

**Clemson University
Clemson, South Carolina**

MINUTES

of the Meeting of

**THE CLEMSON UNIVERSITY BOARD OF TRUSTEES
Madren Center Board Room
Clemson, South Carolina
Friday, January 25, 2002**

After notification as required by the Freedom of Information Act, the Chairman called the meeting to order at 1:35 P.M. with the following members present: Lawrence M. Gressette, Jr., presiding; Bill L. Amick (via teleconference), J.J. Britton, Leon J. Hendrix, Jr., Harold D. Kingsmore, Louis B. Lynn, Patricia H. McAbee, Leslie G. McCraw, E. Smyth McKissick, III, Thomas B. McTeer, Jr., William C. Smith, Jr., Joseph D. Swann, Fletcher C. Derrick, Jr., W. G. DesChamps, Jr., and J. Thornton Kirby, Executive Secretary

ADMINISTRATION PRESENT: President James F. Barker, Dori Helms, Almeda Jacks, Ben Anderson, Chris Przirembel, Scott Ludlow, Neill Cameron, Cathy Sams, Debbie Jackson, Marvin Carmichael, Bobby Robinson, John Kelly, and Lawrence Nichols

OTHERS PRESENT: Robin Denny, Gary Kirby, Rob Lockard, Alan Grubb, Byron Wiley, Jerry Beckley, Dexter Hawkins, Joy Jetton Moss, Cathy Sturkie, Verna Howell, Bruce Ransom, Pat Smart, Ross Wilkinson, Thea McCrary, Greg Padgett, Darrell Scott, Chris Allen, Lawton Smith, Seth Young, Mike Thomas

MEDIA PRESENT: Anna Simon, *Greenville News*, Jean Scott, *Anderson Independent*, and Mollie Ferrigan, *Seneca Journal*

Item 1. Introductions

Statement: Chairman Gressette called on Robin Denny to introduce any guests from the media in attendance. Ms Denny introduced Anna Simon of the *Greenville News*, Jean Scott of the *Anderson Independent*, and Mollie Ferrigan of the *Seneca Journal*. Chairman Gressette welcomed all three guests to the meeting.

Item 2. Approval of Minutes

Statement The minutes of the September 21, 2001, November 8, 2001, and December 18, 2001 Board meetings were submitted for approval.

Action: There being no changes, the minutes were approved as submitted.

Item 3. Report from the Executive Secretary to the Board

Statement Thornton Kirby reported the following dates of future Board meetings.

April 25-26, 2002	In Clemson
July 26-28, 2002	Board Meeting and Retreat, in Charleston

Mr. Kirby also reported that the *Trustee Manual* has been revised, and he distributed a complete copy of the revised manual to each member of the Board. Mr. Kirby also noted that the *Trustee Manual* is now available on the Clemson University web page, and he distributed copies of the Board of Trustees home page (Attachment 1) and the *Trustee Manual* home page (Attachment 2) to all guests in attendance.

Item 4. Executive and Audit Committee

Statement: Chairman Gressette reported that the Executive and Audit Committee had met earlier in the day with a quorum present. The Committee heard reports concerning internal auditing activity and indoor air quality, as well as preparations for upcoming reaffirmation visits by the Southern Association of Colleges and Schools (SACS) and the National Collegiate Athletic Association (NCAA).

Item 5. Educational Policy Committee

Statement: Chairman Gressette called on Mr. McCraw for the report of the Educational Policy Committee, and Mr. McCraw in turn called on Provost Dori Helms for her report. Mr. McCraw asked Dr. Helms to present all action items together, after which time he would make a single motion for approval.

A. Name Change, Department of Military Science

Statement: Dr. Helms presented a request to change the name of the Department of Military Science (Army ROTC) to the Department of Military Leadership. Dr. Helms endorsed the name change, and she recommended approval on behalf of the Administration.

B. Academic Advising Policy

Statement: Provost Helms updated the Board on concerns with Clemson's current academic advising process, and she presented a policy on academic advising (Attachment 3). Dr. Helms noted that the new policy addresses all aspects of the advising process, and she stated that she plans to implement it immediately. Dr. Helms offered to answer any questions, and she recommended approval on behalf of the Administration.

C. Major Program Modifications

Statement: Dr. Helms outlined major program modifications to Clemson's existing Educational Leadership curriculum. A Ph.D. in Educational Leadership (Concentration K-12) will be offered at Coastal Carolina. This program is currently offered only on Clemson's campus. Additionally, a Ph.D. in Educational Leadership in Higher Education will be offered on line to the rest of the state.

Action: On behalf of the Educational Policy Committee, Mr. McCraw made a motion to approve the name change of the Department of Military Science to the Department of Military Leadership, to approve the academic advising policy as recommended, and to approve the program modifications to Clemson's Educational Leadership curriculum. Mr. McKissick seconded the motion, and the vote of approval was unanimous.

Information

D. Faculty Senate Report

Statement: Mr. McCraw called on Faculty Senate President Alan Grubb for his report, and Dr. Grubb submitted a written update (Attachment 4). He highlighted the Faculty Senate's work on an anti-discrimination statement, recruitment of spouses of new faculty, plus/minus grading, performance appraisals, and a recent grievance forum. Mr. McCraw thanked President Grubb for his report.

Item 6. Research Committee

Statement: Chairman Gressette called on Mr. Swann for the report of the Research Committee. Mr. Swann reported that the Research Committee had heard an impressive presentation on energy-related research by Dr. Larry Golan during its meeting on January 24, 2002. Mr. Swann also reported that Dr. Przirembel had updated the Committee on research awards to date, which currently are running close to last year's level. Dr. Przirembel is optimistic that Clemson will finish ahead of last year in the overall level of sponsored research funding. Chairman Gressette thanked Mr. Swann for his succinct report.

Item 7. Agriculture and Natural Resources Committee

Statement: Chairman Gressette next called on Dr. Lynn for the report of the Agriculture and Natural Resources Committee. Dr. Lynn thanked Chairman Gressette and made the following report.

Information Items

A. Introduction of Laurie Lawson

Statement: Dr. Lynn introduced Laurie Lawson, who has been employed by Clemson to help with outreach and budget issues affecting PSA. Dr. Lynn pointed out that Mr. Lawson will help build grassroots support for PSA initiatives. Mr. Lawson thanked the Board of Trustees and the Administration for the opportunity to work with Clemson, and he pledged to do everything possible to support public service and agriculture.

B. New Biotechnology Building

Statement: Dr. Lynn reported that the new Biotechnology building is scheduled to open in May of 2002, with a formal dedication to follow at a later date. He noted that the new greenhouses are already completed and in use.

B. Homeland Defense

Statement: Dr. Lynn reported that Clemson has a significant role to play in protecting food safety for the state of South Carolina. Dr. Lynn noted that the Crop Pest Commission and the Livestock-Poultry Health Commission are also studying Clemson's readiness for agricultural disasters and terrorism.

C. Budget Update

Statement: Dr. Lynn reported that the state's budget for PSA is in jeopardy, with significant cuts already proposed. He noted that the Agriculture and Natural Resources Committee received a detailed update on budget strategies and that the Administration will continue to focus closely on this issue.

Item 8. Budget and Finance Committee

Statement: Chairman Gressette called on Mr. McKissick for the report of the Budget and Finance Committee, and Mr. McKissick in turn called on Scott Ludlow for his report.

A. Signature Authority Change on Lease Documents

Statement: Scott Ludlow reported that current Board policy requires leases amounting to over \$25,000 per year to be approved by the Board of Trustees and signed by the Chairman of the Board. For the sake of efficiency, and to be consistent with the signature policy on construction contracts, Mr. Ludlow recommended that the Chief Business Officer and President be authorized to sign leases once they have been approved by the Board. This authority would extend to all leases up to \$250,000 per year in lease cost. Chairman Gressette indicated that he is comfortable with the proposed change.

Action: On behalf of the Budget and Finance Committee, Dr. Britton made a motion to approve the recommended change in signature authority on lease documents. Mr. McCraw seconded the motion, and the vote of approval was unanimous.

Item 3. Fike Bond Resolution

Statement: Scott Ludlow reminded the Board of plans to renovate and expand Fike Recreation Center with bond proceeds, and he presented a bond resolution for approval (Attachment 5). In response to a question raised at the Committee meeting, Mr. Ludlow reported that Standard & Poor's has given these bonds a AAA rating, while Moody's Investors Service has given the bonds a Aaa rating..

Action: On behalf of the Budget and Finance Committee, Dr. Britton made a motion to approve the bond resolution and authorize the issuance of not more than \$14,295,000 of state institution bonds to finance the Fike renovation and expansion. Mr. Smith seconded the motion, and the vote of approval was unanimous.

Item 4. Committee Name Change

Statement: Dr. Britton reported that the Committee had considered a recommendation to change the name of the Budget and Finance Committee to the "Finance and Facilities Committee." After some deliberation, it was agreed that additional study was warranted

before a name change should be approved, and the Administration withdrew the recommendation in order to study the issue in greater detail.

Item 5. Construction Contracts

Statement: Dr. Britton presented three construction contracts for approval, noting he would ask for the Board's approval in a single motion.

A. Memorial Stadium-North Concourse

Statement: Dr. Britton reported that the North Concourse of Memorial Stadium will be renovated. Work on the North Concourse will be similar to the renovations completed last summer on the south side. Restrooms, ticket booths, and concession areas will be expanded and upgraded. The scope will also include new landscape, improved lighting, and new signage. All work is scheduled to be completed prior to the first home game of the 2002 football season. The Architect of Record is Heery International, Inc. of Atlanta, Georgia in association with Craig, Gaulden and Davis, Inc. of Greenville, South Carolina.

Nine companies submitted bids. The apparent low responsive and responsible bidder is Beers Skanska, Inc. of Greenville, South Carolina with a bid of \$3,498,000.00. Beers Skanska is also constructing the Littlejohn Coliseum addition and renovation, for which it was pre-qualified to bid, as well as the Materials Research Facility. Both projects are proceeding on schedule and without incident.

B. Long Hall-Window Replacement

Statement: Dr. Britton reported that Phase 1 of the Long Hall renovation project will replace the existing original steel windows (circa 1937). The new thermapane windows will provide a tight building envelope essential to the design and efficient operation of a proposed new HVAC system. The Architect of Record is Neal/Prince and Partners, Inc. of Greenville, South Carolina.

Five contractors submitted bids. Under regulations recently released by the Office of the State Engineer, the low bidder is determined by summing the total of the Base Bid and the total of all alternates. One contractor erred on pricing the steel windows and requested permission to amend his bid, which was granted. The apparent low responsive and responsible bidder is Assurance Waterproofing Company, Inc. Their Base Bid of \$349,943.00 is well within the funds allocated for Phase 1 construction. Assurance Waterproofing Company currently holds an indefinite delivery contract for general contracting and successfully executed the Shoebox Dorms – Phase 1 Renovation project.

C. Johnstone Hall-Abatement/Demolition

Statement: Dr. Britton reported that Johnstone Hall Sections D, E, F, and F Annex are scheduled for asbestos removal and demolition. The scope of work also includes underground utility revisions and site restoration. Asbestos abatement is scheduled to begin in February and be completed by May. Demolition and disposal will begin immediately after final exams and be completed prior to the start of the Fall Semester. Site restoration will continue through September. The Architect of Record is Davis & Floyd, Inc. of Greenwood, South Carolina.

Twelve contractors submitted bids. The apparent low responsive and responsible bidder is Dore & Associates Contracting, Inc. of Bay City, Michigan with a bid of \$1,477,700.00. Dore also has offices in Detroit, Little Rock and Tampa.

