

April 16, 1999

**Clemson University
Clemson, South Carolina**

MINUTES

of the meeting of

THE CLEMSON UNIVERSITY BOARD OF TRUSTEES

Madren Center

Clemson, South Carolina

Friday, April 16, 1999

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:05 P.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill Amick, J. J. Britton, Leon J. Hendrix, Jr., Harold D. Kingsmore, Louis Lynn, Patricia McAbee, Leslie McCraw, Smyth McKissick, Thomas B. McTeer, William C. Smith, Jr. (by phone), Joe Swann, Louis P. Batson, Jr., Fletcher C. Derrick, D. Leslie Tindal, and Thornton Kirby, Executive Secretary

ADMINISTRATION PRESENT: President Curris, Steffen Rogers, Neill Cameron, Ben Anderson, Almeda Jacks, John Kelly, Scott Ludlow, and David Stalnaker

Item 1. Introductions

Statement: The Chairman called on Cathy Sams to introduce any guests from the media. Mrs. Sams introduced Maureen Feighan of the Greenville News.

George Bennett introduced Head Football Coach Tommy Bowden, who has been meeting regularly with Clemson fans throughout the state. Coach Bowden expressed his excitement about being at Clemson, and he shared his goals and challenges for the coming year. Chairman Gressette thanked Coach Bowden for taking the time to meet with the Board and wished him much success.

The Chairman introduced Nick Theodore of the University Center in Greenville, who thanked the Clemson Board for its commitment to the University Center and asked the University to increase its involvement in Greenville. As part of his presentation, Mr. Theodore pointed out the past accomplishments of the University Center, and he outlined goals and challenges for the future. After a period of questions and answers, Chairman Gressette thanked Mr. Theodore and the other guests from the University Center for attending the Trustees' meeting.

Before commencing the business portion of the meeting, Chairman Gressette reminded the Board of the tragic loss of several members of the Clemson family during the past week, the family of Bill Kilgore and a recent Clemson graduate, Miranda White. Chairman Gressette asked the Board to observe a moment of silence in memory of Miss White and the Kilgore family.

Item 2. Approval of Minutes

Statement: The minutes of the January 29, 1999 Board meeting were submitted for approval. Chairman Gressette asked if there were any corrections or additions, and there being none he announced they were approved as submitted.

Item 3. Future Board Meetings

Statement: Executive Secretary Kirby announced the following dates for future Board meetings:

July 16-18, 1999 - Board Meeting and Retreat, in Charleston
October 22, 1999 - In Clemson
January 28, 2000 - In Clemson
April 21, 2000 - In Clemson

Item 4. Executive and Audit Committee - Mr. Gressette

Statement: Chairman Gressette reported that the following items were considered by the Executive Committee at its meeting held earlier today:

- Revised schedule for Board committee meetings
- Land-use agreement between Clemson University and the Foothills YMCA
- Resolution presented by the Executive Secretary to honor student athletes who win conference or national championships
- Update on performance funding in South Carolina
- Use of proceeds from the John W. Kibler endowment

Item 5. Student Affairs Committee

Chairman Gressette called on Mr. Swann, who recognized Vice President Jacks for the report of the Student Affairs Committee.

Informational Items

A. Student Government Report

Statement: Vice President Jacks called on outgoing President Matt Dunbar to make his final report and introduce the new President. Mr. Dunbar reported that the recent Student Government elections successfully incorporated an on-line voting system, and he expressed his great pleasure at the opportunity to introduce the newly elected and inaugurated President of Student Government,

Wil Brasington. Mr. Brasington introduced his Vice President, Joey Delaney, and he reported on a new service initiated by Student Government to provide safe transportation for students on weekend nights. Chairman Gressette thanked Mr. Brasington for his report, and he thanked Mr. Dunbar for his outstanding service to the student body over the past year.

