

**Clemson University
Clemson, South Carolina**

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

Madren Center

Clemson, South Carolina

Thursday, May 13, 1999

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 9:35 A.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill Amick, J. J. Britton, Leon J. Hendrix, Jr., (by phone), Harold D. Kingsmore, Louis Lynn, Patricia McAbee, Leslie McCraw, Smyth McKissick, Thomas B. McTeer, William C. Smith, Jr., Joe Swann (by phone), Allen Wood, Louis P. Batson, Jr., Fletcher Derrick, W. G. DesChamps, P. W. McAlister, Paul Quattlebaum, and Thornton Kirby, Executive Secretary

ADMINISTRATION PRESENT: David Stalnaker and Scott Ludlow

Item 1. Introductions

Statement: The Chairman called on Cathy Sams to introduce any guests from the media. Mrs. Sams introduced Laura Gabrels from the *Anderson Independent-Mail*, Kim Davis from the *Greenville News*, and Glen Spake from WSPA TV.

Item 2. Approval of Minutes

Statement: The minutes of the April 16, 1999 Board meeting were submitted for approval. Chairman Gressette asked if there were any corrections or additions, and there being none, the minutes were approved as submitted.

Item 3. Budget and Finance Committee

Chairman Gressette called on Mr. Amick, who convened a meeting of the Committee and called on David Stalnaker for his report.

Action Items

Budget and Finance Committee

A. Schilletter Dining Hall Renovations

Statement: Mr. Stalnaker reported that the low bid for this project is \$277,554.00 as submitted by Zorn Company, Inc. The low bid is within the budget established for this project and the financing is in place. Mr. Stalnaker recommended that the Administration be authorized to award a contract to Zorn Company, Inc.

Action: Mr. Smith made a motion to approve the low bid and authorize the Administration to award the contract to Zorn Company, Inc., Dr. Lynn seconded, and the vote of approval was unanimous.

B. Serrine Hall/Riggs Hall Reroof

Statement: Mr. Stalnaker reported that the Administration desires to reroof Serrine Hall and Riggs Hall. The low bid for this project is \$1,385,660.00 as submitted by Murton Roofing of South Carolina, Inc. The low bid is within budget, and the financing is in place.

Action: Dr. Lynn made a motion to approve the low bid and authorize the Administration to award the contract to Murton Roofing of South Carolina, Inc., Mr. Smith seconded, and the vote of approval was unanimous.

C. Parking Lot Improvements

Statement: Mr. Stalnaker presented a recommendation from the Administration for parking lot improvements. The low bid for this project is \$451,777.00 as submitted by Zorn Company, Inc. An alternate for installing an aggregate seal coat also is recommended at the additional cost of \$58,000.00. With the addition of this alternate, the amount of the contract would be \$509,777.00. This cost is within budget, and the financing is in place.

Action: Mr. Smith made a motion to approve the low bid and authorize the Administration to award the contract to Zorn Company, Inc., Dr. Lynn seconded, and the vote of approval was unanimous.

D. New Student Housing - West Campus Site Work

Statement: Mr. Stalnaker stated that the low bid for this project is \$373,777.00 as submitted by Zorn Company, Inc. Alternates number 1 (removal of tank) and number 2 (asbestos removal) for \$134,000 and \$8,000 respectively are also

recommended. With the addition of these two alternates, the cost would be \$515,777.00. The low bid is within the budget established for this project, and the

financing is in place. The Administration recommends that this bid (with alternates) be accepted and respectfully asks the Board for approval to enter into a contract with Zorn Company, Inc.

Action: Dr. Lynn made a motion to approve the low bid and authorize the Administration to award the contract to Zorn Company, Inc., Mr. Smith seconded, and the vote of approval was unanimous.

Chairman Gressette reconvened the full Board, and Mr. Amick made a motion to approve the four construction projects recommended by the Budget and Finance Committee. Mr. Kingsmore seconded, and after brief discussion, the vote of approval was unanimous.

Item 4. Executive Session

Statement: Chairman Gressette stated that the Board needed to go into executive session to discuss a personnel matter. He indicated that no decisions would be made and no votes would be taken while the Board was in executive session. Dr. Britton made a motion to go into executive session at 9:45 A.M., Mrs. McAbee seconded, and the vote of approval was unanimous.

Item 5. Open Session

Statement: Chairman Gressette reconvened the meeting in open session at 11:45 A.M. He announced that no decisions were made and no votes were taken in executive session. Chairman Gressette stated that he would appoint a 5-person committee, chaired by Trustee Tom McTeer, to solicit nominations, screen candidates, and recommend no less than 10 candidates to the full Board for consideration. Other committee members include Bill Amick, Patti McAbee, Smyth McKissick, and Joe Swann. Chairman Gressette will serve on the committee in an ex-officio capacity.

Chairman Gressette also announced that the search committee will be instructed to solicit input from a broad cross-section of university constituent groups to help develop the criteria against which candidates will be assessed.

Chairman Gressette concluded by advising that he had contacted a search firm and would like authority to engage them to assist in the search. Mr. Kingsmore made a motion to authorize the Chairman to negotiate with and engage a search firm, the motion was properly seconded, and it was unanimously approved.

Item 6. Adjourn

Statement: There being no further business, Dr. Britton made a motion to adjourn, Mrs. McAbee seconded, and the meeting was adjourned at 11:50 A.M.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees