Croatia. On behalf of the Provost and the University Administration, Dean Trapnell recommended approval of the Croatian International MBA program.

Action: Mr. McCraw made a motion to approve the Croatian MBA program, Mr. McTeer seconded, and the vote of approval was unanimous.

B. Dual Employment and Overload Teaching Policy

Statement: Provost Rogers presented a new policy on dual employment and overload compensation for faculty members (see Attachment 3). On behalf of the Administration, Provost Rogers recommended approval of the new policy.

Action: Mr. McCraw made a motion to approve the policy as presented, Mr. McTeer seconded, and the vote of approval was unanimous.

C. Name Change -- South Carolina Institute for Energy Studies at Clemson

Statement: Provost Rogers discussed the differences between centers and institutes at Clemson University, and he outlined the need to elevate the South

Carolina Energy Research and Development Center to institute status. On behalf of the Administration, Provost Rogers recommended changing the name of the South Carolina Energy Research and Development Center to the South Carolina Institute for Energy Studies at Clemson.

Action: Mr. McCraw made a motion to approve the name change as presented, Mr. Smith seconded, and the vote of approval was unanimous.

D. CURF Board Appointments

Statement: Provost Rogers informed the Board that five vacancies currently exist on the Clemson University Research Foundation (CURF) Board, all of which need to be filled by action of the Board of Trustees. Provost Rogers reported that two nominees for the CURF Board have been contacted and have agreed to serve, and he recommended Board approval of Ms. Angelina Howard, Senior Vice President at the Nuclear Engineering institute in Washington, D.C., and Dr. Joseph Bailey, Vice President for Research and Development of 3M Industrial and Consumer Sector in St. Paul, Minnesota.

Action: Mr. McCraw made a motion to elect Ms. Howard and Dr. Bailey to the CURF Board, Mr. Smith seconded, and the vote of approval was unanimous.

E. Post Tenure Review Policy

Statement: Provost Rogers updated the Board on the adoption of a post-tenure review policy (see Attachment 4) by the Faculty Senate in keeping with requirements of the new performance funding system being implemented by the Commission on Higher Education. Provost Rogers commended the Faculty Senate for their diligent efforts to debate, revise, and adopt this policy in a timely fashion, and he recommended approval by the full Board.

Action: Mr. McCraw made a motion to approve the policy as presented, Mr. McTeer seconded, and the vote of approval was unanimous.

Informational Items

A. Off Campus, Distance and Continuing Education

Statement: On behalf of Provost Rogers, Barbara Hoskins and Mike Fredette updated the Board on progress in the area of off-campus, distance and continuing education. Several Trustees asked questions following the presentation, which was accepted as information by Chairman Gressette.

B. Transfer Family and Youth Development to the College of Health, Education and Human Development

Statement: Provost Rogers reported that the Family and Youth Development Program, formerly operated under the auspices of the College of Agriculture,

Forestry, and Life Sciences had been transferred to the College of Health, Education and Human Development.

C. Peer Institutions

Statement: Provost Rogers reported that consultants to the Commission on Higher Education (CHE) had recently recommended changes to the lists of peer institutions used by Clemson, the University of South Carolina, and the Medical University of South Carolina. In light of the consultant's recommendation, Clemson University has amended its list of peer institutions for the sole purpose of performance funding through the CHE. For all other purposes, the list of ten peer institutions approved by the Board of Trustees will remain in effect.

D. New Admissions Standards

Statement: Provost Rogers updated the Board on the steps the University is taking to publicize the new high school course requirements for students entering Clemson University in 2001 throughout the State and especially to all South Carolina high schools. Provost Rogers stated that adjustments will be made for high schools offering only two years of foreign language.

E. Recommended Unit Mergers -- Agricultural Education and Biology Program

Statement: Provost Rogers reported that faculty and staff of the Agricultural Education Department and the Biology Program are exploring the possibility of merging these two units. Additional information will be forthcoming.

