

## MINUTES

### COMMISSION ON CLASSIFIED STAFF AFFAIRS

MAY 14, 1991

Present: Ruth Taylor, Pat Padgett, Frances Wald, Kathy Hunter, Stanlee Miller, John McKenzie, Paula Henderson, Mary Harvey, Judy Pilgrim, Lon Martin, Lynn Belding, John Caver, Anolyn Watkins, ~~Pat Durham~~, Mildred King, Jana Mize, Ray Smith, Dot Roberts, Charlotte, Holmes, Phil Howard, Sandy Smith, Mary Joe Williams, Ron Herrin, Ben Morton.

Absent: Bruce Herczogh, Ann Duncan, Mike McLeod, Faye Rister, Patsy Sowell, Charlie Butts, John Bridges, Kathey Ricketts, Ray Thompson.

Visitors: Elizabeth Mills, Annette Bangle.

Chairman Taylor called the meeting to order at 10:07 am.

The minutes were approved after a correction to note that Elizabeth Mills was present not absent.

Paul Michaud, our guest speaker, had to cancel but will reschedule for early in the 1991 season.

The nominations were opened for Commission Officers for the 1991-92 session. Nominations are as follows:

Vice Chair: Mike McLeod  
Sandy Smith

Secretary: None

Treasurer: Jana Mize

Parliamentarian: Michael Simmons  
Nominations were then closed.

#### COMMITTEE REPORTS

**Policy**-A list of committees was presented to the Commission for consideration of representation. The members were asked to review the list and be prepared to votes on the committees at the next Commission meeting. There has been no feedback on the Shuttle Bus Resolution from the Faculty Senate. The EPMS listing and criteria will be ready to present at the next Commission meeting.

**Communications**-Ben Morton reported that they are working on the next newsletter and asked for input. He also requested agenda suggestions for next year.

**Welfare**-Pat Padgett reported that Ron Herrin had been their guest

speaker. Recommendations have been forwarded to President Lennon regarding the Employee Recognition Program and the development of a survey regarding night courses is in progress. Pat also announced that Jo McAnally gave birth to a girl. Congratulations Jo!

**Scholarship-Pat Padgett** will have a new reading on the account in June.

**Budget-Jana Mize** reported the Commission paid for the Roster of Committee Representation and will pay for the travel to Commission meetings by off-campus representatives if needed. Jana requested that Commission brochures be placed in new employee orientation packets. Ben Morton questioned the feasibility of the Commission obtaining a telephone access code.

**Election Subcommittee-Paula Henderson** has a list of election results for representatives and alternates. Plans are underway to try and streamline and improve the election process.

#### **University Committee Reports:**

**Telecommunications-Judi Nicks** reported on progress regarding fiber optics and future facilities projects. More emergency telephones will be installed and a committee to determine the additional locations has been organized.

**Joint City University-Judi Nicks** reported that a transit study resulted in 2 proposed routes for transportation between the city and the university. The cost study is still in progress.

**Facilities and Planning-Ruth Taylor and John McKenzie** presented the concerns regarding security police and fire protection if additional roads are closed without a feasibility study assessing access in emergency situations.

**Traffic and Parking-Stanlee Miller** reported that items being discussed are towing on the first offense and changing some parking spaces from 30 minutes to 5 minutes. A suggestion was made to have a drive-in window at the Post Office. A proposal to change parking areas by Calhoun Courts to visitors spaces during the summer months was vetoed by the committee.

**Fike Budget Meeting-Fee structure** has been changed to include a \$25.00 Family Membership fee and a \$4.00 per visit charge for visitors and infrequent users. A recommendation for a \$20.00 locker fee was not approved.

**Search and Screening Committee for Provost-Ann Duncan** is our representative and will report committee progress.

**Old Business:** Name plates are finished and name tags have been ordered.

**New Business:** Reminder for all outgoing representatives to ring their notebooks to pass on to their successors. A motion from the Executive Committee to add Fran Massey as an Ex-officio member received unanimous approval. Chairman Taylor also reminded all members to wear their name tags to the June Meeting.

**Announcements:** June Meeting/luncheon will be in the President's Box at the stadium.

The meeting was adjourned at 11:30 am.