B. Graduate Student Government Update

Statement: Tom McDonald, Vice President for Graduate Student Government, reported on behalf of President Matt Gevaert. Mr. McDonald announced that the Graduate Student Government had recently held a research forum, and he thanked the Board and the Administration for their support. Mr. McDonald also reported that on-line voting was used in the recent officer elections, and he stated that the new cabinet is organized and moving forward with plans for the coming year.

Item 6. Agriculture and Natural Resources Committee

Chairman Gressette called on Mrs. McAbee, who convened a meeting of the Committee and called on Stassen Thompson for his report.

Action Items

ANR Committee

A. Road Right-of-Way at Edisto REC, Barnwell County

Statement: Mr. Thompson reported that Clemson has the opportunity to have a portion of the roads paved at the Edisto Research and Education Center (REC), but in order to qualify for funding from Barnwell County, Clemson must grant a right-of-way for the streets to be paved (Attachment 1). Mr. Thompson recommended granting the right-of-way in order to qualify for the county funds.

Action: Dr. Lynn made a motion to recommend approval of the right-of-way to the full Board, Mr. McTeer seconded, and the vote of approval was unanimous.

B. YMCA Agreement

Statement: Mr. Stalnaker presented two revisions to the YMCA agreement as requested by the Committee during its last meeting. Mr. Stalnaker explained the revisions, and he recommended approval of the agreement with these revisions (Attachment 2).

Action: Dr. Lynn made a motion to recommend approval of the agreement as modified to the full Board, Mr. Smith seconded, and the vote of approval was unanimous.

Full Board

Chairman Gressette reconvened the meeting of the full Board, and he asked for Mrs. McAbee's report. Mrs. McAbee made a motion to approve the proposed right-of-way at the Edisto REC and the YMCA agreement as revised. Mr. Kingsmore seconded, and the vote of approval was unanimous.

Item 7. Budget and Finance Committee

Chairman Gressette called on Mr. Amick for his committee's report.

Action Items

A. Demolition of Water Filtration Plant

Statement: Mr. Amick called on Mr. Stalnaker, who presented the recommendation of the Budget and Finance Committee to approve the demolition of the water filtration plant. Mr. Stalnaker reported that once the structure is demolished, site work will begin for the new residence facility to be constructed on the same site.

Action: Mr. Amick made a motion to approve the demolition of the water filtration plant, Dr. Britton seconded, and the vote of approval was unanimous.

B. Bid Approval Newman Hall - Renovations

Statement: Mr. Stalnaker reported that the low bid for renovations to Newman Hall was received from Zorn Company, Inc. in the amount of \$328,114.00. The bid is within budget, and Mr. Stalnaker recommended that the Administration be authorized to award a contract to Zorn Company, Inc.

Action: Mr. Amick made a motion to approve the low bid and authorize the Administration to award the contract to Zorn Company, Inc., Mr. Swann seconded, and the vote of approval was unanimous.

C. Bid Approval Byrnes Hall - Install Sprinkler System

Statement: Mr. Stalnaker reported that the Administration desires to install a sprinkler system in Byrnes Hall, and he recommended approval of the low bid from Trehel Corporation in the amount of \$489,606.00.

Action: Mr. Amick made a motion to approve the low bid and authorize the Administration to award the contract to Trehel Corporation, Mrs. McAbee seconded, and the vote of approval was unanimous.

D. Approval of Debt Financing for Housing and Adoption of Athletics Facilities Bond Resolutions

Statement: Mr. Amick called on Scott Ludlow, who explained the need for a series resolution authorizing revenue bonds for University Housing and a

general bond resolution establishing the basic terms and conditions for the future issuance and sale of athletic facilities revenue bonds (Attachment 3).

Action: Mr. Amick made a motion to approve the two bond resolutions, Dr. Britton seconded, and the vote of approval was unanimous.

Informational Items

A. Introduction of Classified Staff Commission President

Statement: Mr. Ludlow introduced Chuck Toney, incoming President of the Classified Staff Commission.

B. Classified Staff Commission Update

Statement: Chuck Toney thanked the Board for the opportunity to represent the classified staff to the Board, and he reported on a recent survey conducted of the University's classified employees. He noted that salary equity, tuition breaks for dependents, and parking were identified as the top three concerns. After several Trustees asked questions of Mr. Toney, Chairman Gressette thanked him for his report.

Item 8. Educational Policy Committee

Chairman Gressette recognized Mr. McCraw for the report of the Educational Policy Committee, and Mr. McCraw called on Provost Rogers to present several business items.

Action Items

A. Research Data Access and Retention Policy

Statement: Provost Rogers reported that the National Science Foundation (NSF) requires its affiliated universities to have clear policies governing access to and retention of research data. Provost Rogers presented a policy (Attachment 4) designed to comply with the NSF requirement, and he recommended its approval by the full Board.

Action: Mr. McCraw made a motion to approve the proposed policy, Mr. McTeer seconded, and the vote of approval was unanimous.

B. Student Teaching Evaluations

Statement: Provost Rogers explained the state-mandated requirement of a standard teaching evaluation process, and he recommended changes to Clemson's current process that will ensure compliance with the "best practices" espoused by the Commission on Higher Education (Attachment 5).

Action: Mr. McCraw made a motion to approve, Dr. Britton seconded, and the vote of approval was unanimous.

C. Refinements in Post-Tenure Review Process

Statement: Provost Rogers outlined several modifications intended to improve the post-tenure review process, including linking post-tenure review to the normal cycle of promotion and tenure and specifying the information required to make a post-tenure review file complete (Attachment 6).

Action: Mr. McCraw made a motion to approve the proposed refinements to the post-tenure review process, Mr. McTeer seconded, and the vote of approval was unanimous.

D. Refinements to Administrator Evaluation System

Statement: Provost Rogers recommended several changes to the Administrator Evaluation System, including the addition of classified staff members on review committees; the acceleration of each dean's first review cycle from the fifth to the third year; and the addition of Provost review procedures (Attachment 7).

Action: Mr. McCraw made a motion to approve the proposed refinements to the University's Administrator Evaluation System, Mrs. McAbee seconded, and the vote of approval was unanimous.

E. CURF Board of Directors

Statement: Provost Rogers reported that President Curris has nominated Alfred P. Wheeler to serve on the Board of Directors for the Clemson University Research Foundation (CURF), and he recommended approval of the nomination.

Action: Mr. McCraw made a motion to approve the nomination of Alfred P. Wheeler to serve on the CURF Board, Mr. McTeer seconded, and the vote of approval was unanimous.

Informational Item

Statement: Provost Rogers pointed out that information had been included in the Board's materials concerning foreign student enrollment, dual employment and overload compensation, and a new training program for recently appointed deans, department chairs, and directors of academic units.

A. Italian MBA Program

Statement: Provost Rogers reported that his visit to Italy was successful, as was the visit of the University's Internal Audit staff. Provost Rogers stated that he was impressed with the quality of students, faculty, and facilities, and he expressed his disappointment over the recent news that the directors of the MBA

program will be changing their affiliation from Clemson to the University of Kansas. The Provost stated his intention to continue Clemson's participation as a member of the MBA consortium, and Mr. McCraw concluded the report by reiterating that no irregularities or improprieties were discovered by either the Provost or the Internal Auditor.

B. Faculty Senate Report

Statement: Mr. McCraw thanked Pat Smart for her strong leadership as President of the Faculty Senate during the past year, and he commended her for her candor and wisdom. Dr. Smart thanked Mr. McCraw for his kind comments and introduced the new President, Horace Skipper. President Skipper advised the Board that the new officers had been installed earlier in the week, and he introduced President-Elect Fred Switzer. Chairman Gressette thanked President Skipper for his report.

Item 9. Institutional Advancement Committee

Chairman Gressette called on Mr. Hendrix for the report of the Institutional Advancement Committee.