F. Faculty Senate Report

Statement: Dr. Pat Smart, President of the Faculty Senate, distributed a summary prepared by a Select Faculty Senate Committee on Performance Funding. Dr. Smart also reported the following:

- Since the appointment of Dr. Gordon Halfacre as Faculty Ombudsman, there has been a significant decrease in the number of faculty grievances.
- The updated *Faculty Manual* has been distributed.

G. Update on Issues Considered by the Educational Policy Committee within the Past Two Years

Statement: Provost Rogers reported that Les McCraw, Chairman of the Educational Policy Committee, had requested an update on issues considered by the Educational Policy Committee during the previous two years. Provost Rogers advised the full Board that he would be reporting on these issues during future meetings.

H. Report from the Provost on Recent Hirings

Statement: Provost Rogers reported that several positions had been filled since the last Board meeting. These include: Linda Neilson, Director of the Office of Teaching Effectiveness and Innovation; Bonnie Holaday, Dean of the Graduate School, Debra Jackson, Special Assistant to the Provost for Accreditation by the Southern Association of Colleges and Schools (SACS).

9. Institutional Advancement Committee

Informational Item

A. Introduction of New Vice President

Statement: Dr. Curris introduced the University's new Vice President for Advancement, Mr. Neill Cameron, who joins the University following an outstanding career with Ogilvy and Mather South. Dr. Curris also noted that Mr. Cameron has served with distinction on the Board of the Clemson University Foundation. Following the introduction, Chairman Gressette welcomed Mr. Cameron on behalf of the entire Board of Trustees.

B. Year-end Fund Raising Report

Statement: Debbie DuBose reported that the goal for the year was \$24 million. A total of \$31.3 million has been raised, which is an increase of more than 50% over the \$20 million raised last year. Mrs. DuBose also discussed the upcoming Capital Campaign.

Dr. Curris thanked Mrs. DuBose for serving with distinction as the Interim Vice President for Advancement during the past several months.

10. Student Affairs Committee

Statement: Mr. Swann convened the Student Affairs Committee.

A. Sexual Assault Policy

Statement: Almeda Jacks presented a revised version of the University's existing sexual assault policy (Attachment 5), and she requested that the Committee recommend its approval by the full Board.

Action: Mr. Wood made a motion to recommend approval of the revised policy to the full Board, Mrs. McAbee seconded, and the vote of approval was unanimous.

Chairman Gressette reconvened the meeting of the full Board, and he asked Mr. Swann to report on behalf of the Student Affairs Committee.

Action: Mr. Swann made a motion to approve the revised sexual assault policy, Mr. Smith seconded, and the vote of approval was unanimous.

11. Ratification of Mail Ballot

A. Honorary Degree Recipient, Marian W. Edelman

Statement: Thornton Kirby reported that the Board had agreed by mail ballot to award an honorary degree to Marian W. Edelman, and he asked for ratification of the mail ballot.

Action: Dr. Lynn made a motion to ratify the mail ballot, Mr. Swann seconded, and the vote of approval was unanimous.

12. President's Report

Statement: President Curris reported that he is a representative on the Commission on the Future of the South. The Commission prepares a report to Southern Governors. Some of the Commission's recommendations include:

- Forming innovative partnerships between government, universities, business and industry to promote success in the information age of the 21st Century
- Expanding telecommunications to all communities
- Promoting public education
- Improving teacher education
- Doubling research efforts by universities
- Focusing on international economic development and trade.

13. Executive Session

Statement: Chairman Gressette stated that the Board needed to go into executive session to discuss a contractual matter, and he asked for a motion to that effect. Mrs. McAbee made a motion to go into executive session, Mr. Swann seconded, and the vote of approval was unanimous. Chairman Gressette stated that no decisions would be made and no votes would be taken while the Board was in executive session. Guests were invited to wait outside the room during executive session. The Board went into executive session at 3:20 P.M.

14. Open Session

Statement: The Chairman convened the meeting at 4:00 P.M. He stated that no decisions were made and no votes were taken while the Board was in executive Session. Chairman Gressette stated that the business session of the Board meeting was concluded. For the next day and a half during its Annual Retreat, the Board would be hearing various reports concerning the University. He

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further stated that the Board would take no official actions during the Retreat.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees