From the Chair: Patsy Sowell welcomed all members and asked new representatives or alternates to stand. Patsy introduced the guest speaker Nancy McConnell from Employee Benefits.

Highlights of Guest speaker, Nancy McConnell:
1. There are not many changes in the State Health Plan. No increases in health or dental. October is open enrollment month for dental as well as changes in health and life insurance.
2. One new feature involves a participating hospital network. A set amount has been instituted if you go to a hospital in the state of SC to protect you unapproved charges.
4. Money Plus Program offers many benefits. Insurance payments are deducted before taxes (pre-tax basis). Medical Spending Accounts allows you to set aside funds to be used for medical needs. The Medical Spending amounts are taken out on a pre-tax basis and must be used by the year end or are lost. Dependent care works the same as Medical Spending.
5. Beginning in 1991 all dependents must have a social security number on file with the Employee Benefits Office.
6. All changes in insurance must be handled with the Notice of Election Form. Nancy strongly urges employees to attend one of the meetings.
Questions from the floor:

1) What is the benefit of the participating hospital network? You cannot be billed for unapproved charges if you stay in a hospital that is in the network.
2) Are prescriptions covered in medical spending accounts? Yes.
3) Is there a minimum for medical spending? No, but the max is $1800.00.
4) If a child becomes too old for insurance, will the insurance office send a form to the employee? Yes.
5) If you have a medical spending account and spend $800 in February yet you have not had $800 deducted that early in the calendar year, what happens? Nothing. The payroll deductions will continue for the remainder of the year.
6) What about psychiatric care? Call the Benefits Office for details.

Report from the Chair:

The minutes were approved with three additions to the roll.

The Executive Committee was polled and agreed to send flowers for the death of Patricia Durham. If you are interested, contributions can be made to a fund set up at Lee Hall. Please contact Jana Mize if you are interested.

Committee Reports

Policy - Lynn Belding distributed two resolutions dealing with membership on the Group Insurance Committee and the Handicapped Committee. The resolutions were open for discussion. Lynn moved to accept the resolutions and the motion was approved.

Communication - Ben Morton distributed the newsletter for representatives to mail to constituents. Mike McLeod is serving as editor for the newsletter. Please give any suggestions to Ben. All representatives are expected to participate for one hour in the Benefits Fair.

Welfare - Lillian Lappie reported that the Committee met on September 17. Fike membership for employees can be paid at the ID Office. The HVAC system appears to be working well at the Library. The Committee is continuing to work on vision care for employees and also on time spent in the Gulf and loss of benefits.

Report on Golf Tournament - Ray Thompson made some general announcements regarding the golf tournament. The Commission should net
$10 - 15 per person on the tournament. We plan to have 18 teams participate. We are also selling holes to sponsors for $100 (Fourteen sold to date). We need volunteers to participate and assist with the tournament. Prizes will be given. A barbecue lunch will be held after the tournament. Flyers will be mailed to all CU employees. The event is open to the public. We also plan to sell tickets to the barbecue for those who want to attend but not participate in golf. We may sell caps or t-shirts.

**Treasurer report** - No report from Jana Mize.

**University Committees**

**Traffic/Parking** - Stanlee Miller reported that the committee had met four times. Fire Department is experiencing problems in getting to certain areas. Students are suggesting a study of other universities (such as NC State; however, they pay much higher fees). Stanlee served as the chairperson of the Parking Placard Committee - the group was unable to resolve the issue of placards. The towing policy will be changed to four tickets. The discussion of reserve parking spots has been tabled for now. The parking lot at the new Performing Arts Center will remain a commuter lot. Statistics given: 3451 hangtags have been issued; 1163 are 2nd vehicles; 2637 parking spots are available.

**Accident Review Board** - Kathey Ricketts reported that the Board had met on two occasions and had reviewed many cases.

**Strategic Planning** - Ruth Taylor is attending a meeting the next day.

**Joint City University** - Mike McLeod reported that Conference Services is not sponsoring the shuttle bus service from the Clemson House to the ballgame any longer due to accidents. There have been heated discussion concerning plans for the Y-Beach after 1993. The slabs at Johnstone will be coming down.

**Facilities Planning** - Ray Smith reported that the parking meters had been discussed. Fire lanes will be marked as automatic tow away areas. Next year parking will not be allowed near Calhous Mansion during Football season.

**Community Spirit** - Lynn Belding reported that the Committee had officially adopted the name of the Committee to Promote the Clemson Experience. A draft report has been written and the following ideas are being suggested: CU SAFE program, Adopt a Freshman, Class projects, Welcome Freshman party, etc.

**Athletic Council** - Patsy Sowell reported that the Committee is looking into ACC ruling changes.

**Recreation Advisory** - Phil Howard reported that there was no meeting.
Cabinet Meeting - Patsy Sowell reported that the Bond Bill was discussed as well as parking. Patsy announced plans for the Golf Tournament and changes in Election Procedures. Both were well received by the group.

Telecommunications - Patsy Sowell reported for Judy Nix. A subcommittee has been formed to review emergency telephones on campus. Judy is on the committee.

Old Business:

Patsy reported that the "Jail & Bail" program was successful. Ruth Taylor participated and well over $8000 was received.

Patsy also reported that Coach Ken Hatfield is interested in the viewpoint of Staff Commission members as well as Classified Staff as a whole. He wants the message to spread that education is important to athletes. He has asked for suggestions.

Dewey Barefield is serving on the Centennial Committee and reported that many Centennial activities are being planned. In the years 1993 and ahead, the first graduating class will be honored along with the first football game, etc.

Ann Duncan is our representative on the Search Committee for Provost. She was asked to come up with a cross representation of staff who would have contact with the Provost to meet the candidates. Any questions from classified staff can be directed to the following representatives: Ben Morton, Sandy Smith, Stanlee Miller and Ruth Taylor.

New Business:

Stassen Thompson from Facilities Planning will be the featured guest speaker in November. Lynn Belding has been appointed to serve on the Personnel Committee with Charlotte Holmes serving as alternate.

With no further business, the meeting was adjourned at 11:50am.

Recorded by Teri Alexander.

NEXT MEETING - Tuesday, November 12, 1991 - 10:00am
STUDENT SENATE CHAMBERS.