Action Item

A. Naming Opportunity - Pee Dee Research and Education Center

Statement: Mr. Hendrix reported that a request had been received to name the administration building of the Pee Dee Research and Education Center (REC) for Dr. John B. Pitner, who served as Resident Director of the Pee Dee REC from 1957 until 1986. Mr. Hendrix reported that the University's Advisory Committee on Naming Lands and Facilities had recommended approval, as had the Administrative Council and the Institutional Advancement Committee.

Action: Mr. Hendrix made a motion to name the administration building of the Pee Dee REC for Dr. John B. Pitner, Dr. Britton seconded, and the vote of approval was unanimous.

Informational Items

A. State Endowment Investment Update

Statement: Mr. Hendrix reported that progress was continuing on the transfer of endowment funds from the State Treasurer to the Clemson University Foundation. Mr. Hendrix stated that terms of the transfer agreement have been negotiated, documents have been signed, and the money is being transferred and invested according to Clemson University Foundation investment policies.

B. Capital Campaign Update

Statement: Vice President Neill Cameron presented an update on the Capital Campaign, reporting that the Campaign Executive Committee has established a goal of raising \$135 million by July 30, 1999. Although this goal is clearly a stretch, the Campaign Executive Committee desires an aggressive approach to ensure that the ultimate goal of the campaign is met and exceeded.

C. Fund-Raising/Alumni Participation Report

Statement: Vice President Cameron reported that annual giving is on track to meet the \$24 million goal, thanks to a recent \$3.2 million gift from a Florida donor. He also updated the Board on alumni participation, which as of the recent committee meeting, was ahead of last year's performance in dollars but significantly behind last year's performance in the number of alumni donors. Vice President Cameron was pleased to report that alumni participation has improved in the last month due to the efforts of Debbie DuBose, and the current figure is slightly ahead of last year's participation at this time. Mr. Cameron noted that Clemson still has a long way to go, as only 12% of Clemson alumni give to the University's Foundation.

D. Other Reports

Statement: Vice President Cameron referred the Trustees to informational reports in the materials concerning the University's endowment, recent media activity, and operations of the Conference Center and Inn.

E. Solid Orange Tour Update - Neill Cameron

Statement: Vice President Cameron presented a visual report describing the purpose and results of the Solid Orange Tour throughout South Carolina, and he noted the attendance for evening events has set new records and exceeded the expectations of local organizers. Vice President Cameron concluded by encouraging Trustees to attend Solid Orange events whenever possible.

Item 10. Honorary Degree Candidate

Statement: Executive Secretary Kirby reported that Rear Admiral William Leon Schachte, Jr. has been nominated by the University's Honorary Degree Committee and approved by President Curris to receive an honorary degree. Mr. Kirby referred the Board to Admiral Schachte's biographical information in the meeting materials.

Action: Mr. Hendrix made a motion to approve an honorary degree for Rear Admiral William Leon Schachte, Jr., Mrs. McAbee seconded, and the vote of approval was unanimous.

Item 11. President's Report

Chairman Gressette called on President Curris for his report.

Statement: President Curris updated the Board on a developing initiative to enhance Clemson's engagement in international programs. An Ad Hoc Committee on International Priorities composed of five faculty members conducted a survey of faculty and members of the Commission on the Future of Clemson regarding international priorities. President Curris discussed some of the findings of the survey and recommendations of the ad hoc committee.

Item 12. Executive Session

Statement: The Chairman stated that the Board needed to go into executive session to discuss personnel and contractual matters. He indicated that no decisions would be made and no votes would be taken while the Board was in executive session. Dr. Britton made a motion to go into executive session at 3:00 P.M., Mrs. McAbee seconded, and the vote of approval was unanimous.

Item 13. Open Session

Statement: Chairman Gressette reconvened the meeting in open session at 5:00 P.M. He announced that no decisions were made and no votes were taken while the Board was in executive session.

Item 14. Adjourn

Statement: There being no further business, the meeting was adjourned at 5:00 P.M.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees