MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
APRIL 9, 1991

Present: Pat Padgett, Ruth Taylor, Bruce Herczogh, Kathy Hunter, Stanlee Miller, Paula Henderson, Mike McLeod, Judy Pilgrim, Faye Rister, Lynn Belding, Patsy Sowell, Anolyn Watkins, Pam Durham, Mildred King, John Bridges, Jana Mize, Ray Smith, Kathay Ricketts, Charlotte Holmes, Phillip Howard, Mary J. Williams (Reps.) and Beth Jarrard - Clemson Weekly.


The meeting was called to order by Ruth Taylor at 10:05 a.m. She welcomed everyone and asked the visitors to introduce themselves. Ruth then introduced our guest speaker, Mr. James Pope, Director of Intramurals. Jim's area administers most of the recreational sports and facilities on campus. Clemson's intramural program is the largest in the nation. It consists of 4 major areas:

1. Intramural Program
2. Informal Program
3. Extramural Program
4. Club Sport Program

The $50.00 service fee for Fike will not increase this year, but there will probably be a small family fee attached. The Occasional Use System will go to $4.00 per day beginning in July, and the Guest System will also be $4.00 per visit. Conference Services will handle University Guests.

The primary expenditure of their budget is paid to students. Jim gave us literature on all the various areas of his area and responded to questions raised by the members.

Margaret Pridgen and Beth Jarrard of the Clemson Weekly were introduced. Margaret gave us an overview of some of the changes that have been transpiring in their area. She gave the Commission an opportunity to view a draft of the new design for the Clemson Weekly. The new Weekly will be tabloid size, have a new title and will be published every two weeks. Margaret asked the Commission members to please submit comments to Beth by May 1, 1991.
The minutes for the March meeting were approved after it was noted that Elizabeth Mills was present instead of absent.

COMMITTEE REPORTS:

Policy - Lynn Belding
The committee is working on the having the Classified Staff representative's responsibilities listed on their EPMS as an Objective if the wish. Criteria has also been established. A draft was forwarded to Dick Simmons for his comments and approval.

The committee is also reviewing the list of University Committees to evaluate whether we have a representative and/or if we need one on the various committees.

The Shuttle Bus Resolution has been changed, taking the sidewalks out. It is being presented to the Faculty Senate for their review. If they approve of the change and wish for continuance, it will be submitted to the membership. Ruth interjected that she had been made aware that a statue or monument may be placed on the proposed route. This could change the situation. Ben Anderson may need to be contacted on legality.

Communication: Kathy Hunter
Newsletters given out to representatives for distribution.
Reminder of the June 11, 1991 luncheon. Please RSVP.

Elections are well underway. Results to be counted on May 7th, so that new badges and name plates can be ordered and invitations to luncheon can be mailed.

Welfare: Kathey Ricketts
Paul Michaud and Fran Massey attended their last meeting and the committee was very interested in what they presented.

Ruth said that President Lennon was most impressed with the Study Leave Policy. He also suggested that a survey be conducted with the students, staff, faculty and random survey of surrounding counties be done to see what kinds of courses we could offer in the evenings.

Scholarship: Pat Padgett
No report

Treasurer: Jana Mize
Jana reported that the money that had been earmarked this year for a secretary would be moved over in next year's budget for supplies.

University Committee Reports:

Telecommunications - No report
Traffic/Parking - No report
Athletic Council - No report
Accident Review Board - No report
Accident Review Board - No report

Joint City/University - Ruth Taylor
   Possibility that grant money can be used for a transit system. Some legal work is being done.

President's Cabinet: Ruth Taylor
   Clemson is to make a decision by 5/1/91 as to whether they would like to have a program at Greenville Tech. All details have not been ironed out.
   An attempt is being made to allow students and staff the critique courses they have taken. The Course Critique will be $4.00 per copy and is located at Student Government Office.

Interaction Committee - Lynn Belding
   Dr. Lennon has challenged the committee to make Clemson a better place to be and wants people to have pleasant memories after they are gone. Paul Michaud interjected that he had served on a similar committee at his last job. Their committee had been known as the Alliance for Excellence. Jerry Waldvogel was elected Chairman and Dow Welch, and undergraduate student was elected Vice-Chairman.

Search Committee: Patsy for Ann Duncan
   As a result of Ruth speaking to Dr. Lennon on our behalf, he resolved that there had been a misunderstanding and as a result, Ann Duncan was placed on the Search Committee for new Academic Provost. The committee has met once and elected a chairman, Ryan Amacker. Ann said to remind everyone that she will be happy to have comments and/or questions to carry to the committee.

Strategic Planning: - Ruth Taylor
   On 4/22/91 from 2:00-5:00 p.m., this committee is sponsoring a retreat for Deans & Department Heads. Ruth will attend and report on results at our next meeting.

New Business:
   Commission files to be stored in the Strom Thurmond Institute. They will be working files. Ruth has agreed to set these up for us. It has been decided that the Confidential Information will stay with the Committee that answers.

   Paul Michaud is to speak at our May meeting. He would like comments or questions prior to the meeting so that he may have a response. Ruth asked that committee get those together for submission to the Executive Committee meeting on April 29, 1991. Our meeting will be held in Room 135 Lehotsky next time.
Sheet for new name tags and plates was passed around. Ruth stressed that we work as a total university not as a separate group.

With no further business, the meeting was adjourned at 11:35 a.m.

Respectfully submitted,

Patsy E. Sowell