Present: Teri Alexander, Stephanie Clark, Ron Herrin, Bruce Herczogh, Charlotte Holmes, Phil Howard, Kathy Hunter, Diane Jones, Teresa Kelley, Lillian Lappie, Stanlee Miller, Jana Mize, Kathey Ricketts, Faye Rister, Dick Simmons, Michael Simmons, Sandy Smith, Ray Smith, Patsy Sowell, Ruth Taylor, Anolytn Watkins.

Absent: Pam Atkinson, Lynn Belding, Pam Durham, Beth Jarrard, John McKenzie, Mike McLeod, Fran Massey, Ben Morton, David Muhlberger, Judy Pilgrim, Ray Thompson.

Patsy Sowell welcomed all attendees and announced a slight change from the agenda. The Commission welcomed two guest speakers for the November meeting: Bill Dandrea, Director of the Student Athlete Enrichment Center and Judith Haislett, Director of Student Counseling.

Highlights of Bill Dandrea's speech:

The Student Enrichment Center acts as a support group to Student Athletes. The facility is a 2.5 million dollar building funded by IPTAY. The philosophy is to provide student athletes with the opportunity to meet time demands. There are 3 programs to meet the needs of the student athlete:

1). Academic - class advising, class progress, tutorial program.
2). Personal Growth & Development - time management, study skills drug/alcohol instruction.
3). Career assistance program - summer jobs, future commitments.

The University is strongly supportive of the commitments of the Student Athlete Enrichment Center. No other university in the Country has such a program.

Highlights of Judith Haislett's speech:

The Crisis Debriefing program is offered to provide a service to
the employees of Clemson University. The program involves a series of group meetings held by trained volunteers to help in a crisis situation or trauma. This program is being developed to meet President Lennon's challenge to encourage Community spirit within the University community.

CU employees are strongly supportive of the program. Volunteers would participate in a 3 day training program. This program is in conjunction with a Foothills local group. Judith asked that the Commission endorse the program.

Questions:

1. Has this program been approved by President Lennon? Not to date. Details are being worked out with Foothills.
2. When would the program begin? As soon as possible. Training is due to begin January 8.
3. How many volunteers? 20
4. When will training occur? During work hours.
5. How will this program affect off-campus? Off-campus employees will be encouraged as well as campus.
6. Clarify that this program is "not for personal". This program is intended for workplace situations of crisis or trauma (for example, the Chemistry building burns).

From the Chair, Patsy Sowell:

A motion was made and passed that the Commission endorse the Crisis Debriefing plan. Patsy will write a letter of endorsement.

Corrections to the Minutes:
Dewey Barefield was not present. Kathy Hunter's name was misspelled. The minutes were approved with corrections.

Congratulations and thank you to Judy Pilgrim for the wonderful booth at the Benefits Fair!

Namebadges have been re-ordered (first order was incorrect).
Golf Tournament helpers are needed. Please sign up!
Committee Reports:

Policy - Lynn Belding absent; Phil Howard reported. Parking was discussed along with the possibility of a faculty/staff parking area at ballgames. The committee selected a representative for the Vending committee and will be proposing membership to add to committees of need.

Communications - Ben Morton absent; Tammie McCall reported. The Benefits Fair was a success. The committee is preparing for the next newsletter.

Welfare - Lillian Lappie reported. No business.

Scholarship - Sandy Smith reported. We need volunteers to help the day of the golf tournament. Ticket money for the barbecue is due by November 22 to Ray Thompson. All golf holes have been sold.

Treasurer - Jana Mize reported. Mr. Larson handled the bill for flowers for Pat Durham.

Ad-Hoc Election - Kay Long reported. Seven individuals are rotating off the Commission next year. A lengthy discussion followed concerning the election and seat held by Sandy Smith. Sandy holds a seat and would normally rotate off the Commission next year; however, she was elected Vice-Chairperson and would normally take office 1992-1993. The Commission decided to discuss the issue in Executive meeting, review the policies and procedures and bring a decision to the next Commission meeting.

Traffic and Parking - Stanlee Miller reported. Part-time employees will have a fee schedule based on the length of employment. Forestry vehicles at Lehotsky will be moved to the E1 lot. New legislation is coming out on handicapped parking which will impact on the number of current spots (more will be added). Students are watching lots E1 and E2 and logging the number of employee cars. Due to the small number logged the Commission is challenging their results. A special meeting is being called today to revive the discussion of reserve parking by General Claussen. A discussion followed. The Commission supports a rate increase if it is applied across the board and if the money raised supports improvement. Reserve parking is not supported,
Accident Review Board - Kathey Ricketts reported a routine meeting.
Strategic Planning - Ruth Taylor reported that their time is involved in the Provost search.
Joint City/University - Mike McLeod - no report.
Facilities Planning - Ray Smith - no report.
Committee to Promote the Clemson Experience - Lynn Belding absent.
Athletic Council - Patsy Sowell reported that ACC changes have been proposed such as raising test scores. Thirty plus changes have been proposed.
Recreation Advisory - Phil Howard reported that the committee addressed specific concerns of the Aquatic teams, etc. who have not paid the full Fike dues, as have other groups. The fees are distributed unequally amongst groups.
Telecommunications - Judy not present - no report.
President's Cabinet - Patsy Sowell reported that the Education Summit was held last week. Parking issues were discussed.

Old Business - Ruth asked Commission members to take the CU rosters to their departments.

New Business - Based on a discussion in which concerns have been raised about relations between faculty and staff, President Lennon has suggested a committee be formed. Patsy asked for volunteers to serve.

Centennial Committee - Dewey Barefield reported that they are actively seeking suggestions for events. Emphasis is being placed on Military, Agriculture and ____________.

Next meeting will be held on Tuesday, December 10 at 10:00am in the Student Senate Chambers. Bring refreshments for our December meeting.

Recorded by Teri Alexander.