Action: On behalf of the Budget and Finance Committee, Dr. Britton made a motion to award three construction contracts, pending expiration of the applicable protest periods: (1) in the amount of \$3,498,000.00 to Beers Skanska, Inc. of Greenville, South Carolina for the Memorial Stadium—North Concourse project; (2) in the amount of \$349,943.00 to Assurance Waterproofing Company of Columbia, South Carolina for the Long Hall Window Replacement project; and (3) in the amount of \$1,477,700.00 to Dore & Associates Contracting, Inc. of Bay City, Michigan for the Johnstone Hall Asbestos Abatement and Demolition project. Mr. Kingsmore seconded the motion, and the vote of approval was unanimous.

D. Approval of Lease for Library and Document Storage

Statement: Dr. Britton reported that the Committee had entertained a recommendation to approve a lease for library and document storage, but the recommendation was deferred until a later meeting.

Information Items

E. Classified Staff Senate Report

Statement: Jerry Beckley, President of the Classified Staff Senate, presented a written update (Attachment 6) and highlighted recent Senate activities. Chairman Gressette thanked Mr. Beckley for his leadership of the Staff Senate and for his good report.

Item 9. Student Affairs Committee

Statement: Chairman Gressette called on Patti McAbee for the report of the Student Affairs Committee. Mrs. McAbee in turn called on Almeda Jacks for her report.

Action Items

A. Housing Ten Year Plan and Rate Proposal

Statement: Almeda Jacks presented a Ten-Year Plan and Rate Proposal for Housing (Attachment 7), and she offered to answer questions from the Board. Mrs. Jacks recommended gutting and renovating the fraternity area as Housing's first priority, although she expressed some reservations concerning the need to install sprinklers in the Clemson House. Mr. McCraw asked why fire safety is not Housing's highest priority, and Mrs. Jacks confirmed that safety is always the first priority. At present, the Clemson House is scheduled to have sprinklers installed this summer. With the exception of fire safety, Mrs. Jacks reiterated that the fraternity area renovation will be Housing's highest priority. Mrs. Jacks proposed that the fraternity area renovation be funded by a 6% fee increase each year for three years, and on behalf of the Administration she asked the Board to approve the funding plan.

Action: On behalf of the Student Affairs Committee, Mrs. McAbee made a motion to approve the Ten-Year Plan and Rate Proposal for Housing, Mr. McTeer seconded, and the vote of approval was unanimous.

Information Items

A. Changing Clemson's Culture: Reducing High Risk Drinking

Statement: Almeda Jacks reported that several independent studies indicate that high-risk drinking among Clemson University students is above the national average, and she noted the Administration is committed to reducing high-risk drinking. Mrs. Jacks advised that an alcohol task force will present a plan to address high-risk drinking within the next few months.

B. Student Government Report

Statement: Gary Kirby presented a Student Government update (Attachment 8), and he noted several highlights from the written report. He invited Trustees to participate in the upcoming kickoff of the Student Alumni Association and the annual ring ceremony. Chairman McAbee thanked Mr. Kirby for his outstanding work.

C. Graduate Student Government Report

Statement: Rob Lockard outlined the issues currently being debated by graduate students, including health insurance coverage and the need for more meaningful financial stipends and awards for graduate students. Mr. Lockard also discussed new priorities for graduate student support, and he offered to answer questions. Chairman McAbee thanked Mr. Lockard for his outstanding work.

D. Campus Safety Update

Statement: Mary Poore and Major Thea McCrary presented an update on campus safety (Attachment 9), and Major McCrary noted that Clemson began separating crimes committed by students from crimes committed by non-students in 2000. Major McCrary also noted that Clemson University compares very favorably to its national peer institutions. Trustees asked several questions, and Major McCrary answered them. Chairman McAbee thanked Mrs. Poore and Major McCrary for their report.

Item 10. Institutional Advancement Committee

Chairman Gressette next called on Mr. McKissick for the report of the Institutional Advancement Committee.

Action Item

Bust of Harlan McClure

Statement: Smyth McKissick reminded the Board of its recent decision to name the Lee Hall Courtyard for Harlan McClure, and he reported that the Institutional Advancement Committee had reviewed a photograph and sketch illustrating the design and placement of a bust honoring Dean McClure in the courtyard named after him (Attachment 10). President Barker illuminated Dean McClure's impact on the Clemson Architecture

program, noting that Dean McClure established the program in Genoa, Italy and served as the University's first Master Planner.

Action: On behalf of the Institutional Advancement Committee, Mr. McKissick made a motion to approve the design and placement of a bust honoring Dean Harlan McClure. Mrs. McAbee seconded the motion, and the vote of approval was unanimous.

Following the vote, the Trustees asked President Barker to begin screening historical contributors who deserve a similar honor.

Information Item

Advancement Report

Statement: Neill Cameron gave a brief update on Advancement activities during the past quarter, noting particular efforts to focus on external audiences. Mr. Cameron advised that the final quarter of 2001 was a difficult one, as the weak financial markets slowed private giving. Despite market challenges, Advancement has a plan to meet its goals. In the area of alumni participation, Clemson ranked eighth last year among the *U.S. News* top 50 public universities, and the Alumni Association staff is working hard to equal that ranking this year. Mr. Cameron highlighted nationally important news items from the prior quarter, and he noted that the Conference Center recently achieved its goal of accreditation by the International Association of Conference Centers of North America. Hotel occupancy rates have been soft since September 11th, but golf play is up and the Conference Center has strong financial reserves.

Mr. Cameron presented highlights of financial performance for the Clemson University Foundation during the last quarter, and he noted the Foundation Board will meet next week in Clemson. Among other important items, the Foundation Board will consider several venture capital investments relating to research and economic development. Mr. Cameron noted the philosophy of the University Administration and the Foundation Board that Clemson should be willing to invest in research if we truly believe research is a critical component of economic development for South Carolina.

Item 11. President's Report

Statement: President Barker updated the Board on state budget challenges, noting that we will use the same guiding principles for this year's budget process that we used last year. President Barker reminded the Board that Clemson has delivered on its promise to be accountable for last year's tuition increase, and he highlighted a number of investments that will increase the quality of education provided by Clemson to its students. Specifically, President Barker listed the following investments:

- A new Academic Support Center available for all students;
- Wireless internet access in the center of campus;
- Community Service grants for students who need additional financial support;
- Faculty and Staff salary increases;
- New "Smart Classrooms;"

- Increased opportunities for international study; and
- Significant increases in library funding.

President Barker updated the Board on the status of the Provost search, noting that he intends to have the new Provost on board in time for the reaffirmation visit by the Southern Association of Colleges and Schools (SACS) in early March. He also updated the Board on the status of the search for a new Executive Director for Governmental Affairs, noting his intent to have the new Executive Director on board by March 1, 2002.

President Barker advised the Trustees that self-study reports from the SACS and NCAA steering committees look very good, and we anticipate successful outcomes when the visiting teams come to Clemson in March. President Barker extended a special thank you to Les McCraw for the many hours of service he has given as a member of the SACS Steering Committee, and the entire Board and Administration gave Mr. McCraw a round of applause.

President Barker concluded his report by noting that a new course on terrorism, offered by former CIA agent and current faculty member Jay Hetherington, was opened to the public this semester and drew a crowd of 250 for the first class. President Barker noted that classes such as this one, opened to the public for community engagement, represent a new form of public service. Chairman Gressette thanked President Barker for his report and his leadership.

Item 12. Executive Session

Statement: The Chairman stated that the Board needed to go into executive session to discuss a contractual matter.

Action: Dr. Lynn made a motion to go in to executive session, Mr. Swann seconded, and the vote of approval was unanimous. The Chairman noted that no decisions would be made and no votes would be taken while the Board is in executive session, and he invited guests to wait outside the room. The Board went into executive session at 2:55 P.M.

Item 13. Open Session

Statement: Dr. Britton made a motion to go out of executive session, Dr. Lynn seconded, and the vote of approval was unanimous. The meeting was reconvened in open session at 3:53 P.M. Chairman Gressette reported that no decisions were made and no votes were taken while the Board was in executive session.

Item 14. Adjourn

Statement: There being no further business, Dr. Lynn made a motion to adjourn and the meeting was concluded at 3:53 P.M.

Respectfully submitted,

J. Thornton Kirby
Executive Secretary to the
Board of Trustees