

MINUTES
COMMISSION ON CLASSIFIED STAFF AFFAIRS
MAY 8, 1990

Present: Lynn Belding, John Bridges, Mary Harvey, Paula Henderson, Verna Howell, Diane Lollis, Jana Mize, Benjamin Morton (alt.), Dixie Schmittou, W. Ray Smith, Bonnie Stevens, Ruth Taylor, Ron Herrin, Mark Ford (Clemson Weekly) and one visitor.

Absent: Charlie Butts, Linda Cartee, Ann Duncan, Bruce Herczogh, Mildred King, Gary Lemmon, Mary Jo McAnally, John McKenzie, Mike McLeod, Judy Nicks, Martha Pace, Deborah Padgett, Pat Padgett, Pete Pepinsky, Ray Thompson.

CALL TO ORDER: Vice-Chair Ruth Taylor called the meeting to order at 10:10 a.m.

APPROVAL OF MINUTES: The minutes of the April 10, 1990, meeting were approved.

COMMITTEE REPORTS:

Policy--Verna Howell reported that the Committee will be pursuing ideas put forth at the forum on traffic and parking. On the matter of shift differential, the Committee will request a comparison of the university with area industries. A question was raised about the direct deposit of payroll checks. An account may be debited only in the case of overpayment error. The employee would be notified. Re a smoking policy: legislation is pending in Columbia. The matter of staff representation on search/screening committees is still pending. A letter had been received concerning a department paying for one personal phone call while away on official business. The Committee will respond.

Welfare: Bonnie Stevens reported that the resolution addressing professional development funds for classified staff needed rewording. The Committee will handle this. After some discussion about the traffic and parking forum it was suggested that the Committee investigate the makeup of the Traffic/Parking Committee. It was also suggested that the questions received from the audience at the end of the forum could be compiled.

Communications: It was reported that the information brochure had been revised and was at the printer.

Elections: A list of newly elected members to the Commission was distributed.

Budget: The treasurer reported a balance of \$1917.60.

UNIVERSITY COMMITTEE REPORTS:

Athletic Council: Efforts are underway to equitably distribute the opportunity for staff to attend away games with the team. Four seats on the team plane are available. The Council meets May 30. Any questions or concerns should be forwarded to Ann Duncan.

OLD BUSINESS:

Ms. Taylor asked if there was any action to be taken on or discussion about the motion made by Ray Thompson regarding staff meetings at the April meeting and approved by the Commission. A copy was sent to all members with the agenda. There was no dissent. The motion stands as approved.

Ben Morton discussed participation in graduation ceremonies by staff. There are 200 eligible classified staff. A method is needed to encourage participation. The Executive Committee will consider alternatives.

NEW BUSINESS:

Ms. Taylor announced that Mark Ford (Clemson Weekly) was leaving the university for employment elsewhere. She expressed the thanks of the Commission to Mr. Ford for the fine support he has given the group over the years.

The floor was opened for nominations for officers. Ms. Taylor noted that an attempt is being made to hire a part-time secretary. Nominations were made as follows:

Chair:	Ruth Taylor
Vice Chair:	Bonnie Stevens
Parliamentarian:	Paula Henderson
Treasurer:	Jana Mize

REPORT FROM SCSEA:

Dixie Schmittou discussed the aspects of the 25-year retirement program.

ANNOUNCEMENTS:

Ms. Taylor announced that the June 12 meeting would be held in 113 Lehotsky at 10:00 a.m. and be followed by a luncheon. New members will be invited to attend. Outgoing members should be prepared to turn over their handbooks to the new members.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Dianne Haselton