

**CLEMSON UNIVERSITY
COMMISSION ON CLASSIFIED STAFF AFFAIRS
EXECUTIVE COMMITTEE MINUTES
January 27, 1992**

Present: Patsy Sowell, Ben Morton, Teri Alexander, Lynn Belding, Mike Simmons, Stanlee Miller, Kay Long, Ron Herrin, Lillian Lappie

Absent: Sandy Smith, Jana Mize, Ruth Taylor, Fran ^{Wassery} Simmons, Dick Simmons

From the Chair: Minutes were approved with no corrections. Nell Smith has an opponent running for the seat - if we intend to invite her as a speaker we would need to provide equal time to the opponent. The Committee decided not to invite Mrs. Smith but may invite someone from the Human Resource area to provide information about the future of State employees. A letter was received from Financial Aid about the scholarship fund. The Executive Committee is suggesting that a standing committee be formed to handle the Scholarship Fund. Lillian reported for Sandy that the fund totals \$11,000.00 . Paul Michaud is investigating the report about background checks on employees. Apparently no one was aware that those types of questions were being asked.

Committee Reports:

Welfare - Ron Herrin in Employee Benefits met with the Committee to discuss the issue of equal paychecks. The Committee requests that the present system be left as it and Ron will meet with the Employee Relations Council to resolve the question. Dave Fleming met with the Committee to discuss night courses. He intends to survey the staff regarding interest.

Communications - The newsletter has been distributed. Facts in the newsletter regarding parking are misleading and some information was submitted under a representative's name without being verified. The President's Box has been reserved for the annual banquet. A revised Disciplinary procedure was mailed out but doesn't seem to correspond with other pages. A suggestion

was offered that page numbers should match so that employees can easily insert changes into the staff manual.

Ad Hoc Election - Kay Long reported that there was a good response in ballots for the elections. The deadline for ballots is January 31, 1992. The ballots and results should be finalized next week. One problem was encountered with off campus employees - the labels don't have complete addresses and the employees have to mail the form back to campus.

Policy - Lynn Belding presented a resolution to have a Commission member on the University Vending Machine Committee. The resolution was approved with one change by the Executive Committee and will be presented at the February meeting. A letter was received from one employee addressing fifteen questions. The committee will be investigating and responding.

Parking - Stanlee Miller attended the Executive meeting to present information from the Parking Committee. A copy of the Parking Office budget was presented for review. Money is needed for parking lots and the current budget will not cover new lots. Stanlee asked for the thoughts and opinions of the Executive members. Students will support a fee increase; faculty will not. The Parking Committee wants to look into the possibility of charging for parking at athletic events and conference services events. IPTAY does not fund repair to the parking lots although they handle damage to grass areas. Money is also not available for maintaining the lots under the current budget. The Parking Committee wants to form a consortium of people on campus to come together and form a plan for parking.

Parliamentarian - Mike Simmons presented a resolution to change election procedures so that the vice chair in the last year of membership can continue to serve as chair in the fourth year of term. The resolution was approved by the Executive Committee and will be presented at the next Commission meeting.

Old Business - Patsy Sowell reported that Freddie Harbin and Joy Smith will speak at the February meeting. Freddie Harbin

will discuss Workers Compensation and Joy will present the concept of Total Quality Management.

The meeting was adjourned at 11:50pm.

Recorded by Teri Alexander.

**NEXT MEETING - Monday, February 24, 1992 - 2:00pm -
116 Conference Room - University Square.**

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